

April 7, 2015

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Tucholke called the meeting to order. Motion by Dummann and seconded by Stengel to approve the minutes of the March 17, 2015 meeting. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Buttke to approve the agenda. Motion carried 5-0.

Members of the public present were: Shirley Wiese, Kenny Wiese, Keith Welberg, Vince Meyer and Laura Krebsbach.

**Travel:** Motion by Stengel and seconded by Dummann to approve travel expenses for 4-H Advisor Sara Koepke to attend a Professional Development Workshop in Mitchell. Motion carried 5-0.

**Abatements:** Motion by Mach and seconded by Stengel to approve an abatement in the amount of \$65.76 for Parcel: 06.49.03.4700, Legal: 3-118-49 Lots 13-16, Block 1, Rehn & Johnson Addn, Town of LaBolt, as the applicant qualified for the Assessment Freeze for the Elderly and Disabled as per SDCL 10-6A-4. Motion carried 5-0.

**Highway:** Supt Schultz presented the following results of the annual highway supplies bid letting.

**Annual Highway Bids:** The bids for the annual highway bid letting that were received and opened on March 26, 2015 at 11AM as per the bid notice were reviewed for consideration. The Board awarded the following bids.

**1. Paver Laid Asphalt**

**Bituminous Paving, Inc** - Short patches 100' to 1000' in length \$78.00 per ton. 1-3 miles of Class D asphalt overlay \$68.00 per ton. For Class D Asphalt picked up at plant is \$65.00 per ton.

Motion by Dummann and seconded by Stengel to accept the bid of Bituminous Paving. Motion carried 5-0.

**2. Corrugated Metal Culverts:** Motion by Stengel and seconded by Mach to purchase culverts from True North Steel as per the Beadle County Bid approved on January 6, 2015 as allowed per SDCL 5-18A-22(3). Motion varied 5-0.

**3. Liquid Asphalts**

	MC 70	MC3000
<b>Jebro</b>	760.00	640.00
<b>Flint Hills</b>		603.58

Motion by Buttke and seconded by Stengel to accept the bid of Flint Hills. Motion carried 5-0.

**4. Rental Rates on Equipment:**

<b>Butler</b>	Equipment price list on file
<b>DMI</b>	Equipment price list on file

Motion by Dummann and seconded by Stengel to accept both the bids for equipment rental from DMI and Butler. Motion carried 5-0.

**5. Pre-stressed Concrete Decking**

**Concrete Box Culvert**

	20'	30'	40'	7X3	8X6	10X4
<b>Cretex</b>	\$2286.00 ea.	\$3177.00 ea.	\$4082.00 ea.	\$356.00	\$447.00	\$458.00

Motion by Stengel and seconded by Buttke to accept the bid of Cretex. Motion carried 5-0.

**Land Lease Sale:** Motion by Stengel and seconded by Buttke to authorize Chairman Tucholke to sign the land leases for 2015. Motion carried 5-0.

Land Leases:

1. Part of the NW ¼ NW ¼ 33-120-47 (About 15 Acres) Alban Twp. to Mielitz Brothers for \$600.00.
2. S ½ NE ¼ 8-120-51 (40 Ares) Mazeppa Twp. to John Moes for \$1600.00

**Tax Deed Sale:** The commission reviewed the taxes to be abated for the tax deed property sold. Motion by Dummann and seconded by Buttke to approve the sale of the tax deed property, to abate the back taxes and remove the costs and issue a quit claim deed to the buyer on the property sold at auction. Motion carried 5-0.

**Stockholm:**

Parcel: 22.04.01.09, Legal Description: Lot 9, Block 1, Berg's First Addition. Deeded to Moses and Sylvia Hofer for \$25.00.

**DOE:** Kathy Steinlicht met with the Board as part of her annual review of her office as per SDCL 10-3-14. Kathy reported on the county wide reappraisal plan. She is planning to change from a six to a seven year rotation plan for the reappraisal of the county because the number of parcels is greater on the eastern side of the county. A complete review of the entire county will be completed in 2021. Commercial property valued under 400,000 increased by 15% for 2015 as a result of sales. She also reported on the productivity method used to value the ag land. The county still has not reached the level of assessment as determined by the Dept of Revenue. It is estimated to take another three years to reach the full

implementation of productivity. Her office has a yearly review of sales conducted by the Dept of Revenue field office personnel, who is now located in the Sioux Falls area. The Commission thanked Kathy and staff for the work being accomplished.

**Sheriff:** Kevin Owen discussed receiving same day meal reimbursement for the deputies and support staff who are transporting inmates. Auditor Layher stated the current county policy on meal reimbursement was established in 2005 in accordance with the IRS guidelines for reimbursable meal expenses. The IRS guidelines will be reviewed to determine if there is an exemption for law enforcement meal allowance. Sheriff Owen reported he has an opening for a part time dispatcher position. This position is for a minimum of 24 hours per week with benefits. The position is open until filled. Due to the change in dispatching staff, he has transferred the 24/7 duties to office deputy Jennifer Van Hout.

**Unfinished Business:** None

**New Business:** Provided the commission with the 2015 Equalization Guideline booklet for review in advance of the equalization meetings scheduled to begin April 14. Reviewed the 2014 911 annual report which is filed with the 911 Statewide Coordination Board.

**Correspondence:** Reported on the grant amount of \$3015.26 received for equipment purchase for the Sheriff's department; letter from FEMA for approval of the Multi-Hazard Pre-Disaster Mitigation Plan; discussed changes to the Agri-Business grant procedures; reviewed the county burn ban resolution.

**Consent Agenda:** Motion by Stengel and seconded by Dummann to approve the consent agenda. Motion carried 5-0.

1. Approve signing Letter of Agreement with SD Weed and Pest Commission for the weed grant in the amount of \$6100 for the year 07-01-2015 to 06-01-2016
2. Approve signing the 2015 Joint Powers Agreement with the State of SD for noxious weed control of state road right-of-ways within Grant County for a contract amount of \$24,735.00 during the period of 05-01-2015 to 04-30-2016
3. Approve step increase for CHN Secretary Heather Rise to 6 month step of \$13.05 per hour effective 04-26-2015
4. Approve step increase for Dispatcher Andrew Pillatzki to 6 mo rate of \$13.25 per hour effective 03-10-2015
5. Approve step increase for Treasurer Deputy Karla DeVaal to 6 mo rate of \$14.30 per hour effective 04-01-2015

**4-H:** Advisor Sara Koepke reported she had completed interviews for the part time assistant position and she requested approval to hire Nikki Rabe. This is a 2015 budgeted expense for a 19 hour a week position with no benefits. Motion by Dummann and seconded by Buttke to approve the request to hire Nikki Rabe. Motion carried 5-0.

**Executive Session:** Motion by Dummann and seconded by Stengel to enter into executive session at 9:27 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Tucholke declared the meeting open to the public at 9:49AM.

**County Assistance:** Motion by Stengel and seconded by Dummann to approve case PR 2015-01. Motion carried 5-0. Motion by Mach and seconded by Dummann to deny case PR 2015-02. Motion carried 5-0.

**Claims:** Motion by Dummann and seconded by Stengel to approve the claims as presented. Motion carried 5-0. AVERA-MILBANK CLINIC, prof serv 212.00; AVERA-MILBANK AREA HOSPITAL, BLAB 258.00; BERENS, supplies 184.88; BUREAU OF INFO & TELE, internet 374.00; CENTER POINT, books 539.67; CITY OF MILBANK, water & sewer 560.28; CITY OF WATERTOWN, 911 surcharge 6,273.70; DAWN RUSSELL, prof serv 122.40; DIESEL MACHINERY, lowboy trailer 58,845.00; FAMILY DOLLAR, prisoner supplies 7.63; FEDEX, postage 75.56; FREMAREK, supplies 133.36; GRANT CO SHERIFF, postage 32.44; GRANT CO REVIEW, publishing 1,028.46; GRANT-ROBERTS RURAL WATER, rural water 36.40; GRANT/ROBERTS AMBULANCE, alloca 2,458.33; GUY H MACKNER, books 1,040.05; INGRAM, books, CD, DVD 1,080.03; JOAN CZMOWSKI, reimbursement 589.88; SCHWAGEL CONSTRUCTION, contracted project 8,622.46; LINCOLN CO AUDITOR, fees 294.50; MICROFILM IMAGING, scanner rent 307.00; MICROMARKETING, supplies 85.93; MILBANK AUTO PARTS, parts & supplies 372.74; MILBANK COMMUNICATIONS, program radios 960.00; NORTHWESTERN ENERGY, natural gas 2,932.49; OFFICE PEEPS, supplies 11.24; POSTMASTER, mail box rent 50.00; RAYNELLE MUELLER, reimbursement 3,064.54; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REED ELSEVIER, internet & on line charges 695.00; REGENCY MIDWEST, rooms 284.97; ROBERTS CO SHERIFF, juvenile housing 910.00; RUNNINGS, parts & supplies 258.54; MAGEDANZ ELECTRIC, contracted projects 1,248.62; SANFORD HEALTH, co assistance 47,053.68; SCANTRON, maintenance 972.38; SD ASSN CO COMM, CLERP 1,763.33; SD ASSN CO OFFICIALS, workshop regis 525.00; SD DEPT OF REVENUE, title transfer 10.00; SD PUB

ASSURANCE ALLIANCE, insurance 661.97; SDACES, dues 30.00; SDAE4-HP, conference regis 20.00; SEEHAFFER HARDWARE HANK, supplies 254.50; STS OPERATING, parts 608.28; PAULI CARPET CLEANING, prof serv 290.00; THOMSON REUTERS – WEST, ref mat 280.25; VAL CAMERON, maps 300.00; VALLEY SHOPPER, domestic abuse ad 72.45; VISA, books & gas 485.45; WITTROCK & SON, garbage service 159.00; ZEM'S FRESH STARTS, supplies 18.60. TOTALS: \$147,550.95.

Payroll for the following departments and offices for the month of March 2015 are as follows: COMMISSIONERS 4783.75; AUDITOR 13,887.07; TREASURER 8620.25; STATES ATTORNEY 10,144.30; CUSTODIANS 4626.10; DIR. OF EQUALIZATION 6051.01; REG. OF DEEDS 6266.50; VET. SERV. OFFICER 1127.10; SHERIFF 16,875.74; COMMUNICATION CTR 9943.15; PUBLIC HEALTH NURSE 2795.30; ICAP 581.40; VISITING NEIGHBOR 2921.33; LIBRARY 10,995.57; 4-H 2710.13; WEED CONTROL 3434.00; PLAN & ZONING 3798.40; ROAD & BRIDGE 44,873.80; EMERGENCY MANAGEMENT 2934.01. TOTAL: \$157,368.91.

Payroll Claims: FIRST BANK & TRUST, Fed WH 14,817.68; FIRST BANK & TRUST, FICA WH & Match 19,046.54; FIRST BANK & TRUST, MEDICARE WH & Match 4454.44; AMERICAN FAMILY LIFE, AFLAC ins. 1797.46; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 42,327.63; DEARBORN NATIONAL, life ins. 236.86; LEGAL SHIELD, deduction 172.30; OFFICE OF CHILD SUPPORT, deduction 566.00; OPTILEGRA, ins 370.81; ROGENBURG LAW, deduction 350.00; SDSR SUPPLEMENTAL, deduction 90.00; SDRS, retire 17,961.05. TOTAL: \$102,190.77.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be April 21 and May 5 and 19, 2015 at 8 AM. Motion by Stengel and seconded by Mach to adjourn the meeting. Motion carried 5-0. Meeting adjourned. The County and Consolidated Board of Equalization will meet on April 14 beginning at 8AM.

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Karen M. Layher, Grant County Auditor

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Clayton Tucholke, Chairman, Grant County Comm.