

December 30, 2015

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Tucholke called the meeting to order. Motion by Stengel and seconded by Buttke to approve the minutes of the December 15, 2015 meeting. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Stengel to approve the agenda. Motion carried 5-0.

**Highway:** Supt Schultz presented the Bid Letting Authorization, the Utilities Certificate and the Right of Way Certificate for Project P 6627(07) PCN 04VQ with the bid letting to be in March of 2016 for an asphalt project. This is the asphalt overlay project for County Road 8 (AKA 149<sup>th</sup> St) beginning at the intersection of 149<sup>th</sup> St and 464<sup>th</sup> Ave going west 9 miles to the intersection of 455<sup>th</sup> Ave and 149<sup>th</sup> (Old Hwy 81). The cost of the project is \$1,583,800.00. The project will be funded by the STIP funds held in a State account. Currently, the county has \$955,000 accumulated and will borrow ahead on our yearly allocation to fund the asphalt project. Motion by Mach and seconded by Dummann to approve Chairman Tucholke to sign the documents for the asphalt project. Motion carried 5-0. Discussion was held on a reduced speed limit sign requested by Paul Hicks by his residence on 474<sup>th</sup> Ave. The request will be placed on the January 5 agenda. Commission Buttke brought forth an issue from the snowmobile club. A ditch was cleaned from the field along 472<sup>nd</sup> Ave, starting at 142<sup>nd</sup> St going south to the culvert. The silt materials were placed along side of the ROW and the run to the culvert had steep edges and the snowmobile club was concerned this creates a hazard. Commissioner Buttke will ask the club to flag the site with their signs and the county will address the issue in the spring.

District 4 State Representative Fred Deutsch had to cancel due to illness.

**Contingency:** Motion by Stengel and seconded by Dummann to approve the following year-end contingency transfers. Motion carried 5-0.

FROM	TO	AMOUNT
#112 Contingency	#111 Commissioners	10,250
#112 Contingency	#143 Data Processing	500
#112 Contingency	#153 Court Appointed Attorney	4,100
#112 Contingency	#165 Veterans Service Officer	1,700
#112 Contingency	#166 Predatory Animal	1,625

#112 Contingency	#213 Coroner	100
#112 Contingency	#411 Support of Poor	30,100
#112 Contingency	#442 Dev. Disabled	1
#112 Contingency	#514 Historical	50
#112 Contingency	#611 Extension	17,750
#112 Contingency	#612 Conservation	5
#112 Contingency	#711 Planning and Zoning	12,600
#112 Contingency	#721 Tourism	8,750
Total General Fund		87,531
#112 Contingency	#222 EM	16,000
#112 Contingency	#401 TIF Bond Fund	25
Total Contingency Transfers		103,556
Unused Contingency Budget for 2015		56,444
Unused Budget Authority: General Fund		170,919
Transfers from General Fund not required		425,000
Unused Budget Authority: Highway Fund		356,649
Transfers to other funds not required		12,590

**Cash Transfers:** Motion by Mach and seconded by Buttke to approve the cash transfer as per the 2015 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	#201 Highway	325,000
101 General	#226 EM	7,500

**Capital Designation:** Motion by Mach and seconded by Buttke to approve the following revised list of capital designations within the General Fund as of year-end 2015. Motion carried 5-0.

Software/ Hardware Upgrade	\$30,000
Library roof	85,000
Highway Road Projects	510,152
Gov't Bldgs-Heating/AC	250,000
Courthouse Tuck pointing	75,000
Total Designations	\$950,152

**Allocations:** Motion by Dummann and seconded by Stengel to approve an allocation of \$2,500 to Community Transit, Milbank site, in support of the local services provided and an allocation of \$10,000 to the Marvin Fire Dept. Motion carried 5-0.

**Consent:** Motion by Mach and seconded by Stengel to approve the consent agenda as presented. Motion carried 5-0.

1. Approve step increase for Visiting Neighbor Aide Linda Rafferty from Step 3 to Step 4 at \$12.50 per hour effective 11-23-2015
2. Approve 2016 contract in the amount of \$7210 with SD Dept of Health for community health nurse services
3. Approve Lexis Nexis subscription contract (SD Codified Law online) for States Attorney / Law Library at \$695 per month in 2016, \$700 per month for 2017 and \$705 per month for 2018

**Shelter Grant:** A grant award has been approved through the Hazard Mitigation Grant Program and awarded to the county for the construction of a 24' X 30' storm shelter in Riggins Trailer Park. The total grant award is \$135,938. The grant does require a 25% match which Mr. Dahlgren, owner of the Trailer Park, has agreed to secure. The county would not be using any county funds to build the structure, but the building project does need to be managed by the county as the grant recipient. Motion by Dummann and seconded by Buttke to authorize Chairman Tucholke to sign the Grant Award DR-4186-10R, for the construction of the storm shelter. Motion carried 5-0.

**Travel:** Motion by Dummann and seconded by Buttke to approve travel expenses for P & Z Officer Krista Atyeo-Gortmaker to attend a GIS Workflow Presentation and DIMES Training for 911 in Huron. Motion carried 5-0.

**County Assistance:** Motion by Buttke and seconded by Mach to deny case PR 2015-05. Motion carried 5-0.

**Unfinished Business:** None

**New Business:** None

**Correspondence:** The November Sheriff report was noted as follows. Average Daily inmate population 6.73; Number of bookings 19; Work release money collected \$1100.00; 24/7 Preliminary Breath Test (PBT) fees collected \$199.00; SCRAM (alcohol detecting bracelet) fees collected: \$625; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 4; Calls for Service (does not include

walk-in traffic) 81; Accidents investigated 10; Civil papers served 45; Cumulative miles traveled 4,731; 911 calls responded to (including Milbank) 79.

**Claims:** Motion by Mach and seconded by Stengel to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 44.05; AVERA QUEEN OF PEACE, prof serv 109.90; BERENS, supplies 20.00; BOB BARKER CO, supplies 69.35; BOYER TRUCK, parts 210.06; BRADLEY HAUCK, lib desk 7,186.99 BRENDA L HOLTQUIST, prof serv 80.50; BUREAU OF INFO & TELE, email & internet 440.00; BUTLER MACHINERY, parts & repair 513.85; CENTER POINT, books 425.71; CHS-BORDER STATES, ethanol & diesel fuel 3,300.16; CITY OF MILBANK, water & sewer 618.00; CITY OF WATERTOWN, 911 surcharge 6,243.91; CONSOLIDATED READY MIX, hwy project 149.15; DANKO EMERGENCY EQUIP, equip 7,490.24; DENNIS HOYLES, co assist 450.00; DESIGN ELECTRONICS, equip 50.00; FEDERAL SIGNAL CORP, equip 13,507.00; FEDEX, postage 21.80; FIRST DISTRICT, prof serv 8,500.00; FISHER SAND & GRAVEL, hwy project 362.40; G & K SERVICES, supplies 103.71; GALL'S, supplies 52.51; GARY HORIGHAUSEN, hwy project 530.81; GRANT CO SHERIFF, postage 12.73; GRANT CO REVIEW, publishing 553.89; GRODE BROTHERS, prof serv 502.44; HARTMAN'S, supplies 5.60; HASSLEN, bldg project 2,181.00; HEDAHL'S, parts & supplies 80.64; HOLIDAY INN EXPRESS, room 303.98; INGRAM, books 573.44; SCHWAGEL CONSTRUCTION, 4-H roof 8,476.97; ATYEO CONSULTING, erate 216.00; LARRY J TRAPP, prof serv 580.08; LINCOLN CO AUDITOR, co assist 78.00; MAC'S, supplies 666.36; MARVIN FIRE DEPT, allocation 10,000.00; MCLEOD'S, supplies 599.54; MILBANK AUTO PARTS, parts 606.40; MILBANK COMMUNITY TRANSIT, allocation 2,500.00; MUNDWILER FUNERAL HOME, co assist 3,100.00; NCI, equip 3,013.46; NORTHERN TRUCK EQUIP, parts 272.42; NORTHWESTERN ENERGY, nat gas 1,079.66; O'CONNOR CO, repair 294.90; OFFICE PEEPS, supplies 61.34; OVERDRIVE, maint 1,000.00; PCMG, equip 747.97; QUILL, supplies 224.90; REGINA L NEU, prof serv 30.00; RELIANCE, phone cards 500.00; BRIGGS MOTORS, repair 189.75; ROY STOLPMAN, hwy project 3,429.18; RUNNINGS, supplies 194.77; SCHUNEMAN EQUIP, parts & repair 1,149.21; SD DEPT TRANS, hwy projects 8,067.73; SDAAO, ref mat 50.00; SECURE BY DESIGN, maint renewal 240.00; SEEHAFER HARDWARE, supplies 415.81; STATE OF SD, supplies 81.76; THE PENWORTHY CO, books 71.96; THOMSON REUTERS, ref mat 369.00; TREVETT'S, prisoner meals 1,638.00; TRUENORTH STEEL, culverts 457.36; TWIN VALLEY TIRE, tires & service 921.65; TYLER COMPUTER, supplies 180.00; TYLER TECHNOLOGIES, prof serv 1,000.00; UPI PETROLEUM, ethanol & diesel fuel 3,411.25; VALLEY OFFICE, supplies

489.57; VISA, batteries & computer 950.36; WITTROCK & SON, garbage service 530.00. TOTAL: \$112,579.18.

Payroll for the following departments and offices for the month of December 2015 are as follows: COMMISSIONERS 4783.75; AUDITOR 13,525.13; TREASURER 8987.66; STATES ATTORNEY 10,257.90; CUSTODIANS 4878.68; DIR. OF EQUALIZATION 6173.01; REG. OF DEEDS 6420.10; VET. SERV. OFFICER 1221.03; SHERIFF 17,859.73; COMMUNICATION CTR 11,231.42; PUBLIC HEALTH NURSE 2150.40; ICAP 581.40; VISITING NEIGHBOR 2771.05; LIBRARY 11,431.29; 4-H 3990.73; WEED CONTROL 3581.71; PLAN & ZONING 5618.92; ROAD & BRIDGE 50,283.10; EMERGENCY MANAGEMENT 3076.81. TOTAL: \$168,823.82.

Payroll Claims: FIRST BANK & TRUST, Fed WH 15,885.34; FIRST BANK & TRUST, FICA WH & Match 20,478.78; FIRST BANK & TRUST, Medicare WH & Match 4789.46; AMERICAN FAMILY LIFE, AFLAC ins. 1659.14; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 44,624.39; DEARBORN NATIONAL, life ins. 229.86; LEGAL SHIELD, deduction 172.30; OFFICE OF CHILD SUPPORT, deduction 566.00; OPTILEGRA, ins 343.32; SDSR SUPPLEMENTAL, deduction 150.00; SDSR, retire 18,526.14. TOTAL: \$107,424.73.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 5 and 19, 2016 at 8 AM. Motion by Mach and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Chairman Tucholke declared the meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Clayton Tucholke, Chairman, Grant County Comm.