

February 18, 2014

The Grant County Commission met at 8AM with Commissioners Dummann, Mann, Stengel and Tucholke present. Commissioner Forrette was absent. Chairman Dummann called the meeting to order. Motion by Tucholke and seconded by Mann to approve the minutes of the February 4, 2014 meeting. Motion carried 4-0. Minutes filed. Motion by Mann and seconded by Stengel to approve the agenda. Motion carried 4-0.

The Auditor's Account with the Treasurer for the month of January was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of January, 2014

Cash on Hand	\$1,878.50
Checks in Treasurer's possession less than 3 days	\$18,682.68
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$20,561.18

RECONCILED CHECKING

First Bank & Trust	\$558.28
Credit Card Transactions	\$417.00
First Bank & Trust (Svgs)	\$3,245,536.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$314,036.83

TOTAL CASH ASSETS

\$3,581,109.29

GENERAL LEDGER CASH BALANCES:

General	\$1,665,284.76
General restricted cash	\$516,152.00
Sp. Revenue	\$506,391.37
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$304.66
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$314,036.83
Trust & Agency	\$578,939.67
(schools 322,456.78, twps 34,691.36, city/towns	

52,864.10)

TOTAL GENERAL LEDGER CASH

\$3,581,109.29

Dated this 12th day of February, 2014

Karen M. Layher

County Auditor

The Sheriff's fees were \$8,240.68 for January with \$3,366.81 receipted into the county general fund. The Register of Deeds fees for the month of January were \$11,073.50. The Clerk of Courts remittance fees for the month of January were \$7,348.20.

Members of the public present were Duane Steege, Jerry Zubke, Sherry DeBoer, Paul DeBoer, Daniel Kasuske and Kirby Hins.

Drainage: Chairman Dummann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Drainage Administrator Krista Atyeo-Gortmaker presented the following permits.

Permit DR 2014-01 for Sherry DeBoer for Lots 1-4 excepting ROW in Section 7, Township 121, Range 48 (Melrose Township) to improve land for AG purposes. The Drainage Officer reported 5 registered letters were sent with signed receipts received from the downstream landowners. The NRCS determination is on file and the adjoining landowner signature is on file. Motion by Stengel and seconded by Tucholke to approve DR 2014-01. Motion carried 4-0.

This concluded the business for the drainage board. Chairman Dummann adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt. Schultz requested approval to hire Aason Engineering to conduct the bi-annual bridge re-inspection. Motion by Tucholke and seconded by Stengel to authorize Chairman Dummann to sign the following resolution. Motion carried 4-0. Resolution adopted.

2014-07
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, Grant County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Aason Engineering (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the county for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 18th day of February, 2014, at Milbank, South Dakota.

Board of County Commissioners
Of Grant County
Paul Dummann, Chairman of the Board

ATTEST:
Karen M. Layher
County Auditor

Transportation Study: Kerwin reported he had spoken with the Codington County Highway Supt about the SD DOT study utilizing statewide planning and research funds. The county's share of the study would be 20% of the cost. No action taken.
2013 Project Cost Journal: Supt Schultz reviewed the 2013 Project Cost Journal with the commission. The summary reported the county maintained 280.25 miles of gravel at a cost of \$2519.31 per mile; 177.25 miles of asphalt maintained at a cost of \$8068.77 per mile. The county mowed 457.5 miles at a cost of \$22,820.40 and the total cost of bridge / culvert work in 2013 was \$113,925.61.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
01/02	UPI		3.996	
	Cenex		No Bid	

UPI was the only bidder for Diesel 1 at 3.996.

01/13	UPI	2.994		
	Cenex	2.98		

Cenex was given the bid for Ethanol at 2.98.

01/31	UPI		No Bid	
	Cenex		3.85	

Cenex was the only bidder for a blend of Diesel 1 and 2 at 3.85.

01/31	UPI	No Bid		
	Cenex	3.02		

Cenex was the only bidder for Ethanol at 3.02.

Consent Agenda: Motion by Tucholke and seconded by Mann to approve the consent agenda. Motion carried 4-0.

1. Approve Plats:

2014-08

RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS, GRANT COUNTY, SOUTH DAKOTA

On motion made and carried, the following resolution was adopted: Be it resolved by the Board of County Commissioners of Grant County, South Dakota, in regular meeting assembled that : Lot 1, PAULI ADDITION, located in Northwest Quarter of the Northwest Quarter, Section 28, Township 120 North, Range 50 West of the 5th P.M., Grant County, South Dakota, be approved this 18th day of February, 2014. In accordance with the provisions of SDCL, Chapter 11-3 and all acts amendatory thereto I, Karen M. Layher, County Auditor of Grant County, South Dakota, certify that this is a true copy of the resolution adopted by the Board of Commissioners of Grant County, South Dakota.

Dated this 18th day of February, 2014.

Karen M. Layher
Auditor, Grant County, South Dakota

2014-09

COUNTY COMMISSION RESOLUTION

Be it resolved by the Board of Commissioners of Grant County, South Dakota, that the plat known and described as: Lot 1, CARL KASUSKE SUBDIVISION located in the SE ¼ and E ½ SW ¼ of Section 4, Township 120 North, Range 49 West of the 5th P.M., Grant County, South Dakota, is approved and the County Auditor is directed to endorse on such plat a copy of this resolution and certify the same thereon.

Adopted this 18th day of February, 2014.

Paul Dummann
Chairman, Board of Commissioners
Grant County, South Dakota

ATTEST: Karen M. Layher
County Auditor

2014-10

RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS, GRANT COUNTY, SOUTH DAKOTA

On motion made and carried, the following resolution was adopted: Be it resolved by the Board of County Commissioners of Grant County, South Dakota, in regular meeting assembled that : Lot 1 FRERICHS ADDITION located in the Southwest Quarter of the Southeast Quarter, Section 14, Township 120 North, Range 49 West of the 5th P.M., Grant County, South Dakota, be approved this 18th day of February, 2014. In accordance with the provisions of SDCL, Chapter 11-3 and all acts amendatory thereto I, Karen M. Layher, County Auditor of Grant County, South Dakota, certify that this is a true copy of the resolution adopted by the Board of Commissioners of Grant County, South Dakota.

Dated this 18th day of February, 2014.

Karen M. Layher
Auditor, Grant County, South Dakota

2014-11

RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS, GRANT COUNTY, SOUTH DAKOTA

On motion made and carried, the following resolution was adopted: Be it resolved by the Board of County Commissioners of Grant County, South Dakota, in regular meeting assembled that : Lot 1 SCHNECK ADDITION located in the Northeast Quarter of the

Southeast Quarter, Section 23, Township 120 North, Range 50 West of the 5th P.M., Grant County, South Dakota, be approved this 18th day of February, 2014. In accordance with the provisions of SDCL, Chapter 11-3 and all acts amendatory thereto I, Karen M. Layher, County Auditor of Grant County, South Dakota, certify that this is a true copy of the resolution adopted by the Board of Commissioners of Grant County, South Dakota.

Dated this 18th day of February, 2014.

Karen M. Layher
Auditor, Grant County, South Dakota

2014-12

RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS, GRANT COUNTY, SOUTH DAKOTA

On motion made and carried, the following resolution was adopted: Be it resolved by the Board of County Commissioners of Grant County, South Dakota, in regular meeting assembled that : Lot 1 FISH ADDITION located in the Northeast Quarter of the Northwest Quarter, Section 30, Township 120 North, Range 50 West of the 5th P.M., Grant County, South Dakota, be approved this 18th day of February, 2014. In accordance with the provisions of SDCL, Chapter 11-3 and all acts amendatory thereto I, Karen M. Layher, County Auditor of Grant County, South Dakota, certify that this is a true copy of the resolution adopted by the Board of Commissioners of Grant County, South Dakota.

Dated this 18th day of February, 2014.

Karen M. Layher
Auditor, Grant County, South Dakota

2. Set March 18 at 9 AM for Land Lease sale for the county land to be leased in 2014
3. Set March 18 at 9:10 AM for land sale for the property obtained by the county under the Tax Deed process
4. Set March 27 at 11 AM for the annual Highway Dept bid opening for materials used with consideration of bids on April 1 at 8:15 AM
5. Surplus Sharp ELSI Mate EL-1186 calculator, fixed asset number 0231-broken

Abatements: Motion by Tucholke and seconded by Stengel to approve an abatement \$780.51 for the tax years 2005-2012 for a 1974 – 14X72 Rollohome Townhouse Mobile Home as distress warrants are deemed uncollectable due to the mobile home no longer located within the county. Motion carried 4-0. Motion by Stengel and seconded by Mann to approve an abatement of \$2846.46 for the tax year 2013 payable in 2014 for Parcel 26.00.08.16, Legal Description of Lots 15 & 16, 17 & 18, Block 8, Original Townsite, City of Milbank as the property is exempt from tax per SDCL 10-33-26. Motion carried 4-0. Motion by Tucholke and seconded by Mann to approve an abatement of \$264.32 for the tax year 2013 payable in 2014 for Parcel 22.01.05.03, Legal Description of Bergren’s Addition, Lot 3, Block 5, Town of Stockholm as the property is exempt from tax per SDCL 10-33-26. Motion carried 4-0. Motion by Mann and seconded by Stengel to approve an abatement of \$448.64 for the tax year 2013 payable in 2014 for Parcel 07.49.13.1003, Legal Description of 13-120-49, Lot 1, SSTC Subdivision in the

NE ¼ (8.74A) as the property is exempt from tax per SDCL 10-33-26. Motion carried 4-0.

Record Request: Auditor Layher presented a request form to be used to request an electronic copy of real estate records. Motion by Tucholke and seconded by Stengel to approve the form and to establish a fee of \$250.00 for the electronic version of the entire real estate file. Motion carried 4-0.

State Audit: Brenda Colombe with the Department of Legislative Audit presented the audit findings for the years of 2011-2012. She stated the county would not have any written comments and would receive a clean opinion from Legislative Audit. The closing letter from Legislative Audit is on file in the Auditor's Office.

Budget Supplement: The budget supplement hearing was held with no members of the public present. The purpose of the budget supplement of \$120,000 is to adopt budget authority associated with the upgrade of computer and software and hardware for the county's financial and tax programs. The source of cash is from the designated reserve of \$150,000 within the General Fund for Computer Upgrade purposes. Motion by Mann and seconded by Tucholke to approve the budget supplement of \$120,000 to budget #143 Data Processing. Motion carried 4-0.

Sheriff: Present were John Dalldorf with Milbank Communications and Sheriff Owen. They reported on the 911 meeting held in Watertown the previous week at which ITC presented information on equipment changes for the Stockholm and Revillo exchanges. Sheriff Owen reported he is working on implementing procedures for his office due to the equipment changes implemented by ITC. The 2014 Durango has been delivered and is in the process of having radio equipment installed. The 2013 Ford Explorer sustained minor damages, less than \$800, when responding to a call of cattle on the highway. The vehicle is being repaired. The following statistics for the month of January for the Detention Center and Sheriff's Office were presented by report. Average Daily inmate population 8; Number of bookings 19; Work release money collected \$1,200.00; 24/7 Preliminary Breath Test (PBT) fees collected \$256.00; SCRAM (alcohol detecting bracelet) fees collected \$0.00; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 66; Accidents investigated 3; Civil papers served 74; Cumulative miles traveled 5,832; 911 calls responded to (including Milbank) 62 with a total of 789 for year 2013.

Assessor: Kathy Steinlicht reported she is in the process of converting the 1976 and older mobile homes to the real estate tax system instead of having the owners

of the mobile homes register their mobile home each January. Effective with the 2015 tax year an assessment notice and a tax bill will be generated for all mobile homes the same as all real estate within the county.

Marvin Fire Dept: Rodney Thaden and Tellus Wadell reported the Marvin Fire Dept is planning on building an addition onto the fire hall next year and requested financial support. The Fire Department is planning on fund raisers throughout this year. The commission agreed to review the donation request at the yearend meeting.

Unfinished Business: None

New Business: Commissioner Stengel suggested the commission consider amending the P & Z ordinance for appointing alternates to the Board of Adjustment other than the commissioner from the district serving in the absence of the P & Z board member. This item will be placed on the next agenda.

Correspondence: Received an invitation from the 911 Center in Watertown for an open house to tour the facility.

Claims: Motion by Mann and seconded by Stengel to approve the claims as presented. Motion carried 4-0. A-OX WELDING, supplies 290.42; ALCO, supplies 43.84; AVERA –MILBANK HOSPITAL, prof serv 237.00; BERENS, supplies 342.76; BEST WESTERN-PIERRE, room 134.99; BORNS GROUP, postage 2,683.74; BREWSTER BLDG CTR, wood 4.49; BRIGGS ELECTRIC MOTOR SERVICE, parts 27.50; BUTLER, parts 55.53; CENTURYLINK, 911 & phone 585.79; CHS, gas, LP gas & diesel fuel 13,167.55; COESTER LAW OFFICE, ct appt atty 1,407.00; COLEPAPERS, supplies 227.16; BROADREACH, books 217.59; EASTSIDE CAR WASH, wash tokens 21.04; ES&S, support 5,604.00; FREMAREK, supplies 140.97; GILLUND ENTERPRISES, cleaner 178.02; GRANT CO ROD, supplies 51.82; GRANT CO TREAS, postage 168.00; GRANT COUNTY REVIEW, publishing 291.75; HANSON FURNITURE, carpet 1,782.95; HARTMAN'S, supplies & groceries for prisoners 788.72; HASSLEN CONSTRUCTION, safety glass 3,500.00; HEDAHL'S, parts & supplies 201.90; EDWARD HEIBERGER, book 23.98; BRENDA HOLTQUIST, prof serv 129.50; INGRAM, books & AV 1,199.95; INTER-LAKES COMM ACT, worker 1,950.67; INTERSTATE TELECOMM, 911, internet & phone 624.19; JON JULIN, prof serv 686.19; LABOLT DEVELOP, rent & internet 70.00; CAROL J LARSON, books 55.85; LIEBE DRUG, supplies 43.17; LINCOLN CO AUDITOR, co assist 53.67; WESTERN BOOKS, book 16.95; MCLEOD'S,

supplies 788.82; JACK'S BODY SHOP, prof serv 50.00; MICROFILM IMAGING, rent 295.00; MIDCONTINENT COMM, internet 68.90; MILBANK AUTO PARTS, parts, supplies & furnace 9,027.14; MILBANK COMMUNICATIONS, supplies 14.00; NATIONAL SHERIFFS ASSOC, dues 54.00; NELSON LAW OFFICE, ct appt atty 3,527.16; NORTH CENTRAL INT'L, parts & supplies 13.83; NORTHEAST WI TECH COLLEGE, regis 175.00; NORTHERN TRUCK EQUIP, parts 363.00; NORTHWESTERN ENERGY, nat gas 1,055.69; NOVAK SANITARY SERVICE, prof serv 331.36; OTTER TAIL POWER CO, electricity 3,908.91; THE PENWORTHY COMPANY, books 494.14; LINDA QUADE, judging 39.80; RC COMMUNICATIONS, 911 & tower rent 95.96; REDWOOD TOXICOLOGY LAB, supplies 111.22; REED ELSEVIER, prof service 661.00; DELORIS RUFER, rent 100.00; RUNNINGS, supplies 231.01; SCHUNEMAN EQUIP, repair, parts & supplies 833.33; SD ASSN CO COMM, regis 250.00; SD ASSN CO HWY SUPTS, dues & regis 305.00; SD ATTORNEY GENERAL, ref mat 10.00; SEEHAFFER HARDWARE HANK, supplies 277.09; SHEEHAN EQUIP, parts 375.47; ST WILLIAM'S, meeting meals & prof serv 118.15; STURDEVANTS, supplies 46.76; AMY L THUE, judging 25.00; TRAPP PLUMBING, service & repair 640.47; TREVETT'S CAFÉ, prisoner meals 651.00; TWIN VALLEY TIRE, parts & repair 983.26; TYLER COMPUTER, supplies 185.00; UPI, diesel fuel 3,379.52; VALLEY OFFICE PRODUCTS, supplies 294.38; THE VALLEY SHOPPER, publishing 48.30; VERIZON, phone 96.92; LORI VERZANI, reimburse 20.00; VISA, supplies 270.67; CITY OF WATERTOWN, 911 surcharge 6,414.54; WHETSTONE VALLEY ELECTRIC COOP, electricity 502.72; WILDUNG IMPLEMENT, parts 176.00; WITTROCK & SON, garbage service 159.00; XEROX CORP, copier rent 716.53. TOTALS: \$75,193.70. WITNESS FEE: \$20.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be March 4 and 18, 2014 at 8 AM. Motion by Stengel and seconded by Mann to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Paul Dummann, Chairman, Grant County Commission