

April 19, 2016

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Stengel called the meeting to order. Motion by Tucholke seconded by Buttke to approve the minutes of the April 5, 2016 meeting. Motion carried 5-0. Minutes filed. Motion by Tucholke and seconded by Dummann to approve the 2016 County and Consolidated Board of Equalization minutes from April 12, 2016. Motion carried 5-0. Motion by Mach and seconded by Tucholke to approve the agenda. Motion carried 5-0.

Members of the public present were Ginny Tostenson with the Valley Express News, Greg Kasuske and Dan Tyler.

The Auditor's account with the Treasurer for March was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of March , 2016

Cash on Hand	\$3,732.34
Checks in Treasurer's possession less than 3 days	\$48,005.50
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$51,737.84
RECONCILED CHECKING	
First Bank & Trust	\$13,907.05
Credit Card Transactions	\$336.97
First Bank & Trust (Svgs)	\$3,508,236.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$320,079.25
TOTAL CASH ASSETS	\$3,894,297.11
GENERAL LEDGER CASH BALANCES:	
General	\$1,774,723.80
General restricted cash	\$950,152.00
Cash Accounts for Offices General Fund	\$1,605.00
Sp. Revenue	\$209,933.63
Sp. Revenue restricted cash	\$0.00

Henze Road District	\$387.22
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$320,079.25
Trust & Agency (schools 298,723.97, twps 17,767.61, city/towns 42,389.51)	\$637,416.21
TOTAL GENERAL LEDGER CASH	\$3,894,297.11

Dated this 13th day of April, 2016
 Karen M. Layher
 County Auditor

The Sheriff's fees for the month of March were \$16,913.05 with \$3,528.45 receipted into the County's General Fund. The Register of Deeds fees for the month of March were \$10,444.25. The Clerk of Courts remittance fees for the month of March were \$13,192.35.

Drainage: Chairman Stengel adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Present was Drainage Officer Krista Atyeo-Gortmaker.

Amendment DR2016-04 on permit DR2016-02 by David Meyer, in Section 20 & 21, Township 120, Range 47 (Alban Township) to improve farming ability. The Drainage Administrator reported satisfactory completion from the prior meeting was done with mutual consent by an agreement made between Meyer and Pinkert. An additional drawing for Grant County to be included in the project to improve the road bed on 486th Ave was brought forth. Motion by Tucholke and seconded by Buttke to make the final approval of the permit according to the conditions being met and to allow Superintendent Schultz to proceed with the tile project to connect to the Meyer's tile for road improvement in cooperation with permit DR2016-02. Motion carried 5-0.

Amendment DR2016-03 on permit DR2015-04 by Greg Kasuske for additional pattern tile and a pump installation in the E1/2 SE1/4 ex Lt H2 & Ex Lt 1 D&L Sub and E1/2SW1/4 & W1/2 SE1/4 ex Lt1 Carl Kasuske Sub & Ex Lt H2 in 4-120-49 (Grant Center Township). Conditions that had been placed on the original permit were lifted on 4-4-16 to grant permission to Kasuske to tile South of the natural run with the stipulations that water is to be directed into the natural run and does not flow onto land on the East side of 475th St. Also, it was a continuation of the request that the pump be shut off if water starts to overflow the North bank of the creek. Motion by Dummann and seconded by Tucholke to approve the amendment DR 2016-03. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Stengel adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt. Schultz presented a request for right-of-way occupancy from Whetstone Valley Electric to bore and plow various county road locations for the installation of electric lines in Georgia and Troy Townships. Supt Schultz reported he had reviewed the project and recommends approval. Motion by Tucholke and seconded by Buttke to approve the right-of-way application ROW 2016-05 from WVEC for the electrical distribution project. Motion carried 5-0. **Bridge**

Inspection: Supt. Schultz presented the bridge inspection work order for consultant services. The bridge inspection is done every two years. Motion by Dummann seconded by Mach to authorize Chairman Stengel to sign Work Order: BI-22-16 Agreement No: 410586 with Aason Engineering of Watertown to conduct the 2016 bridge inspection in the county for a cost of \$31,890.69. Motion carried 5-0.

Manure Hoses: Motion by Tucholke and seconded by Buttke to approve a change to the administrative form for the limited license of manure hoses in ROW to authorize the Highway Supt to sign the form. Motion carried 5-0. **Gravel Crushing:** Motion by Tucholke and seconded by Buttke to call for bids for crushed gravel with the bid opening to be May 3, 2016 at 8:15 AM. Motion carried 5-0. **Cash Transfer:** Motion by Mach and seconded by Dummann to approve the cash transfer as per the 2016 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	201 Highway Fund	250,000

Highway 5 Year Plan: Supt Schultz reported on projects scheduled which included bridge replacements, culverts, patching, asphalt projects and repair work on soft spots in roads. Discussion was held on leaving weight limit restriction on a portion of County Road 8 to maintain the road condition before the asphalt projects begins.

CHN: Present were Office Assistant Jessica Anderson and Health Nurse Jennifer Meyer who reported the office is functioning well. The number of clients has increased this quarter. Orientation for her and Jessica is now completed. The office is staffed at 40 hours per week for clerical and 32 hours per week for the nurse. Jen reported on immunizations, Meningitis, training and outreach programs and the infant and child car seat program.

Travel: Motion by Mach and seconded by Tucholke to approve travel for EM Director Sheryl Ward to attend a Chemical Industry Safety Workshop in Aberdeen

and a Homeland Security Conference in Pierre and for 4-H Advisor Sara Koepke to attend the National Association of Extension 4-H Agents Conference in New Orleans. Motion carried 5-0. Sara has been selected to receive the Achievement of Service Award for SD. Congratulations Sara.

Executive Session: Motion by Dummann and seconded by Mach to enter into executive session at 9:00 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Stengel declared the meeting open to the public at 9:07 AM. No action taken.

DOE: Kathy Steinlicht met with the Board as part of her annual review of her office as per SDCL 10-3-14. Chairman Stengel expressed the Board's appreciation to Kathy for her work in preparing for the equalization hearings. It was also noted the excellent customer service the office provides. The Sales and Compliance Audit report conducted by Corina Erikson with the Dept of Revenue was reviewed. The audit stated the DOE office is in compliance with state laws, regulations and policies pursuant to SDCL 10-1-15. The audit did recommend additional staff to manage the number of parcels in the county. Kathy stated she would like to implement the use of additional technology to aid the current staff. Next year the reappraisal plan includes Grant Center, Twin Brooks Township and the Town of Twin Brooks and LaBolt.

SummitWind: Jim Newcomb reported Apex Energy is the owner of Dakota Range Wind who is developing the wind project in the western portion of the county. Jim is working on securing land easements for the wind energy project. He is working on the route and would like to keep grass land easements at a minimum due to the complexity of them. He asked the Commission if they would be open to allowing the placement of poles and lines along the southern boundary of the county's gravel pit in Section 8 of Mazeppa Township. The Commission requested Jim and Hwy Supt Schultz meet at the site to inspect the county's mining area to determine if there would be any impact on the mining of the gravel.

Library: Motion by Tucholke and seconded by Buttke to accept a proposal from Hasslen Construction to power wash and paint the library roof tin, install rain gutters, downspouts, snow guards and apply metal cap to landscaping flower beds for \$18,220.00. Motion carried 5-0. Motion by Mach and seconded by Buttke to hold a supplement budget hearing on May 17 at 9 AM to increase the library budget by \$18,220 with the source of cash being from the General Fund reserved amount of \$85,000 established for the library roof project. Motion carried 5-0.

Tuck pointing: Motion by Tucholke and seconded by Buttke to call for bids for tuck pointing repair of the courthouse on May 17 at 9:15 AM. Motion carried 5-0.

Land Lease Sale: Motion by Dummann and seconded by Buttke to authorize Chairman Stengel to sign the land leases for 2016. Motion carried 5-0.

Land Leases:

1. Part of the NW ¼ NW ¼ 33-120-47 (About 15 Acres) Alban Twp. to Mielitz Brothers for \$600.00.
2. S ½ NE ¼ 8-120-51 (40 Acres) Mazeppa Twp. to John Moes for \$1600.00

Consent Agenda: Motion by Dummann and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve Plats:

2016-09

COUNTY COMMISSION RESOLUTION

LOTS 1 AND 2 OF JAMES AND AUDREY STAHL ADDITION, located in the South 1180 feet of the West 1218 feet of the SW ¼ of Section 4, Township 119 North, Range 50 West of the 5th P.M., Grant County, South Dakota, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Doug Stengel
Chairman, Board of Commissioners
Grant County, South Dakota

2016-10

COUNTY COMMISSIONERS APPROVAL

I hereby certify that the plat of TRACT 1 OF HOLT ADDITION, in the NE ¼ of the SE ¼ Section 2, Township 120 North, Range 52 West of the 5th P.M., Sisseton & Wahpeton Indian Reservation, Grant County, South Dakota was duly submitted to the Grant County Board of County Commissioners, and that after due consideration the Board approved said plat at its meeting held on the 19th day of April, 2016.

Doug Stengel
Chairman, Grant County Board
of County Commissioners

COUNTY AUDITOR CERTIFICATE

I do hereby certify that the above resolution by County Commissioners is true and correct including the signature thereon.

Karen M. Layher

County Auditor
Grant County, South Dakota

2. Approve step increase for Highway truck driver Ken Brotzel to 6 month rate of \$16.10 per hour effective 04-05-2016
3. Approve step increase for Highway Bridge Crew worker Eric Mueller to 6 month rate of \$16.75 per hour effective 04-12-2016

Unfinished Business: None

New Business: Treasurer Mueller reported the average wheel tax collected for the first quarter in 2015 was 21,229 and the average per month for 2016 is 26,097. Auditor Layher reported on the following items. VSO Officer has a scanning project and is searching for a student volunteer to assist him over the summer. Shine Volunteer Krista Atyeo Gortmaker has accepted a part time regional position with SHINE. Her office hours for Planning and Zoning will remain Monday-Tuesday-Wednesday. The SHINE organization is looking for volunteers to assist clients. The Christian Service Council has asked to use the Community Room Kitchen each Wednesday for food preparation.

Correspondence: Invitation from FEMA to attend a meeting on June 17 regarding an update to the National Flood Insurance Maps.

Claims: Motion by Mach and seconded by Buttke to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 37.56; AL'S BODY SHOP, prof serv 100.00; BEACON CENTER, allocation 291.60; BERENS, supplies 7.27; BIEN PHARMACY, prisoner care 32.38; BOB BARKER CO, supplies 540.05; BORNS GROUP, mailing expense 1198.32; BRENDA L HOLTQUIST, prof serv 94.50; BUTLER MACHINERY, parts & supplies 512.16; CENTER POINT, books 821.47; CENTURYLINK, phone 584.65; CITY OF WATERTOWN, 911 surcharge 6,161.14; CONSOLIDATED READY MIX, hwy project 1,347.23; CRAIG DEBOER, car wash usage 47.98; DELORIS J RUFER, rent 100.00; DEMCO, supplies 293.94; DESIGN ELECTRONICS, supplies 24.99; DON HAUKOS, prof serv 35.00; GJT, supplies 269.50; GRACE LLC, prof serv 57.60; GRANT CO SHERIFF, postage 9.71; GRANT CO 4-H ASSOCIATION, allocation 2,000.00; GRANT CO REVIEW, publishing 1,193.23; HARTMAN'S, prisoner meals 1,007.32; HEARTLAND COMMUNICATIONS, ref mat 20.00; INGRAM, books 889.58; INTER-LAKES COMM ACT, worker 2,206.08; INTERSTATE TELECOMMUNICATION, phone & internet 1,145.31; ISTATE TRUCK CTR, parts 207.79; JAMES B. WARD, publishing 49.99; TREVETT'S, prisoner meals 1,527.75; LABOLT DEVELOP, rent & internet 70.00; LARRY J

TRAPP, repair 2,212.89; LIBRARY SALES, books 484.68; LLOYD WARNER, books 99.00; MACK STEEL, rebar 5,089.93; MCLEOD'S, supplies 673.40; MICROFILM IMAGING SYSTEMS, scanner rent 307.00; MICROMARKETING, CD 172.97; MIDWEST POWERSPORTS, supplies 61.56; MILBANK COMMUNICATIONS, prof serv 900.00; MILBANK LUMBER, supplies 39.00; NATL 4-H COUNCIL, ref material 78.16; NELSON LAW OFFICE, allocation 3,742.00; NEWMAN SIGNS, signs 557.63; NORTHERN TRUCK EQUIP, supplies 87.33; O'CONNOR CO, prof serv 225.51; OFFICE PEEPS, supplies 323.53; OTTER TAIL POWER CO, electricity 3,545.42; QUICK PRO LUBE, oil chg 92.96; QUILL, supplies 168.65; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RELIANCE, phone cards 500.00; RUNNINGS, supplies 274.56; RYAN MAGEDANZ, prof serv 127.50; SD ASSN CO OFFICIALS, regis 525.00; SD ATTORNEY GENERAL, 24/7 & SCRAM fees 693.00; SD DEPT OF REVENUE, BLAB 210.00; SEEHAFFER HARDWARE, supplies 172.79; SHANE L LARSON, prof serv 3,600.00; TECH ONE, supplies 193.67; THE PENWORTHY CO, books 81.88; TWIN VALLEY TIRE, tires & service 1,734.95; UNZEN MOTORS, oil chg 76.02; UPI PETROLEUM, ethanol & diesel fuel 6,058.68; VALLEY OFFICE, supplies 392.95; VALLEY SHOPPER, publishing 48.30; VERIZON WIRELESS, hotspot 38.52; WHETSTONE VALLEY ELECTRIC, electricity 978.64; WITTROCK & SON, garbage service 150.00; XEROX, copier rent 300.08; ZEM'S FRESH STARTS, supplies 45.00. TOTAL: \$58,043.22.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next meeting will be May 3 and 17, 2016 at 8 AM. Motion by Mach and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Doug Stengel, Chairman, Grant County Comm.