

December 17, 2013

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Mann called the meeting to order. Motion by Stengel and seconded by Forrette to approve the minutes of the December 3, 2013 meeting. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Tucholke to approve the agenda. Motion carried 5-0.

The Auditor's Account with the Treasurer for the month of November was noted.

**AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER**

To the Honorable Board of County Commissioners,  
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of November, 2013

Cash on Hand	\$1,651.64
Checks in Treasurer's possession less than 3 days	\$16,652.16
Cash Items	\$0.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$18,303.80</b>

RECONCILED CHECKING

First Bank & Trust	\$1,193.42
Credit Card Transactions	\$139.00
First Bank & Trust (Svgs)	\$4,659,616.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$262,483.21

**TOTAL CASH ASSETS** **\$4,941,735.43**

**GENERAL LEDGER CASH BALANCES:**

General	\$2,596,222.41
General restricted cash	\$516,282.00
Sp. Revenue	(\$27,887.00)
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$3,081.92
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$262,483.21
Trust & Agency	\$1,591,552.89
(schools 1,145,992.64, twps 61,594.79, city/towns 195,063.40)	

**TOTAL GENERAL LEDGER CASH** **\$4,941,735.43**

Dated this 5th day of December, 2013

Karen M. Layher

County Auditor

The Sheriff's fees were \$3,033.44 for November with \$1,470.40 receipted into the county general fund. The Register of Deeds fees for the month of November were \$13,556.00. The Clerk of Courts remittance fees for the month of November were \$7,602.69.

Members of the public present were Earl Lundeen and Bill Street.

**Drainage:** Chairman Mann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Drainage Administrator Officer Krista Atyeo-Gortmaker presented Permit DR2013-47 for Marilyn Baillie-Trustee NE1/4 NE1/4 & S1/2 NE1/4 and E1/2 NW1/4 & NW1/4 NE1/4 Section 27, Township 119, Range 48 (Vernon Township). The request, if granted, would, allow the landowner to improve acreage and manage the water flow. The NRCS letter has not been received by the drainage officer. The adjoining landowner signature has not been received. Earl Lundeen stated he is not opposed to the drainage permit, but wants some help with moving the water downstream because the water is backing up on his land in Section 23 in Vernon. He believes additional culverts are needed to keep the water flowing. Supt Schultz reported he had looked at the site previously and recommends having a hydraulic study completed. The commission agreed to partner with Earl on conducting a hydraulic study by Aason Engineering. Motion by Tucholke and seconded by Stengel to approve DR 2013-47 as presented contingent the signature of the adjoining landowner is received and filed with the drainage officer. Motion carried 5-0. This concluded the business for the drainage board. Chairman Mann adjourned the Drainage Board and reconvened the Board of Commissioners.

**Biennial Audit:** The 2011-2012 audit is being conducted by the SD Dept of Legislative Audit. Brenda Colombe, Auditor in Charge of the audit presented the engagement letter for the audit to be signed by Chairman Mann. The audit will be completed by yearend.

**2013 Yearend:** A review of expenses, revenue, designated cash, and department budgets was completed as a preliminary review of 2013 year end.

**Public Defender:** Motion by Forrette and seconded by Stengel to extend the public defender contract for the 2014 year to Chad Nelson, Nelson Law Office. Motion carried 5-0.

**Executive Session:** Motion by Dummann and seconded by Forrette to enter into executive session at 9:10 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Mann declared the meeting open to the public at 9:28 AM. No action taken as a result of the executive session.

**Sheriff:** Kevin Owen presented the following statistics for the month of November for the Detention Center and Sheriff's Office. Average Daily inmate population 5; Number of bookings 12; Work release money collected \$690.00; 24/7 Preliminary Breath Test (PBT) fees collected \$144.00; SCRAM (alcohol detecting bracelet) fees collected \$80.00; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 4; Calls for Service (does not include walk-in traffic) 67; Accidents investigated 20; Civil papers served 62; Cumulative miles traveled 5,258; 911 calls responded to (including Milbank) 71. **911 Contract:** Sheriff Owen reported the current 911 contract with Watertown ends in 2014 with the current contract amount being \$80,140 which is 90% of the 911 surcharge fees. The information received he has been given is the new contract in 2015 will be for 100% of the 911 surcharge fee and will increase to \$90,156. The commission asked if the contract will include the payment of the 911 phone lines costs. Sheriff Owen will discuss the issue with his contact in Watertown.

**Unfinished Business:** None

**New Business:** Commissioner Forrette reported he had been appointed to an advisory board to review the current laws pertaining to county government to determine and recommend if any of the laws are obsolete and should be repealed.

**Correspondence:** Treasurer Raynelle Mueller submitted the tax year 2012 payable in 2013 report of delinquent real estate taxes.

**Consent Agenda:** Motion by Stengel and seconded by Forrette to approve the consent agenda. Motion carried 5-0.

1. Approve plats:

2013-17

RESOLUTION BY THE BOARD OF COUNTY COMMISSION GRANT COUNTY SOUTH DAKOTA

On motion made and carried the following resolution was adopted: "Be it resolved by the Board of County Commissioners of Grant County, South Dakota in regular meeting assembled that the Plat of Lot 1 of the Jeremiah McFarland Subdivision located in the South Half of the North Half of the Southeast quarter (S1/2N1/2SE1/4) and the South Half of the North Half of the Southwest Quarter (S1/2N1/2SW1/4) of Section Thirty-one (31), Township One Hundred Twenty (120) North, Range Forty seven (47) West of the 5<sup>th</sup> P.M., Grant County, South Dakota be approved this day 17<sup>th</sup> day of December, 2013 in accordance with the provisions of SDCL 11-3 and all acts amendatory thereto." I Karen M. Layher, County Auditor of Grant County, certify that this a true copy of the resolution adopted by the Board of Commissioners of Grant County, South Dakota.

Dated this 17<sup>th</sup> day of December, 2013.

Karen M. Layher, County Auditor  
Grant County, South Dakota

#### RESOLUTION 2013-18

BE IT RESOLVED by the Board of County Commissioners of Grant County, South Dakota, that the plat entitled: "Lot 2, Hollis D. Nipe Subdivision, Located in the Southwest Quarter of Section 34, Township 118 North, Range 50 West of the 5<sup>th</sup> P.M., Grant County, South Dakota" which has submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this resolution and certify the same.

Dated at Milbank, South Dakota, this 17<sup>th</sup> day of December, 2013.

Guy E. Mann  
Chairman, Board of County Commissioner  
Grant County, South Dakota

ATTEST:

Karen M. Layher  
County Auditor, Grant County, South Dakota

2. Approve for signing the 2013 State Homeland Security Grant Award in the amount of \$19,760 for a keyless entry and security glass for the Milbank Schools
3. Approve FY2014 State and Local Agreement between the State of SD and Grant County for cost share of the EM Director's salary for the period of October 1, 2013 to September 30, 2014
4. Declare surplus an APC UPS Office 500 battery backup, fixed asset E-162-8476

**Claims:** Motion by Tucholke and seconded by Stengel to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 62.46; ACTIVE DATA SYSTEMS, maint support 900.00; ALCO, supplies 28.49; AVERA-MILBANK AREA HOSPITAL, prof serv 2,669.86; AVERA QUEEN OF PEACE, lab 55.40; AVERA-MILBANK MEDICAL CTR, prof serv 220.00; BERENS, supplies 630.50; BIEN PHARMACY, prisoner care 97.88; BIG STONE CITY FIRE DEPT, alloca 10,000.00; BORNS, postage 1,064.36; ROGER'S ELECTRIC MOTORS SERVICE, parts 310.35; BUTLER, parts 268.84; CENTURYLINK, 911 & telephone 585.59; CHS-BORDER STATES, LP gas 525.79; CRA PAYMENT CTR, tractor rental & parts 4,137.09; CRETEX, hwy project 56,105.00; D-WARE, maint support 1,550.00; DESIGN ELECTRONICS, equip 277.98; EASTSIDE CAR WASH, wash tokens 61.02; ENGELSTAD ELECTRIC, lighting project 33,571.00; FISHER SAND & GRAVEL, hwy project 1,374.60; THE FLOWER SHOPPE, supplies 95.00; G&K SERVICES, supplies 408.42; GESSWEIN MOTORS, parts & repair 1,143.95; GRANT CO TREAS, postage & tree contest 233.00; GRANT COUNTY REVIEW, publishing 497.63; ROBERT GREWING, reimburse 2,000.00; HANSON FURNITURE, library furniture 200.00; HARLAND TECHNOLOGY, maint service 9,585.00; HARTMAN'S, supplies & groceries for prisoners 545.46; HEDAHL'S, parts & supplies 266.36; DEPENDABLE CRANE, hwy project 474.65; IGROW, redbooks 121.90; INGRAM, books & AV 988.69; INTER-LAKES COMM ACTION, worker 1,986.60; INTERSTATE TELECOMMUNICATION, 911, internet & phone 478.67; LABOLT DEVELOP, rent & internet 70.00; LAKER CHEMICAL, hwy supplies 1,044.60; LARRY'S REFRIGERATION, install transducers & compressor 5,284.84; LED EMERGENCY LIGHTING, light bar 382.06; LIEBE DRUG, supplies & prisoner care 127.43; MAC'S, bolts 77.91; MCLEOD'S, supplies 740.34; MICROFILM IMAGING, rent 295.00; MIDCONTINENT COMM, BSC internet 68.90; MILBANK AUTO PARTS, parts & supplies 1,205.42; MILBANK LUMBER, supplies 170.75; MILBANK WINWATER, parts 4.52; MOMAR, supplies 405.26; JESSE MORTON, parts 75.00; RAYNELLE MUELLER, reimburse 2,000.00; NELSON LAW OFFICE, alloca 3,391.50; NORTHWESTERN ENERGY, nat gas 92.65; NOVAK SANITARY SERVICE, prof serv 44.10; OTTER TAIL POWER CO, electricity 2,969.39; PHEASANTLAND IND, supplies 56.65; MILBANK GLASS, service call 358.16; QUILL, supplies 190.41; RC COMMUNICATIONS, 911 & tower rent 95.96; REAL INDUSTRIES, steel 32.89; REED ELSEVIER, ref mat 754.08; DELORIS RUFER, rent 100.00; RUNNINGS, parts & supplies 522.96; SAFETY-KLEEN CORP, service 275.17; TRI STATE BINDERS, supplies 2,949.00; SD DEPT OF REVENUE, lab 105.00; SD YOUTH DEVELOP 4-H, supplies 33.75; SDLA

CONFERENCE, dues 25.00; SEEHAFFER HARDWARE HANK, supplies 172.87; SHEEHAN EQUIP, parts 669.70; STATE BAR OF SD, dues 490.00; APEX CLEANERS, prof serv 35.00; SUMMIT FIRE DEPT, alloca 10,000.00; TECHSMITH CORP, maint renewal 98.85; QUICK PRO LUBE, supplies & oil chg 74.75; TREVETT'S CAFÉ, prisoner meals 435.00; TRUENORTH STEEL, blades 465.84; TWIN VALLEY TIRE, prof service & tires 5,563.53; TYLER COMPUTER, supplies 780.00; UPI, gas & diesel 6,596.66; US ID MANUAL, renewal 82.50; VALLEY OFFICE, supplies & chairs 3,795.91; THE VALLEY SHOPPER, publishing 48.30; VERIZON WIRELESS, phone 96.78; VISA, gas, supplies & parts 751.66; CITY OF WATERTOWN, 911 fee 6,479.86; WEST PAYMENT CTR, ref mat 265.50; WESTMAN FREIGHTLINER, supplies 172.20; WHETSTONE VALLEY ELECTRIC, electricity 609.42; WITTROCK & SON, garbage service 159.00; XEROX, copier rent 869.86. TOTAL: \$196,183.43.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled regular meeting dates will be December 31, 2013 and January 7 and 21, 2014 at 8 AM. Motion by Stengel and seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Guy E. Mann, Chairman, Grant County