

January 19, 2016

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Stengel called the meeting to order. Motion by Tucholke and seconded by Buttke to approve the minutes of the January 5, 2016 meeting. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Buttke to approve the agenda. Motion carried 5-0.

The Auditor's account for the month of December was noted.

**AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER**

To the Honorable Board of County  
Commissioners, Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of December, 2015

Cash on Hand	\$2,039.58
Checks in Treasurer's possession less than 3 days	\$143.83
Cash Items	\$0.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$2,183.41</b>

RECONCILED CHECKING

First Bank & Trust	\$56,176.67
Credit Card Transactions	\$0.00
First Bank & Trust (Svgs)	\$3,382,378.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$351,295.79

**TOTAL CASH ASSETS** **\$3,792,033.87**

**GENERAL LEDGER CASH BALANCES:**

General	\$1,982,152.68
General restricted cash	\$950,152.00
Cash Accounts for Offices General Fund	\$1,605.00
Sp. Revenue	\$199,546.25
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$351,295.79
Trust & Agency (schools 21,899.60, twps 686.43, city/towns 5,780.13)	\$307,282.15

**TOTAL GENERAL LEDGER CASH** **\$3,792,033.87**

Dated this 10th day of January, 2016  
Karen M. Layher  
County Auditor

The Sheriff's fees for the month of December were \$8,331.65 with \$3,680.65 receipted into the County's General Fund. The Register of Deeds fees for the month of December were \$9,637.00. The Clerk of Courts remittance fees for the month of December were \$25,768.26.

**Highway:** Supt. Schultz was present and reported on shop maintenance being completed.

#### BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
12/02	UPI	1.873		1.92
	Cenex	1.87		1.873

Cenex was the low bidder for Ethanol at 1.87 and blend of Diesel 1 & 2 at 1.873.

12/15	UPI	1.733		1.632
	Cenex	1.87		1.95

UPI was the low bidder for Ethanol at 1.733 and blend of Diesel 1 & 2 at 1.632.

12/28	UPI			1.502
	Cenex			1.75

UPI was the low bidder for blend of Diesel 1 & 2 at 1.502.

**Community Health Nurse:** County Health nurse Jennifer Meyer gave the quarterly report from October – December for 2015. She reported on the staff changes and introduced Jessica Anderson, Nurse Secretary. The office held an immunization clinic on October 28<sup>th</sup> with participation of parents/children being excellent. Maternal and child health continues with in the office working on decreasing Infant Mortality. The state's goal by 2020 is to have a 6% infant mortality in the state. Jennifer reported Grant County is at 4.9% and is well below the state's average.

**Sheriff:** Sheriff Owen reported on the month of December and 2015 year end statistics for the sheriff office.

**Statistics:** The following statistics for the month of December for the Detention Center were: Average Daily inmate population 8; Number of bookings 18; Work release money collected \$619.00; 24/7 Preliminary Breath Test (PBT) fees collected \$164.00; SCRAM (alcohol detecting bracelet) fees collected \$480.00;

24/7 PBT participants 4; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 389; Accidents investigated 9; Civil papers served 57; Cumulative miles traveled 6,458; 911 calls responded to (including Milbank) 66.

Sheriff Owen reported on 2015 year end statistics for his office. Felony drug cases in Grant County 40; suicide 2; assault 7; burglary 4; theft 7; sex offense 5; traffic offense 57; DUI 12; traffic accident 90; civil papers 371; jail bookings 373; 911 calls 905; Calls for Service (does not include walk-in traffic, personal or cell phone calls) 5,256. The statistics for the yearend does not include overall workload of prisoner transports, sex offender registrations, 24/7 inmate care, court duties, judgment on execution and other less serious crimes and investigations. Grant County had 40 drug arrests in 2015 compared to 5 drug arrests in 2012. Sheriff Owen stated the office has been proactive with arrests and of hiring a third deputy in 2013 has been a positive move for the office.

MOCIC: Mid-States Organize Crime Information Center is an organization which offers services of information sharing, office safety, forensic services, personal profiles and equipment such as cameras and night vision to smaller agencies who do not have the resources. Smaller agencies such as Grant County can benefit by using the resources from MOCIC without the expense of purchasing equipment. Once the county is done using the equipment it is return at no extra cost. The membership cost is \$120 a year. Currently Day County uses this service. Motion by Tucholke and it was seconded by Buttke to approved membership to MOCIC. Motion carried 5-0.

Travel: Sheriff Owen requested travel approval for Deputy Jeremy Steffensen to attend Tazer Instructor certification. Recertification as a Tazer Instructor is renewed every 2 years. Motion by Mach and seconded by Buttke to approve travel for Deputy Steffensen. Motion carried 5-0.

**Review of delinquent tax list**: A review of the published delinquent tax list was completed. It was noted the parcel of Elliot Furman, 13-118-50 Lot 1 Dahlgren's Subdivision Lot 9 Block 5, \$5.10 was published in error. Motion by Mach and seconded by Tucholke to accept the delinquent tax list from Treasurer Mueller. Motion carried 5-0.

**Travel**: Motion by Tucholke and seconded by Buttke to approve travel for 4-H Advisor Sara Koepke to attend State 4-H Advisors meeting in Mitchell and for

Auditor Karen Layher, Deputies John Gill and Joan Czmowski to attend Incode Software Regional Training in Aberdeen. Motion carried 5-0.

**County Assistance:** None

**Executive Session:** None

**Unfinished Business:** None

**New Business:** Commissioner Mach asked the commission their thoughts on a part-time person working for First District to monitor policies on water runoff. He asked how this will be funded through the county. No action taken.

**Correspondence:** The P&Z study group will have their public forum meeting tonight, at 5:30 p.m.

**Consent Agenda:** Motion by Mach and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve contract in the amount of \$2204 with G&R Controls to replace power roof vent
2. Approve step increase to Step 1 of \$16.35 per hour for Hwy Equipment Operator Dale Brandt effective 1-26-2016
3. Approve step increase to Step 1 of 14.95 per hour for Librarian Assistant Technician Shawna Przybycien effective 1-2-2016
4. Approve step increase to Step 4 of 12.50 per hour for Visiting Neighbor aide Linda Raffety effective 11-23-2015
5. Approve step increase to Step 1 of 13.60 per hour for Library Technician Tammy Wollschlager effective 08-08-15 and to adjust 2016 salary to Step 1 14.00 per hr
6. Approve list of library materials to be declared surplus for the months of October-November-December 2015

**Claims:** Motion by Buttke and seconded by Dummann to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 37.75; AVERA-MILBANK HOSPITAL, BLAB & prisoner care 2,225.00; BEACON CENTER, allocation 333.00; BORNS GROUP, postage 954.02; BUTLER MACHINERY, parts 321.96; CENTER POINT, books 377.61; CENTURYLINK, 911 & phone 584.69; CHS-BORDER STATES, LP gas 452.83; COLONIAL RESEARCH CHEMICAL, supplies 386.10; CRAIG DEBOER, car wash usage 74.92; DELORIS J RUFER, rent 100.00; DON HAUKOS, prof service 35.00; DOUGLAS B ENGBRETSON, books 876.73; FIRST DISTRICT, allocation 7,048.09; FLOWER SHOPPE, supplies 26.50; GALE GROUP, book 42.73;

GEORGE B BOOS, ct appt atty 3,319.50; FOOD-N-FUEL, gas 20.00; GRANT CO REVIEW, publishing 436.05; HARTMAN'S, supplies & groceries for prisoners 780.87; HIGHSMITH, summer rdg program 683.14; INTER-LAKES COMM ACTION, worker 2,206.08; ITC, phone 1,048.98; LABOLT DEVELOP CO, lib rent & internet 70.00; LARRY J TRAPP, repair 133.62; LEWIS FAMILY DRUG, prisoner care 8.48; MCLEOD'S, supplies 870.33; MICROFILM IMAGING, scanner rent 307.00; MIDCONTINENT COMMUNICATION, internet 68.90; MILBANK LUMBER, hwy projects 220.90; NATL AUTO DEALERS ASSOC, ref mat 75.00; NELSON LAW OFFICE, alloca 3,742.00; NORTH CENTRAL INTERNATIONAL, parts 184.33; NORTHERN TRUCK, spreader 13,296.00; NORTHWESTERN ENERGY, nat gas 167.71; O'CONNOR CO, maint 2,045.50; OFFICE PEEPS, supplies 146.09; OTTER TAIL POWER CO, electricity 3,082.93; QUICK PRO LUBE, oil chgs 120.12; QUILL, supplies 136.94; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REED ELSEVIER, on line charges 544.00; ROY NIELSEN, reimbursement 4,250.00; RYAN MAGEDANZ, prof service 114.56; SANDRA FONDER, prof service 87.50; SCHUNEMAN EQUIP, supplies 97.52; SCOTT R BRATLAND, ct appt atty 819.00; SD DEPT OF PUBLIC SAFETY, teletype service 2,340.00; SD DEPT OF REVENUE, BLAB 350.00; SD SHERIFF'S ASSN, dues 570.68; SEEHAFFER HARDWARE, supplies 92.87; STAR TRIBUNE CO, subscription 157.56; TYLER BUSINESS FORMS, supplies 151.59; TYLER COMPUTER, supplies 320.00; UPI PETROLEUM, diesel fuel 3,379.50; VALLEY SHOPPER, publishing 24.15; VERIZON WIRELESS, hotspot 38.52; WHETSTONE VALLEY ELECTRIC, electricity 1,162.12; WITTROCK & SON, garbage service 159.00; XEROX, copier rent 544.61; ZEM'S FRESH STARTS, mtg supplies 25.44. TOTAL: \$62,371.98.

SDACO, ROD Modernization fee 260.00; SD ATTORNEY GEN, SCRAM fee & Participation fee 785.00. TOTAL: \$1045.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be February 2 and 16, 2016 and at 8 AM. Motion by Mach and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.