

July 16, 2013

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Mann called the meeting to order. Motion by Tucholke and seconded by Stengel to approve the minutes of the July 2, 2013 meeting. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Dummann to approve the agenda. Motion carried 5-0.

The Auditor's Account with the Treasurer for the month of June was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of June, 2013

Cash on Hand	\$3,386.03
Checks in Treasurer's possession less than 3 days	\$34,896.20
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$38,282.23

RECONCILED CHECKING

First Bank & Trust	\$873.55
First Bank & Trust (Svgs)	\$4,019,739.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$412,449.00

TOTAL CASH ASSETS **\$4,471,343.78**

GENERAL LEDGER CASH BALANCES:

General	\$2,505,361.70
General restricted cash	\$516,282.00
Sp. Revenue	\$602,632.99
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$412,449.00
Trust & Agency (schools 181,092.15, twps 56,156.26, city/towns 20,997.68)	\$434,618.09

TOTAL GENERAL LEDGER CASH **\$4,471,343.78**

Dated this 9th day of July, 2013
Karen M. Layher
County Auditor

The Sheriff's fees were \$4,946.20 for June with \$2,010.20 receipted into the county general fund. The Register of Deeds fees for the month of June were \$10,880.50. The Visiting Neighbor Board minutes from June were noted as was the Community Health Nurse 2nd Quarter report. The Clerk of Courts remittance fees for the month of June were \$5,004.16.

Drainage: Chairman Mann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Present were Jerry Zubke and Brent Buttke. Administrator Officer Krista Atyeo-Gortmaker presented the following applications.

Permit DR2013-12 by Jerry Zubke in the NE ¼ of Section 23, Township 121, Range 48 of Melrose Township will allow the landowner to install drain tile to improve farming. Motion by Stengel and seconded by Dummann to approve DR 2013-12. Motion carried 5-0.

Permit DR2013-13 for Kirby Hins by Jerry Zubke in E ½ W ½ of Section 7, Township 121, Range 48 in Melrose Township will allow the landowner to install drain tile and a pump to improve farming. A letter by Merle Busjahn explaining his stance on the matter was reviewed by the drainage board as well as a comment from Brent Buttke that the roads have always washed out downstream in the 25 years that he has farmed in Section 5. Brent also commented his hunting recreation takes place where the water pools up on his land and he did not want to lose that area of trees and water to clean out the natural run.

The first condition for the permit will be to acquire the adjoining landowner's signature. The second condition will be to require reasonable shut off period of the pump at the request of Busjahn to maintain the drainage level in the natural run of the Busjahn property downstream. Motion by Stengel and seconded by Tucholke to approve the permit with the two above stated conditions placed on the permit. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Mann adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt Schultz presented a work order for consultant services with Clark Engineering to prepare a breakdown of estimated costs to inventory the roads and produce plans for the permanent traffic control signs on county and township roads to be in compliance with the high reflectivity rules. The State has received federal funding for this project. Motion by Stengel and seconded by Forrette to authorize

Chairman Mann to sign the work order for Project PH 8026(29) PCN 02MX, the sign replacement project. Motion carried 5-0. The project cost for Grant County is estimated to be \$265,040.05 and will be funded by a grant received by the SD DOT. Culvert: Kerwin reported on the 80 foot culvert that was washed out on 486th near Twin Brooks due to the five to six inch rainfall received in the Twin Brooks area on July 14. The culvert was washed downstream and left a chasm in the road approximately 15 feet wide and 20 feet deep. He advised the commission he would like to add a 20 ft end piece with angled ends to the new culvert. The approximate cost to repair the wash out and a new culvert is estimated to be between \$30,000 to \$40,000. The work should be completed within a month. He also reported seal coating will begin next week and will take four weeks to complete.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
04/08	UPI	3.387		3.41
	Cenex	3.47		3.51
UPI was the low bidder for Ethanol at 3.387 and Diesel 2 at 3.41.				
04/22	UPI			3.345
	Cenex			3.36
UPI the low bidder for Diesel 2 at 3.345.				
05/02	UPI	3.32		
	Cenex	3.40		
UPI was the low bidder for Ethanol at 3.32.				
05/07	UPI			3.345
	Cenex			3.36
UPI the low bidder for Diesel 2 at 3.345.				
05/14	UPI			3.347
	Cenex			3.46
UPI was the low bidder for Diesel 2 at 3.347.				
05/23	UPI	3.977		3.402
	Cenex	4.03		3.46
UPI was the low bidder for Ethanol at 3.977 and Diesel 2 at 3.402.				
06/05	UPI			3.35
	Cenex			3.51
UPI the low bidder for Diesel 2 at 3.35.				
06/13	UPI			3.327
	Cenex			3.51
UPI was the low bidder for Diesel 2 at 3.327.				
06/20	UPI	No Bid		No Bid
	Cenex	3.69		3.51
Cenex was the low bidder for Ethanol at 3.69 and Diesel 2 at 3.51.				

Travel: Motion by Dummann and seconded by Forrette to approve travel for Auditor Layher, Deputy Auditor Gill, Assessor Steinlicht and Treasurer Mueller to attend the computer software workshop in Oacoma. Motion carried 5-0.

Museum: The County Historical Society Board of Directors has made a request to transfer ownership of the Carnegie Library Museum building and lot to the county historical society as they would like to build a structure on the lot and would prefer to have ownership of the land. The commissions asked to have the states attorney research the transfer of the property and the ownership of the property in the event the society would dissolve.

Computer Software: Auditor Layher, Deputy Gill and Treasurer Mueller were present to discuss with the commission the need to upgrade the current software for the Auditor, Treasurer and Assessor offices. The current software has reached its end of life and Grant County is the last county on this version of software. The two software vendors of Tyler Technology and Ultra Systems, who provide county software support for the majority of the SD counties, have been demonstrated several times for the staff as well as staff members traveling to other counties to ask questions on the programs each offices uses. Upon completing the assessment of the two software systems, it was determined to request permission from the commission to continue the software service with Tyler Technologies and to request a contract to upgrade to the Invision Software from Tyler. Designated cash within the General Fund for the software project is \$150,000 with an estimated cost for the software upgrade being \$100,000. The commission requested to have a contract drawn up for their review at the August 6th meeting.

Treasurer: Raynelle Mueller discussed with the commission upcoming staffing changes within her office.

Sheriff: The following statistics for the month of June for the Detention Center and Sheriff's Office were presented. Average Daily inmate population 5; Number of bookings 21; Work release money collected \$995.00; 24/7 Preliminary Breath Test (PBT) fees collected \$224.00; SCRAM (alcohol detecting bracelet) fees collected: None; 24/7 PBT participants 8; SCRAM (Sobriety Program) participants 8; Calls for Service (does not include walk-in traffic) 79; Accidents investigated 3; Civil papers served 63; Cumulative miles traveled 5,177; 911 calls responded to (including Milbank) 80.

Consent Agenda: Motion by Tucholke and seconded by Stengel to approve the consent agenda. Motion carried 5-0.

1. Approve Plats:

2013-21

RESOLUTION

BE IT RESOLVED, by the Board of County Commissioners of Grant County, South Dakota, that the Plat entitled:

“LOTS 2 and 3 GERALD MEYER SUBDIVISION,
located in the NW ¼ of
Section 29, Township 120 North,
Range 48 West of the 5th P.M.,
Grant County, South Dakota” (West Alban)

which has been submitted for examination pursuant to law, has been duly examined, and approved and accepted by the Grant County Planning Commission, and it appearing that all taxes and special assessments have been paid and that such Plat and the survey thereof have been made and executed according to law, the Plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such Plat a copy of this Resolution and certify the same.

Dated at Milbank, South Dakota, this 16th day of July, 2013.

Guy E Mann, Chairman
Grant County, South Dakota
Board of County Commissioners

ATTEST:

Karen M. Layher
County Auditor
Grant County, South Dakota

STATE OF SOUTH DAKOTA
COUNTY OF GRANT

I, Karen M. Layher, do hereby certify that I am the duly elected, qualified and acting County Auditor in and for Grant County, South Dakota, that the above and foregoing is a true, correct and complete copy of the Resolution adopted by the Board of County Commissioners of the County of Grant, South Dakota, at a regular meeting on July 16, 2013, approving the above named Plat by a vote of said Commission and the whole thereof.

WITNESS my hand and the seal of Grant County, South Dakota this 16th day of July, 2013.

Karen M. Layher
County Auditor
Grant County, South Dakota

2013-22
RESOLUTION

BE IT RESOLVED, by the Board of County Commissioners of Grant County, South Dakota, that the Plat entitled:

“LOT 1, PAULI RANCH SUBDIVISION,
located in the NW ¼ of
Section 29, Township 121 North,
Range 48 West of the 5th P.M.,
Grant County, South Dakota” (Melrose)

which has been submitted for examination pursuant to law, has been duly examined, and approved and accepted by the Grant County Planning Commission, and it appearing that all taxes and special assessments have been paid and that such Plat and the survey thereof have been made and executed according to law, the Plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such Plat a copy of this Resolution and certify the same.

Dated at Milbank, South Dakota, this 16th day of July, 2013.

Guy E Mann, Chairman
Grant County, South Dakota
Board of County Commissioners

ATTEST:

Karen M. Layher
County Auditor
Grant County, South Dakota

STATE OF SOUTH DAKOTA
COUNTY OF GRANT

I, Karen M. Layher, do hereby certify that I am the duly elected, qualified and acting County Auditor in and for Grant County, South Dakota, that the above and foregoing is a true, correct and complete copy of the Resolution adopted by the Board of County Commissioners of the County of Grant, South Dakota, at a regular meeting on July 16, 2013, approving the above named Plat by a vote of said Commission and the whole thereof.

WITNESS my hand and the seal of Grant County, South Dakota this 16th day of July, 2013.

Karen M. Layher
County Auditor
Grant County, South Dakota

2013-23

RESOLUTION BY THE BOARD OF COUNTY COMMISSION
GRANT COUNTY SOUTH DAKOTA

On a motion made and carried the following resolution was adopted:”Be it resolved by the Board of County Commissioners of Grant County, South Dakota in regular meeting assembled that the Replat of Lots 1, 2, & 3, Liebe’s North Ridge Subdivision, into Tract “A” and Tract “B” Liebe’s North Ridge Subdivision in Gov’t Lot 4, in the NW ¼ Section 6, T120N, R48W of the 5th P.M., Grant County, South Dakota be approved this 16th day of July 2013. In accordance with the provisions of SDCL 11-3 and all acts amendatory thereto. I, Karen M. Layher, County Auditor of Grant County, certify that this is a true copy of the resolution adopted by the Board of Commissioners of Grant County, South Dakota.

Dated this 16th Day of July, 2013.

Karen M. Layher
County Auditor, Grant County

2.Approve list of books and audio materials to be declared surplus from the Library for the months of April, May and June

2014 Provisional Budget: The Board reviewed the final adjustments for the Provisional Budget which are on file in the Auditor’s Office. Total expense for the General Fund is \$4,779,960 and for the Highway Fund is \$2,959,017. Motion by Dummann and seconded by Forrette to approve the provisional budget for publication and the following resolution for the public hearing on the 2014 budget. Motion carried 5-0. Resolution adopted.

2013-24

Resolution

ADOPTION OF PROVISIONAL BUDGET FOR
GRANT COUNTY, SOUTH DAKOTA

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Grant County, will meet in the Courthouse at Milbank, South Dakota on Tuesday, September 3, 2013 at 9:00 AM for the purpose of considering the foregoing Provisional Budget for the year 2014 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed necessary until the final adoption of the budget on the 24th day of September, 2013.

At such time any interested person may appear either in person or by a representative, and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts and matter set forth and contained in the Provisional Budget.

Karen M. Layher
Grant County Auditor
Milbank, South Dakota

Unfinished Business: None

New Business: None

Correspondence: None

Claims: Motion by Forrette and seconded by Dummann to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 374.75; AVERA – MILBANK HOSPITAL, lab 395.00; AVERA QUEEN OF PEACE, prof serv 225.70; BAKER & TAYLOR, book 206.46; BERENS, supplies 23.37; BIEN PHARMACY, prisoner care 205.59; BORNES GROUP, postage 988.74; BUTLER, parts 527.00; CENTER POINT, books 725.40; CENTURYLINK, 911 & phone 582.97; CHS-BORDER STATES, gas & diesel 6,672.66; COLEPAPERS, supplies 227.16; SUSAN DAVIS, book 15.00; ALCO, supplies 19.98; PAUL DUMMANN, reimburse 2,000.00; EASTSIDE CAR WASH, car wash 42.08; ENGELSTAD ELECTRIC, prof serv 127.77; FIRST DISTRICT, alloca 6,450.00; FISHER SAND & GRAVEL, sand 606.17; G & K SERVICES, supplies 374.25; G & R CONTROLS, maint 2,045.50; GAYLORD BROS, display case 1,601.09; GCC READY MIX, gravel 1,050.90; FOOD-N-FUEL, supplies 24.95; GLOBAL, comp supplies 32.75; GRANT CO TREAS, fees 71.00; HARTMAN'S, groceries for prisoners 383.50; HEDAHL, parts 4.99; BRENDA L HOLTQUIST, prof serv 154.00; DENNIS HOYLES, prof serv 450.00; INGRAM, books & AV 570.78; INTER-LAKES COMM ACTION, worker 1,986.60; ITC, 911, internet & phone 1,272.65; JOHNSON FEED, road salt 1,802.16; GRANT CO REVIEW, publishing 16.50; KELLLYS KUTTERS, prof serv 254.00; LABOLT DEVELOPMENT, internet & rent 70.00; MARK A. LEUSINK, reimburse 2,000.00; LIEBE DRUG, supplies 329.98; MIDCONTINENT, internet 68.90; MILBANK AUTO PARTS, parts & supplies 1,685.77; MILBANK LUMBER, supplies 454.85; MUNDWILER FUNERAL HOME, prof serv 3,000.00; NELSON LAW OFFICE, alloca 3,391.50; NORTHWESTERN ENERGY, nat gas 30.18; OTTER TAIL POWER CO, electricity 2,584.17; PAULI CARPET CLEANING, prof serv 140.00; THE PENWORTHY COMPANY, books 411.96; PUMPKIN

BOOKS, books 289.44; RC COMMUNICATIONS, tower rental 95.96; RELIABLE OFFICE SUPPLIES, supplies 79.96; DELORIS J RUFER, rent 100.00; RUNNINGS, parts & supplies 165.03; SCHUNEMAN EQUIP, parts 260.42; SD DEPT OF REVENUE, sales & use tax 63.29; SD LIBRARY NETWORK, fees 675.00; SD ATTY GEN, part fee 50.00; SDACO, modernization fees 350.00; SEEHAFFER HARDWARE HANK, supplies 689.81; SPECTORSOFT, maint 162.00; ST WILLIAM'S, laundry 81.00; STAR TRIBUNE, subsc 136.50; STERN OIL CO, oil 4,766.81; SUNSET GRAPHICS, parts 1,516.61; ALEXANDER R THOMPSON, rent 50.00; TREVETT'S CAFÉ, prisoner meals 425.00; TWIN VALLEY TIRE, supplies 32.00; TYLER COMPUTER, postage & comp supplies 71.62; UPI, diesel 12,115.78; VALLEY OFFICE PRODUCTS, supplies 610.98; THE VALLEY SHOPPER, publishing 125.58; VERIZON, phone 96.62; VISA, gas, room & supplies 422.11; WATERTOWN IRON, iron 40.67; CITY OF WATERTOWN, 911 fees 6,594.95; WHETSTONE VALLEY ELEC COOP, electricity & prof serv 708.66; WITTRICK & SON, garbage service 159.00; XEROX, copier rent 732.05.
TOTALS: \$78,345.58.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled regular meeting dates will be August 6 and 20, 2013 at 8 AM. Motion by Tucholke and seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Guy E. Mann, Chairman, Grant County