

September 5, 2017 UNAPPROVED

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach and Street. Commissioner Stengel was absent. Chairman Mach called the meeting to order. Motion by Street and seconded by Buttke to approve the minutes of the August 15, 2017 meetings as presented. Motion carried 4-0. Minutes filed. Motion by Dummann and seconded by Street to approve the agenda as presented. Motion carried 4-0.

Members of the public present were Nancy Meyer, Joseph and Virginia Kanthak, Randy Schmiege, Jerry Zubke, Luke Berg, Donn Streich, Cindy and Tom Schuelke, Greg Wollschlager, Jason Street, Doreen Schultz, Todd Lounsbery, Tim Wollschlager, Vince Meyer, Doug Wollschlager, Blake Sime, John Loeschke, Bob Spartz, Doug Fraasch, Clee Brakke, Earl Lundin, Ferdy Zirbel and Brent Wiethorn with KMSD.

Drainage: Chairman Mach adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator stated as requested at the last meeting, she had held meetings with the parties involved to work on a cooperative drainage project acceptable to all parties. The area is one watershed with three tributaries leaving section 25. The parties involved with the water going south and east have met and agreed on the project with the exception of landowner Earl Lundin to the south of section 25 who has not agreed to the project. Krista stated the Drainage Board has two options. 1. Approve the permit as presented as the permit does meet the requirements of the drainage ordinance. 2. Proposed groups need to work together in a cooperative project. Luke Berg stated they want to work together with the neighbors and the current plans will be to clean the runs on their property. The applicant is willing to pay their share of the project, but not bear the full cost for downstream landowners. Jerry Zubke has completed elevation shots of the runs to the Minnesota border. Motion by Dummann and seconded by Street to deny Permit DR2017-30. Motion carried 4-0. Randy Schmiege discussed with the Board the erosion of the river bank on his property in Big Stone City. Commissioner Mach and Stengel will meet Randy to look at the issue. Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners. This concluded the business for the drainage board.

Highway: Supt Schultz presented a change order for bridge project BRO 8026(22), PCN00BQ. Bridge number 26 340 196. The change order is due to the reduction of less silt fence and silt fence removal for an amount of \$97.65. Motion by Buttke and seconded by Street to approve Chairman Mach signing Change Order 1 for the bridge project by Albee. Motion carried 4-0. **Vernon Twp:** Supervisor John Loeschke requested to add a sign by the Blue Sky Colony stating Pedestrian Crossing due to residences being located on both sides of the road. Since this is a change from the adopted sign program, it was moved by Buttke and seconded by Street to approve the signs being installed at the appropriate location. Motion carried 4-0. **Asphalt:** Supt Schultz reported on the remaining asphalt projects for 2017. The plans include paving the county road through Strandburg and Revillo, the “L” road on the SE corner of Milbank beginning at the city limits and County Road 17 by Twin Brooks. Vince Meyer suggested adding 486th Ave to the road project list for asphalt. This would be a new asphalt application and would need to have soil borings done to determine the base strength with an estimate of converting a gravel road to asphalt. Vernon Twp Supervisor John Loeschke asked about replacing the bridge between 486th and 487th Ave. with a culvert. Kerwin will need to have a hydraulic study done.

Lien: Motion by Dummann and seconded by Buttke to accept a lien settlement of \$4302.87 for county aid lien account number 5205. Motion carried 4-0.

Highway 5 Year Plan: The public hearing for the County’s Five Year Highway and Bridge Plan was held at 9 AM. Chairman Mach opened the meeting for public comment during Highway Supt Kerwin Schultz’s presentation of the 5 year project list which includes replacing three bridge structures by the county crew, striping, asphalt, gravel and replacing two structures with culverts. The plan also includes three bridge deck preservation grants and one bridge replacement under the prior program of STP Program.

Public comments and questions were:

1. Discussion with Adam Twp Supervisors Blake Sime and Todd Lounsbery on a bridge SE of Doreen Schultz residence. The three bridges need to be replaced at a cost of \$50,000 for the culverts. The runs need to be cleaned out as well as the ROW. Land owners would not have access to all fields if the bridges were closed. Question raised if the road could be moved. This is a low maintenance road and not cost effective to move road. Question on

installing a spillway versus a culvert. The best plan would be to replace the structures with culverts.

2. Supt Schultz discussed using plastic culverts versus the steel in the areas where the culverts remain submerged in water.
3. Blooming Valley Twp Supervisor states the township only has three bridges, but the one bridge between sections 2 and 3 needs to be replaced due to sufficiency rating. All fields have access by the landowners.
4. Supt Schultz discussed using plastic culverts versus the steel in the areas where the culverts remain submerged in water.
5. Georgia Township Bob Spartz requested Kerwin to inspect the bridge on the LaBolt road by Jim Peiker's as there is a hole developing.
6. Lura Twp Sup Mark Aslesen sent by email a request to look at two structures. One between section 5 and 6 and another structure between 4 and 9 for possible replacement from wooden bridges to culverts.

The public hearing for the Five Year plan closed. The plan will be on the September 22nd agenda for the commission's approval and then sent on to SD DOT by October 15th.

Commissioner Stengel joined the meeting at 9:40 am.

Economic Development: Executive Director Bobbi Bohlen reported on the First Impression Tour where she toured other towns and provided her opinion of the town. The other participants toured Milbank. Opinions were given on the points of entry into the town, Main Street, industrial park, schools, tourism, housing, medical, professional services, public buildings, parks and recreation, daycares and churches. She also reported this past month has been busy with requests for information (RFI). Dept of AG: Bobbi introduced Ben Stout with the SD Dept of Ag. He asked the Commission to appoint a point of contact for the site analysis report for building sites. He recommends appointing the development director as that office receive requests for information. Motion by Buttke and seconded by Street to approve appointing Bobbi Bohlen as the point of contact for the site analysis information. Motion carried 5-0.

Parcel Layer: Motion by Stengel and seconded by Street to approve the contract with First District in the amount of \$4669.00 to add the Big Stone City parcel layer to our GIS site. Motion carried 5-0.

Off Site Backup: Motion by Dummann and seconded by Stengel to approve a contract with Marco for offsite backup of the courthouse servers with a monthly contract of \$349 per month. Motion carried 5-0.

2018 Budget Hearing: The published 9AM hearing for the 2018 budget was held with no members of the public present. The Commission reviewed revenue and expense changes to the provisional budget. The Commission also reviewed the centrally assessed valuations, received from the Dept of Revenue. The growth percentage for utilities is 1.562% and the CPI factor is 1%. With the total growth percentage of 2.562% for the county, the tax call for the county will be 4,120,300. The proposed changes to the provisional budget include adding 74,850 for election equipment, a contract for the maximum amount of 21,500 with First District for zoning administration duties and removing 42,500 from the Highway budget as the tuck pointing project was completed in 2017. Motion by Stengel and seconded by Buttke to authorize the changes presented to the provisional budget. Motion carried 5-0. Final adoption of the 2018 budget will be held on September 22nd at 9AM.

Consent Agenda: Motion by Dummann and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve signing the Maintenance and Support Agreement with MorphoTrak for finger print equipment in the amount of \$5,940
2. Approve signing the 2018 State and Local Agreement Sub-Recipient Agreement for 2018 with the SD Department of Public Safety
3. Approve Alice Bernard, Cheryl Conrad, Mary Jo Crane, Marlene Dockter, Deb Hermans, Barb Kanthak, Carol Lohr, Marilyn Ott, Diane Pillatzke, Rebecca Loehrer, Shirley Zahn, Karen Davis, Clarice Robertson, Karen Dockter, LaVerne Doering, Vicki Torgerson and Heather Voeltz as library volunteers
4. Approve abatement of taxes in the amount of \$1333.92 for Lot 17, Block 59, Original Townsite, City of Milbank for the property deeded to Milbank
5. Approve auto supplement for revenue and expense for Shelter grant in the amount of \$10,283

Executive Session: Motion by Dummann and seconded by Stengel to enter into executive session at 10:28 AM for the purpose of personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher and DOE Kathy Steinlicht were present. Chairman Mach declared the meeting open to the public at 10:42

AM. Motion by Buttke and seconded by Stengel to approve hiring Casey Cameron for the deputy assessor position at \$16.45 per hour with September 19, 2017 as the hire date. Motion carried 5-0.

Unfinished Business: None.

New Business: The 2015-2016 audit is being conducted by the SD Dept of Legislative Audit. Glenda Goens, Auditor in Charge of the audit, presented the engagement letter for the audit to be signed by Chairman Mach. The audit will be completed in approximately six weeks.

Correspondence: The Vietnam War documentary will be shown at the high school theater on Thursday, September 7.

Claims: Motion by Dummann and seconded by Stengel to approve the claims as presented. Motion carried 5-0. AARON MEISTER, parts & repair 1,087.22; ACCESS ELEVATOR, repair lift 432.60; AL'S BODY SHOP, parts & repair 973.80; AVERA-MILBANK CLINIC, prof service 56.00; BITUMINOUS PAVING, asphalt 42,980.22; BORNS GROUP, mailing expense 1,026.47; BRENDA L HOLTQUIST, prof service 112.00; BUREAU OF INFO & TELE, internet & email 512.00; BUTLER MACHINERY, parts 206.47; CENTER POINT, books 444.57; CHS-BORDER STATES, diesel fuel 3,248.70; CITY OF MILBANK, water & sewer 685.41; CNH INDUSTRIAL CAPITAL, pump 230.79; COESTER SCHWANDT LAW, mental illness bd 350.00; CONSOLIDATED READY MIX, hwy projects 3,615.16; DAKTECH, computer equip 1,699.00; DARCY LOCKWOOD, prof service 15.00; DELORES KELLY, mowing 125.00; DEMCO, supplies 125.31; DESIGN ELECTRONICS, supplies 69.98; DEUEL COUNTY, labor exchange 11,555.69; DIAMOND MOWERS, parts 443.66; FLOWER SHOPPE, supplies 35.00; GALE GROUP, books 152.40; GLOBAL PRISONER SERVICES, prisoner transport 1,658.50; GRANT CO SHERIFF, postage 5.34; GRANT CO REVIEW, publishing 2,125.76; GRANT-ROBERTS RURAL WATER, rural water 40.60; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; HARTMAN'S, SRP supplies 42.13; HASSLEN CONSTRUCTION, repair 3,147.00; HEDAHL'S, parts & supplies 204.26; ISTATE TRUCK CENTER, parts 42.49; KIBBLE EQUIP, parts 297.05; KRISTIN A WOODALL, prof service 106.40; LABOLT DEVELOP CO, rent & internet 45.00; LEWIS FAMILY DRUG, prisoner care 105.23; LINCOLN CO AUDITOR, prof service 84.18; LUCILLE M LEWNO, prof service 150.46; MANUEL CARDENAS, maint & repair 179.40; MARK KATTERHAGEN, prof service 15.00; MARSHALL & SWIFT, ref material 3,454.05; MICROFILM IMAGING,

prof service 8,470.00; MICROMARKETING, CD 254.17; MILBANK AUTO PARTS, supplies 311.60; MILBANK COMMUNICATIONS, radio repair 102.50; MOMAR, supplies 110.91; NARTEC, supplies 94.75; NEWMAN SIGNS, signs 870.20; NORTHWESTERN ENERGY, nat gas 55.41; OFFICE PEEPS, supplies 140.63; PARACLETE PRESS, books 52.56; PCMG, supplies 466.47; RADAR SHOP, recertify radios 152.00; RAY O'HERRON, supplies 427.50; RDO EQUIP, parts 498.99; REGENCY MIDWEST, room 288.00; ROSS K DEN HERDER, prof service 177.38; SAFRAN, maint & support 5,940.00; SD DEPT TRANS, hwy projects 51,270.14; SHEEHAN MACK, parts 312.52; ST WILLIAMS, prisoner laundry 318.60; SD PROPERTY, supplies 1,049.25; PHEASANTLAND IND, prisoner supplies 212.10; TECH ONE, prof service 468.25; TENDAIRE INDUSTRIES, parts 483.05; THE PENWORTHY CO, books 108.60; TOP QUALITY MFG, supplies 69.90; TWIN VALLEY TIRE, oil change 1,051.19; UPI, diesel & ethanol 5,168.74; HOTEL VENTURES, room 94.95; VALLEY SHOPPER, publishing 48.30; VISA, regis, gas, 4-H supplies 541.48; WATERTOWN PUBLIC OPINION, subscription 146.76; WHETSTONE HOME CTR, supplies 167.17; WW TIRE SERVICE, prof service 200.00; YANKTON CO TREAS, prof service 50.00; SD CO OFFICIALS, registration 525.00, SD DEPT OF PUBLIC SAFETY, registration 40.00. TOTAL: \$165,082.70.

FIRE REVERSION 2017: \$34,007.61.

Payroll for the following departments and offices for the month of August 2017 are as follows: COMMISSIONERS 5013.60; AUDITOR 13,940.57; TREASURER 9451.76; STATES ATTORNEY 10,773.24; CUSTODIANS 5412.55; DIR. OF EQUALIZATION 6581.65; REG. OF DEEDS 7047.90; VET. SERV. OFFICER 1389.18; SHERIFF 18,992.26; COMMUNICATION CTR 15,753.81; PUBLIC HEALTH NURSE 2345.20; ICAP 680.40; VISITING NEIGHBOR 3098.33; LIBRARY 11,959.24; 4-H 4816.20; WEED CONTROL 3706.90; PLAN & ZONING 1835.60; HIGHWAY 50,193.37; EMERGENCY MANAGEMENT 3299.51. TOTAL: \$176,291.27.

Payroll Claims: FIRST BANK & TRUST, Fed WH 16,954.43; FIRST BANK & TRUST, FICA WH & Match 21,233.72; FIRST BANK & TRUST, Medicare WH & Match 4965.86; AMERICAN FAMILY LIFE, AFLAC ins. 1879.46; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 44,852.42; DEARBORN NATIONAL, life ins. 230.97; LEGAL SHIELD, deduction 159.35; OPTILEGRA, ins 362.07; SDSR SUPPLEMENTAL, deduction 3185.00; SDRS, retire 18,277.18; US DEPT OF ED, deduction 188.29. TOTAL: \$112,288.75.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will September 22(Friday) and October 3 and 17, 2017 at 8 AM. Motion by Stengel and seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Mike Mach, Chairman, Grant County Comm.