

January 3, 2017

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Stengel called the meeting to order with the members for the 2016 year. Motion by Buttke and seconded by Mach to approve the minutes of the December 29, 2016 meeting. Motion carried 4-0. Minutes filed. Motion by Mach and seconded by Buttke to approve the agenda. Motion carried 4-0. Auditor Layher reported there was no final business for 2016.

Members from the public present were Jim DeVaal and Holli Seehafer, Grant County Review.

Auditor Layher administered the oath of office for District 2 Commissioner Bill Street and District 4 Commissioner Doug Stengel.

Chairman Stengel adjourned the meeting sine die and Auditor Layher assumed the chair. Nominations for Chairman were called. Motion by Dummann and seconded by Buttke to nominate Mach for Chairman and for nominations to cease and to cast a unanimous ballot for Mach. Motion carried 5-0. Commissioner Mach was seated as Chairman who called to order the 2017 Board of Commissioners. Nominations for vice-chairman were called. Motion by Stengel and seconded by Street to nominate Buttke for vice-chairman and for nominations to cease and to cast a unanimous ballot for Buttke. Motion carried 5-0.

Highway: Supt Schultz presented the Utilities Certificate and the Right of Way Certificate for Project BRF 6311(08) PCN 01DR and BRO 8026(22) PCN 00BQ with the bid letting to be in the spring for these bridge projects. Motion by Dummann and seconded by Stengel to approve Chairman Mach to sign the documents for these bridge projects. Motion carried 5-0.

Supt. Schultz presented to the Commission for review the letter and resolution to be sent to the South Dakota Highway Patrol requesting assistance for the enforcement of a speed limit of 35 mph during spring thaw when the weight limit of 7500 pounds per axle sign is posted. Motion by Dummann and seconded by Stengel to authorize the Chairman to sign the letter to be sent to the Motor Carrier Division. Motion carried 5-0. Motion by Stengel and seconded by Buttke to adopt the resolution for weight and speed limit restrictions during the spring thaw. Motion carried 5-0. Resolution adopted.

GRANT COUNTY WEIGHT / SPEED LIMIT ENFORCEMENT RESOLUTION

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, The Grant County Board of County Commissioners desires to protect existing Grant County Highways, ultimately saving tax dollars, and

WHEREAS, the Grant County Board of County Commissioners desires the enforcement of weight limitations on Grant County roads as set forth and posted by the Grant County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS the limits on Grant County roadways shall be set as thirty-five miles per hour (35mph) for any vehicle over seventy-five hundred (7500) pounds during the spring thaw period and when speed / weight limit signs are in place and the South Dakota Highway Patrol hereby is authorized and requested to enforce speed / weight limitations on Grant County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions should be as set forth in SDCL 32-22-55.

Vote of Grant County Commission: AYE: 5 NAY: 0

Dated this 3rd day of January, 2017 at Milbank, SD.

Mike Mach
Commission Chairman

ATTEST:

Karen M. Layher
Grant County Auditor

2017 Appointments: The reorganization of committees, boards, appointments and fees were reviewed for changes in 2017. Motion by Dummann and seconded by Buttke to approve the following list of committee appointments. Motion carried 5-0.

COMMITTEES AND BOARDS

Marty Buttke: Economic Development, Buildings, Community Transit, Milbank Housing Authority

Paul Dummann: Mental Health, Law Enforcement

Mike Mach: First District, Planning and Zoning

Doug Stengel: ICAP, Highway
Bill Street: Insurance Alliance, Weed, Emergency Management
Auditor Layher: Christian Service, Library, Visiting Neighbor
Deputy Auditor Joan Czmowski: 4-H

Designations: Motion by Stengel and seconded by Buttke to approve the following designations. Motion carried 5-0.

Ambulance: Grant-Roberts

Depositories: First Bank & Trust in Milbank and Brookings (TIF), Wells Fargo, Great Western, First State Bank and Public Funds Investment

Official Newspaper: Grant County Review

Travel: Motion by Stengel and seconded by Street to approve state rates for mileage and meals and to set the mileage reimbursement rate for the Visiting Neighbor staff at 45 cents per mile. Motion carried 5-0.

Funeral Allowance: Motion by Stengel and seconded by Buttke to set the county paid funeral at \$3100 plus the cost of opening and closing the grave for 2017. Motion carried 5-0.

APPOINTMENTS: Motion by Dummann and seconded by Street to approve the following appointments. Motion carried 5-0.

Emergency Management: Sheryl Ward

Assessor: Kathy Steinlicht

Planning and Zoning: Krista Atyeo-Gortmaker

Visiting Neighbor Coordinator: Wanda Koepke

Glacial Lakes Tourism: Milbank Chamber Director

Hwy Supt: Kerwin Schultz: - 2 year appointment for 2017-2018

Veterans Service Officer: Scott Malimanek – 4 year appointment for 2014-2017

2017 Holidays: After a review of the holiday schedule for 2017, it was moved by Buttke and seconded by Dummann to approve the holiday schedule as presented and to note any closing declared by the Governor to be included in the schedule. Motion carried 5-0.

Rent: Motion by Buttke and seconded by Street to set the office rent rate for the EM office at \$215 per month and to set the office rent for Housing Authority at \$200 per month. Motion carried 5-0.

Insurance: Motion by Stengel and seconded by Street to approve the SDPAA as the 2017 Liability and Property Insurance carrier and the SDML Worker's Compensation Fund as the workers comp carrier. Motion carried 5-0.

Executive Session: Motion by Stengel and seconded by Buttke to enter into executive session at 8:45 AM for the purpose of a personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Mach declared the meeting open to the public at 9:15 AM. Auditor Layher was present.

2017 Salary Resolution: After a final review of the salary schedule for 2017, it was moved by Stengel and seconded by Buttke to adopt the 2017 salary resolution. Motion carried and resolution adopted 5-0.

2016-02

Salary Resolution

WHEREAS, the Grant County Commission must establish and publish salaries of all officials and employees of the county as per SDCL 6-1-10.

Payroll: Marty Buttke, 981.92; Paul Dummann 981.92; Mike Mach 981.92; Doug Stengel 981.92; William Street 981.92; Karen Layher 4731.35; John Gill 19.75 per hr; Joan Czmowski 17.25 per hr; Mary Fenhaus 16.35 per hr; Raynelle Mueller 3857.97; Sally Heinje 16.55 per hr; Karla DeVaal 15.65 per hr; Mark Reedstrom 8224.84; Kathleen Strei 15.05 per hr; Mark Leusink Coroner 75.00 per call; David Larsen 18.50 per hr; Jeanine Dashiell 12.45 per hr; Candace Mohnsen 12.45 per hr; Kathy Steinlicht 21.85 an hr; Ryan Gruba 16.65 per hr; Krista Atyeo-Gortmaker 17.65 per hr; Nancy Copeland 3857.97; Rebecca Wellnitz 17.25 per hr; Marilyn Rethke 15.55 per hr; Brittany Ritter 15.55 per hr; Kevin Owen 4402.75; Mark Leusink 21.40 per hr; Robert Newstrand 20.65 per hr; Jeremy Steffensen 21.20 per hr; Susan Busk 15.25 per hr; Ashley Belden 14.55 pr hr; Rita German 14.75 per hr; Scott O'Donnell 14.35 per hr; Andrew Pillatzki 14.45; Kevin Speaker 14.55 per hr; Scott Malimanek 15.35 per hr; Edna Englund 10.80 per hr; Jessica Anderson 14.15 per hr; Wanda Koepke 1305.80; Kristi Dorneman 13.25 per hr; Marie Loutsch 12.70 per hr; Linda Raffety 13.15 per hr; Jody Carlson 3278.20; Teresa Adolph 13.05 per hr; Yvette Johnson 12.55 per hr; Cindy Jungers 13.15 per hr; Janelle Kelly 13.35 per hr; Patricia Rench 12.55 per hr; Collette Krakow 13.05 per hr; Shawna Przybycien 15.50 per hr; Tammy Rufer 13.05 per hr; Sharon Wieber 13.15 per hr; Tammy Wollschlager 14.55 hr; Sara Koepke 18.00 per hr; Nikki Rabe 13.65 per hr; Nathan Mueller 18.95 per hr; Jenny Wellnitz 14.55 per hr; Kerwin Schultz 4731.35; Dale Brandt 17.00 per hr; Ken Brotzel 16.90 per hr; Daryl Dragt 17.80 per hr; Blain Gatz 17.95 per hr; David Green 18.30 per hr; Brian Greiner 17.80 per hr; Robert Grewing 17.80 per hr; Ronald Grewing 17.80 per hr; Justin Layher 18.45 per hr; Eric Mueller 17.55 per hr; Roy Nielsen 19.25 per hr; Daren Peterson 19.80 per hr; Sandra Ramsdell 17.80 per hr; Michael Schaffer 18.20 per hr; John Winqvist 17.80 per hr; Sheryl Ward 18.95 per hr; P&Z Bd 125.00 per mtg; Library Bd 25.00 per mtg; Visiting Neighbor Bd 25.00 per mtg; Weed Bd 25.00 per mtg; Election worker 10.50 hr; Matron 15.65 per hr; Transport Officer 16.85 per hr.

NOW THEREFORE BE IT RESOLVED, that the Grant County Commission of Grant County does hereby adopt the Salary Resolution 2017-02 for the year 2017.

Dated this 3rd day of January, 2017.

Mike Mach, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Treasurer: Raynelle Mueller reported the fee for a NSF check should be \$40.00 per SDCL 57A-3-422. The State Dept of Motor Vehicles is advising all the county treasurers to charge this rate. Motion by Stengel and seconded by Buttke to establish the insufficient check charge (NSF) as per SDCL 57A-3-422. Motion carried 5-0.

Travel: Motion by Dummann and seconded by Stengel to approve travel expenses for any official to staff member who may need to travel to Pierre during the 2017 Legislative session. Motion carried 5-0.

Unfinished Business: None

New Business: None

Correspondence: None

Claims: Motion by Stengel and seconded by Dummann to approve the claims as presented. Motion carried 5-0. G&K coveralls 241.42; GRAJCZYK LAW prof serv. 5219.00; GRANT CO. AMBULANCE allocation 2458.37; JOSEPH KANTHAK tower rent 600.00; MIDCO internet 69.23; MILBANK AUTO PARTS parts 765.71; SD ASSOC. OF ASSESSING OFFICERS dues 150.00; SD ASSOC. OF CO. COMMISSIONERS dues 2053.00; SD ASSOC. OF CO. OFFICIALS dues 1039.92; SDML work comp 43264.00; SD STATES ATTY. ASSOC. dues 811.00; STATE BAR OF SD dues 490.00; THOMPSON INFO. SERV. fair labor and HIPPA guides 928.00; VALLEY OFFICE supplies 640.64; VALLEY SHOPPER domestic abuse ad 48.30. Total \$58,778.59.

Payroll for the following departments and offices for the month of December 2016 are as follows: COMMISSIONERS 4922.75; AUDITOR 15,923.57; TREASURER 9547.83; STATES ATTORNEY 10,674.50; CUSTODIANS

5388.08; DIR. OF EQUALIZATION 6541.52; REG. OF DEEDS 6753.60; VET. SERV. OFFICER 1355.90; SHERIFF 18,144.70; COMMUNICATION CTR 11,904.88; PUBLIC HEALTH NURSE 2409.20; ICAP 546.00; VISITING NEIGHBOR 2943.20; LIBRARY 12,317.96; 4-H 4132.78; WEED CONTROL 3441.40; PLAN & ZONING 4475.89; ROAD & BRIDGE 57,694.71; EMERGENCY MANAGEMENT 3408.40. TOTAL: \$182,526.87.

Payroll Claims: FIRST BANK & TRUST, Fed WH 18,782.07; FIRST BANK & TRUST, FICA WH & Match 21,917.24; FIRST BANK & TRUST, Medicare WH & Match 5125.80; AMERICAN FAMILY LIFE, AFLAC ins. 1726.57; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 48,902.59; DEARBORN NATIONAL, life ins. 253.99; LEGAL SHIELD, deduction 159.35; OPTILEGRA, ins 362.07; SDSR SUPPLEMENTAL, deduction 185.00; AAA Collections, deduction 142.45; UNITED ACCTS, deduction 200.00; DEPT ED, deduction 188.29; SDRS, retire 20,047.39. TOTAL: \$117,992.81.

2016 General Election Payroll: \$10,733.15. Election Rent: \$200.00

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 17 and February 7 and 21, 2017 and at 8 AM. Motion by Stengel and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Mike Mach, Chairman, Grant County Comm.