

April 15, 2014

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Dummann called the meeting to order. Motion by Mann and seconded by Stengel to approve the minutes of the April 1, 2014 meeting and the April 8, 2014 Equalization minutes. Motion carried 5-0. Minutes filed. Motion by Tucholke and seconded by Forrette to approve the agenda. Motion carried 5-0.

Members of the public present were Dick Berens, Ron Folk, Ed Folk, Jim DeVaal and Tyrone Nordquist.

Drainage: Chairman Dummann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board.

Permit DR2014-06 for Wayne Zych in the SE ¼ of 12-121-48 (Melrose Township). The receipts from the certified letters have been received in the P & Z Office. The applicant is planning to tile approximately an eight acre low area of the field. The outlet of the tile is in the NE ¼ of Section 13 owned by Ed and Gladys Folk who have given the applicant permission to drain into the run on their property. The outlet tile would go under the township road. Motion by Stengel and seconded by Mann to approve DR2014-06 with the condition the Melrose Township board approves the road crossing. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Dummann adjourned the Drainage Board and reconvened the Board of Commissioners.

The Auditor's Account with the Treasurer for the month of March was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of March, 2014

Cash on Hand	\$1,953.33
Checks in Treasurer's possession	
less than 3 days	\$53,785.39
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$55,738.72

RECONCILED CHECKING

First Bank & Trust	\$1,261.85
Credit Card Transactions	\$902.56
First Bank & Trust (Svgs)	\$2,912,523.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$314,041.92
TOTAL CASH ASSETS	\$3,284,468.05
GENERAL LEDGER CASH BALANCES:	
General	\$1,486,754.72
General restricted cash	\$516,152.00
Sp. Revenue	\$411,858.24
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$314,041.92
Trust & Agency	\$555,661.17
(schools 301,311.43, twps 61,603.12, city/towns 52,126.30)	
TOTAL GENERAL LEDGER CASH	\$3,284,468.05

Dated this 7th day of April, 2014
Karen M. Layher
County Auditor

The Sheriff's fees were \$4,797.19 for March with \$2,227.19 receipted into the county general fund. The Register of Deeds fees for the month of March were \$5,473.50. The Clerk of Courts remittance fees for the month of March were \$8,734.48. The 2013 Annual Library Report was noted.

Highway: Supt Schultz stated the two 1993 International trucks are ready to be sold. The trucks estimated value is \$18,000 per vehicle. The vehicles were declared surplus at the end of December. The approximate mileage on the trucks is 260,000. Motion by Tucholke and seconded by Stengel to sell the two trucks by sealed bid with bid opening on May 6 at 8:30 AM. Motion carried 5-0.

Sign Retroreflectivity: Clark Engineering will be in Grant County this summer to begin work on the design and placement of the high reflectivity signs. Under the grant conditions, the county must have a management plan for the replacement of the signs. Supt Schultz informed the Commission the plan states the county will use the expected sign life method to maintain the minimum sign retroreflectivity on the county roads. This method requires a system for tracking sign age and when the sign is installed. Minimum life cycle of a sign is 18 years. Motion by

Mann and seconded by Forrette to approve the Sign Retroreflecivity Assessment/Management Plan. Motion carried 5-0. Bridge Inspection: Supt. Schultz presented the bridge inspection work order for consultant services. Motion by Stengel seconded by Tucholke to authorize Chairman Dummann to sign Work Order: BI-22-14 Agreement No: 410511 with Aason Engineering of Watertown to conduct the 2014 bridge inspection in the county for a cost of \$35,098.61. Motion carried 5-0. Sign: Supt Schultz stated he had a request from a resident for a bus stop sign to be place on 151st Street approximately one-half mile east of the radio station. Currently, the road is posted for a 40 mph speed limit. The commission asked if a watch for children sign would be better for traffic issues throughout the year. Motion by Tucholke and seconded by Stengel to authorize Supt Schultz to work with the resident who made the request for the placement of the appropriate sign for the portion on road on 151st Street between Section 18 and 19 in Alban (west). Motion carried 5-0. Temporary Workers: Motion by Stengel and seconded by Tucholke to approve the rehire or hiring of two seasonal/temporary highway workers for gravel hauling. Motion carried 5-0.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
03/07	UPI	No Bid	No Bid	No Bid
	Cenex	3.37	4.00	3.47(70/30 mix)
Cenex was awarded the bid for Ethanol at 3.37 Diesel 1 at 4.00 and Diesel 2 at 3.47.				
03/21	UPI	No Bid		No Bid
	Cenex	3.37		3.47
Cenex was awarded the bid for Ethanol at 3.37 and Diesel 2 at 3.47.				

Travel: Motion by Tucholke and seconded by Stengel to approve travel for Auditor Layher and Treasurer Mueller to attend Spring Workshop in Pierre. Motion carried 5-0.

Cash Transfers: Motion by Forrette and seconded by Tucholke to approve the cash transfer as per the 2014 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	229 Domestic Abuse Fund	1,365.00

Tax Deed Sale: The Twin Brooks Town Council took action at their April board meeting to request the county to remove the special assessment on two parcels for the mowing of lots. The two parcels are: Parcel: 24.00.02.07, Legal Description: Lots 6 & 7, Block 2, Original Townsite, Town of Twin Brooks and Parcel: 24.00.02.13, Legal Description: Lots 10-13, Block 2, Original Townsite, Town of Twin Brooks. The Town Council also stated their interest in acquiring Lots 6 & 7,

Block 2. Motion by Tucholke and seconded by Forrette to reject the Tax Deed sale of Parcel 24.00.02.07, Legal Description: Lots 6 & 7, Block 2, Original Townsite, Town of Twin Brooks and to refund the Dan Borns the bid of \$50.00 for the property. Also to approve the sale of Parcel: 24.00.02.13, Legal Description: Lots 10-13, Block 2, Original Townsite, Town of Twin Brooks to Dan Borns for \$100.00.

Motion by Tucholke and seconded by Forrette to adopt the following resolution to approve the transfer of the parcel to the Town of Twin Brooks as well as to abate the back taxes, the costs and the special assessments on the parcels deeded to the Town of Twin Brooks and Dan Borns and to issue the deeds. Motion carried 5-0. Resolution adopted.

RESOLUTION 2014-17
TAX DEED PROPERTY TO TOWN OF TWIN BROOKS

WHEREAS, Grant County has a Tax Deed to certain property, and wishes to deed such property to the Town of Twin Brooks, and

WHEREAS, SDCL 6-5-2 gives Grant County, a political subdivision of the State of South Dakota, the power to convey and transfer any real property which is now or may hereafter be held or owned by it to another subdivision or a nonprofit corporation of the State of South Dakota, and

WHEREAS, the Grant County Board of Commissioners deems it advisable and to the best interests of the public to convey such property to the Town of Twin Brooks, a political subdivision of the State of South Dakota, and

THEREFORE, be it resolved on a motion of Tucholke and seconded by Forrette that Grant County execute and deliver a Quit Claim Deed to the Town of Twin Brooks for the following described property:

Parcel: 24.00.02.07, Lots 6 & 7, Block 2, Original Townsite, Town of Twin Brooks

BE IT ALSO RESOLVED, The Town of Twin Brooks shall pay to Grant County the sum of one dollar (\$1.00) for the described property.

Upon roll call the Commissioners voted 5 yea and 0 nay.

Whereupon the Chairman declared the same to be duly passed and adopted.

Dated this 15th day of April, 2014 at Milbank, South Dakota.

Paul Dummann
Chairman

ATTEST:

Karen M. Layher
Grant County Auditor

Zoning Ordinance: The 9AM public hearing was held for the second reading of Ordinance 2004-2B. Auditor Layher read the proposed ordinance amendment as recommended by the P & Z Board of amending Subdivision Ordinance Section 203, Plat Review Fee changing from \$10.00 to \$40.00. Also, to amend Section 402, Final Plat Information to include the use of permanent black ink on the mylar, uniform plat size added of 11 X 17, to include lot number where applicable on the plat, adding language on recovered monuments and monuments set, add language on description of previous plats vacated, to include easements dedicated, vacated or released by the plat and to change the word engineer to surveyor. Chairman Dummann opened the meeting to public comment. No members of the public were present. Chairman Dummann closed the public portion of the meeting and asked if the commission had any other questions and none were indicated. Chairman Dummann called for a motion. Motion by Stengel and seconded by Tucholke to approve the second reading and to adopt Ordinance 2004-2B. Motion carried with Forrette, Mann, Stengel, Tucholke and Dummann voting aye. Nay:0. The ordinance is on file in the auditor's office.

DOE: Kathy Steinlicht met with the Board as part of her annual review of her office as per SDCL 10-3-14. Kathy reported on the assessment process, the ag productivity method used to value ag land, equalization boards and the reappraisal plan for the county. The Commission thanked Kathy and staff for assisting with Planning and Zoning duties and for the good job being done.

Sheriff: Kevin Owen presented the following statistics for the month of March for the Detention Center and Sheriff's Office were presented by report. Average Daily inmate population 6; Number of bookings 16; Work release money collected \$790.00; 24/7 Preliminary Breath Test (PBT) fees collected \$217.00; SCRAM (alcohol detecting bracelet) fees collected \$0.00; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 6; Calls for Service (does not include walk-in traffic) 77; Accidents investigated 5; Civil papers served 40; Cumulative miles traveled 5,691; 911 calls responded to (including Milbank) 63. He also reported on

a letter he had sent to Big Stone Power Plant reporting on the law enforcement issues in relationship to the influx of workers and the financial support given to the county for the third deputy position.

Unfinished Business: None

New Business: Gary Berry has made an offer to purchase lots in Big Stone City taken by county under the Tax Deed process in 1997. The sale of these lots will be on the May 6 agenda.

Correspondence: The Commission was invited to attend a workforce recruitment and development meeting hosted by the Grant County Economic Development.

Consent: Motion by Tucholke and seconded by Forrette to approve the consent agenda. Motion carried 5-0.

1. Approve plats:

2014-18

COUNTY COMMISSION RESOLUTION

Be it resolved by the Board of Commissioners of Grant County, South Dakota, that the plat know and described as Lots 20 & 21, Milbank Industrial Park Second Addition, located in the SE ¼ of Section 12, Township 120 North, Range 49 West of the 5th P.M., Grant County, South Dakota, is approved and the County Auditor is directed to endorse on such plat a copy of this resolution and certify the same thereon. (Grant Center Township)

Adopted this 15th day of April, 2014.

Paul Dummann, Chairman,
Board of Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher
County Auditor

2014-19

RESOLUTION

BE IT RESOLVED, by the Board of County Commissioners of Grant County, South Dakota, that the Plat entitled:

“Victory Farms South Addition located in the East Half of the Northwest Quarter of Section 34, Township 120 North, Range 48 West of the 5th P.M., Grant County, South Dakota” (Alban Township)

which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such Plat and the survey thereof have been made and executed according to law, the Plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such Plat a copy of this Resolution and certify the same.

Dated at Milbank, South Dakota, this 15th day of April, 2014.

Paul Dummann, Chairman
Board of County Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher
County Auditor
Grant County, South Dakota

2014-20
RESOLUTION

BE IT RESOLVED, by the Board of County Commissioners of Grant County, South Dakota, that the Plat entitled:

“Victory Farms North Addition located in the North Half of the Southeast Quarter of Section 27, Township 120 North, Range 48 West of the 5th P.M., Grant County, South Dakota” (Alban Township)

which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such Plat and the survey thereof have been made and executed according to law, the Plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such Plat a copy of this Resolution and certify the same.

Dated at Milbank, South Dakota, this 15th day of April, 2014.

Paul Dummann, Chairman
Board of County Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher
County Auditor
Grant County, South Dakota

2. Approve Yvette Johnson as Revillo Branch Librarian effective April 9, 2014 at \$11.45 per hour
3. Approve Tammy Wollschlager from Library Assistant to Library Technician at beginning step of \$12.70 per hour effective 04-15-14

4. Approve step increase for Tammy Mach for 6 month step to \$14.40 per hour effective 03-23-14
5. Approve step increase for Ryan Gruba to 1 year step to \$14.65 effective 04-29-14
6. Approve Hardware Maintenance Agreement with Elections System and Software for election equipment for annual fee of \$4,815.00
7. Declare surplus list of library books and audio materials for the months of January, February and March
8. Declare surplus from the Library inventory one Norton Antivirus, Fixed asset number 511-9173
9. Declare surplus from the Library inventory a Humidifier 4SP, Fixed asset 511-8439
10. Declare surplus from the Library inventory a Spanish Keyboard, Fixed asset 511-8617
11. Declare Surplus from the Library (2) Dell LCD monitor, Fixed asset number 511-9601 and 511-9602
12. Declare surplus from the Library a 350 UPS, Fixed asset 511-9390
13. Declare surplus from the Library a Battery Backup 350, Fixed asset number 511-9266
14. Declare surplus a HP 832 printer, Fixed asset number 511-8246

Claims: Motion by Mann and seconded by Forrette to approve the claims as presented. Motion carried 5-0. A-OX WELDING SUPPLY, cylinder rent & parts 242.75; ALCO, 4-H supplies 7.87; BERENS, supplies 336.42; BORNES GROUP, postage 1,299.31; ROGER'S ELECTRIC MOTORS, part 40.45; BUTLER MACHINERY, parts 3,251.44; CENTER POINT, books 125.25; CENTURYLINK, phone 133.12; CHS-BORDER STATES, gas & diesel 15,681.17; CIVIL AIR PATROL MAGAZINE, ad 100.00; DENISE CODY, prof serv 22.50; COLONIAL RESEARCH CHEM, supplies 290.20; THE CREATIVE CO, books 235.02; CUMMINS CENTRAL POWER, service call 552.50; CUSTODIAN SERVICES, parts 29.00; D.R. MYERS DISTRIBUTING, manual 29.95; DEPT OF LEGIS AUDIT, prof serv 892.50; DESIGN ELECTRONICS, supplies 54.97; EASTSIDE CAR WASH, wash tokens 142.52; FLEET SAFETY EQUIP, parts 767.90; FOOD-N-FUEL, supplies 12.27; GLOBAL GOV/ED, supplies 101.65; GRANT CO AUDITOR, postage 11.27; GRANT CO SHERIFF, postage 11.25; GRANT CO TREAS, title 5.00; GRANT CO REVIEW, publishing 1,148.71; HARTMAN'S, prisoner supplies & groceries 440.94; HASSLEN CONSTRUCTION, prof serv 5,976.00; BRENDA HOLTQUIST, prof serv 108.50; HUMAN SERVICE AGENCY, 2nd qtr alloca 6,623.00; INGRAM, books & AV 848.57; INTER-LAKES COMM ACT, worker 1,950.67; INTERSTATE

TELECOMM, 911, internet & phone 1,234.32; ISTATE TRUCK CTR, parts & motor 255.65; JOHNSON CONTROLS, parts 495.57; LABOLT DEVELOP CO, rent & internet 70.00; LEWNO LAW OFFICE, prof serv 172.99; LIEBE DRUG, supplies 35.86; MICROFILM IMAGING, rent 295.00; MICROMARKETING, AV 266.84; MIDAMERICA BOOKS, books 284.30; MILBANK LUMBER, supplies 444.35; NATL 4-H COUNCIL, supplies 40.70; NELSON LAW OFFICE, alloca 3,527.16; NORTHWESTERN ENERGY, nat gas 456.61; NOVAK SANITARY SERVICE, shredding 129.58; OFFICE PEEPS, supplies 78.49; OTTER TAIL POWER CO, electricity 3,311.92; PETERS DISTRIBUTING, repair 6,474.50; MILL-VALLEY IND, blade 72.46; RAMKOTA INN- PIERRE, room 90.99; RC COMMUNICATIONS, tower rent 95.96; REAL INDUSTRIES, tubing 311.58; RELIANCE TELEPHONE, phone cards 500.00; DELORIS J RUFER, rent 100.00; RUNNINGS, light bulbs 18.47; DAWN RUSSELL, prof serv 53.20; SD DEPT OF REVENUE, lab 70.00; SD PUB ASSURANCE ALLIANCE, insurance 440.00; SEEHAFFER HARDWARE HANK, supplies 85.36; KAREN SWANDA, prof serv 22.50; QUICK PRO LUBE, oil chg 40.02; DUANE TILLMAN, prof serv 720.00; TREVETT'S CAFÉ, prisoner meals 456.75; TRUENORTH STEEL, fuel depot & parts 4,061.28; TWIN VALLEY TIRE, tires 1,607.70; TYLER COMPUTER, prof serv & supplies 555.00; TYLER TECH, prof serv project conversion 17,930.89; VALLEY OFFICE, supplies 275.99; THE VALLEY SHOPPER, publishing 72.45; VERIZON WIRELESS, cell phone 120.42; VISA, gas, 212.24; CITY OF WATERTOWN, 6,338.17; WHETSTONE VALLEY ELEC COOP, electricity 871.18; WITTROCK & SON, garbage service 159.00; WOMEN'S RESOURCE CTR, alloca 283.50; XEROX, copier rent 671.50; YANKTON CO SHERIFF, prof serv 25.00.
TOTALS: \$ 95,308.12.
FEES: SDACO, ROD Modernization fee 204.00; SD ATTORNEY GEN, 24-7 fee 30.00. TOTAL: \$234.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be May 6 and 20, 2014 at 8 AM. Motion by Mann and seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Paul Dummann, Chairman, Grant County Commission