

July 18, 2016

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Stengel called the meeting to order. Motion by Tucholke and seconded by Dummann to approve the minutes for the July, 5, 6 and 7, 2016 meetings. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Buttke to approve the agenda. Motion carried 5-0.

Members of the public present were Douglas Wittnebel, Darin Thiele, Gary Leistco, Paul Karels, Mark Karels, Jim DeVaal, Rodney Thaden, Bobbi Bohlen, Lavonne Kohl, Chris Brosek and Holli Seehafer, Grant County Review.

The Auditor's account with the Treasurer for June was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of June, 2016

Cash on Hand	\$2541.71
Checks in Treasurer's possession less than 3 days	\$23875.08
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$26,416.79

RECONCILED CHECKING

First Bank & Trust	\$16,903.07
Credit Card Transactions	\$391.70
First Bank & Trust (Svgs)	\$4,514,746.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$423,215.95

TOTAL CASH ASSETS

\$4,981,673.51

GENERAL LEDGER CASH BALANCES:

General	\$2,787,106.09
General restricted cash	\$838,924.00
Cash Accounts for Offices General Fund	\$1,605.00
Sp. Revenue	\$431,893.92
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00

TIF Northern Lights	\$423,215.95
Trust & Agency	\$498,928.55
(schools 36,764.56, twps 2,526.26, city/towns 3,384.78)	

TOTAL GENERAL LEDGER CASH **\$4,981,673.51**

Dated this 12th day of July, 2016
Karen M. Layher
County Auditor

The Sheriff's fees for the month of June were \$6,799.39 with \$3,914.77 receipted into the County's General Fund. The Register of Deeds fees for the month of June were \$11,981.50. The Clerk of Courts remittance fees for the month of June were \$8,497.60. Visiting Neighbor Program report for the second quarter was also noted.

Drainage: Chairman Stengel adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Present was Drainage Officer Krista Atyeo-Gortmaker.

Thiele/Karels Complaint: Gary Leistco Attorney for Paul Karels and Mark Karels reported the findings of the Banner & Associates survey results that were received by email on Friday, July 15, 2016. Picture documentation was not available at this time. Mr. Leistco verbally reported the findings by handing out the email results and reported he would share more as it was available. Leistco used a map to point out his opinion of the elevations and drop to the diversion and inlets of the Karels tile. The matter is on hold until a full written agreement between the parties can be reached before the complaint would be dismissed. This report will be done by the Drainage Administrator.

Wittnebel Drainage Issue: A complaint was received from Doug Wittnebel on July 13, 2016 which raised concerns of road grading and drainage alterations that were being done by the neighbors without his consent. Drainage Administrator Atyeo-Gortmaker stated the road is not under the jurisdiction of the county or the township for maintenance even though it is a section line road. There are not any recorded easements other than on the deeds of the landowners in the area.

Wittnebel reports his land is on the high side and water naturally goes to the neighbors but it doesn't warrant mounds of dirt being installed nor rocks placed to try to divert the water to stay on the Wittnebel property to reach the county ditch along the highway before flowing away. Commissioner Tucholke stated a private road would make this a civil matter for the courts to decide and Wittnebel should talk to an attorney. The commission suggested discussing the issue with the States Attorney.

DR2015-06: Baillie Trust will receive a follow up letter prompted by a verbal complaint of rocks impeding the flow of water. The letter to be sent is restating the four items required by the Drainage Board in 2014. The letter will request the items to be rectified immediately or further action will be taken by the Drainage Board. Documentation is on file with the Drainage Officer.

Highway: Supt. Schultz presented a request for right-of-way occupancy from Kris Bronson to bore a waterline under 450th Ave between Sections 29 & 30. Motion by Dummann and seconded by Tucholke to approve the right-of-way application ROW 2016-07 for Kris Bronson. Motion carried 5-0. A request of right-of-way occupancy from RC Technologies to bore fiber optic lines under County road 6 between Sections 10 & 15. Motion by Buttke and seconded by Dummann to approve the right-of-away application ROW 2016-08. Motion carried 5-0. Supt. Schultz reported on the highway department will be seal coating this week.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
06/01	UPI	2.066		1.774
	Cenex	2.35		1.95
	UPI was the low bidder for Ethanol at 2.066 and for Diesel 2 at 1.774.			
06/14	UPI			1.80
	Cenex			1.90
	UPI was the low bidder for Diesel 2 at 1.80.			
06/28	UPI	1.955		1.76
	Cenex	2.20		1.95
	UPI was the low bidder for Ethanol at 1.955 and for Diesel 2 at 1.76.			

Marvin Fire Department: Rodney Thaden was present. The Marvin Fire department is building a new fire hall which will encroach into the county's right-of-way. The county ROW is 100 feet from the center of the road. Discussion was held on a perpetual easement versus a site survey to deed a portion of the ROW to the fire dept. It was the consensus of the commission a site survey should be done. Motion by Dummann and seconded by Tucholke to authorize the site survey to be completed for up to 50 feet of ROW adjacent to the lots owned in Marvin by the Fire Department and to file a deed when the site survey is completed. Motion carried 5-0.

Grant County Economic Development: Executive Director Bobbi Bohlen updated the commission on current projects. Bobbi explained how revolving loans funds work and how the loans are used in Grant County to help businesses expand or start a new business. Economic Development partners with a financial institute

to help finance a business venture. She reported on the work progress in the industrial park area with the addition of 3-phase power and access roads. She also talked about the hospitality survey recently completed for the area. The study shows Grant County does have an economic basis for an additional hotel in the area.

Storm Shelter Grant: Present for the bid letting approval for the storm shelter were Chris Brosek from Civil Design and Lavonne Kohl. Gary Construction presented a bid of \$193,900 plus an additional expense of \$3500 for the insulation of the bathroom areas. Currently, the project has grant funds for \$181,250. A shortfall of \$16,150. Motion by Mach and seconded by Buttke to table the decision of the bid award or rejection until the August 2nd meeting. Motion carried 5-0.

Consent Agenda: Motion by Tucholke and seconded by Dummann to approve the consent agenda. Motion carried 5-0.

1. Approve plat:

2016-17

It was moved by Commissioner Tucholke, seconded by Commissioner Dummann, motion carried, the "PLAT OF LOTS 18A & 18B OF BERENS' SUBDIVISION IN THE NE ¼ OF SECTION 8, TOWNSHIP 120 NORTH, RANGE 48 WEST OF THE 5TH P.M., GRANT COUNTY, SOUTH DAKOTA", as described above and hereon be approved an accepted and the Chairman is hereby instructed to endorse on such plat.

Dated this 18th day of July, 2016

Doug Stengel
Chairman, Grant County Board
of County Commissioners

ATTEST:

Karen M. Layher
County Auditor, Grant County, South Dakota

2. Approve appointment of Linda Rafferty to the Visiting Neighbor Board

Sheriff: Kevin Owen presented the statistics for the month of June for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 8.03; Number of bookings 14; Work release money collected \$1,280.00; 24/7 Preliminary Breath Test (PBT) fees collected \$33.00; SCRAM (alcohol detecting bracelet) fees collected \$821.00; 24/7 PBT participants 2; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 355; Accidents investigated 5; Civil papers served 59; Cumulative miles traveled 6658; 911 calls responded to 80.

Travel: Motion by Tucholke and seconded by Buttke to approve the following travel request; for Sara Koepke, 4-H Advisor, to attend the State Horse Show held in Huron, to attend the State Fair in Huron and Annual Conference in Brookings; for VSO, Scott Malimanek, to attend Annual Conference in Pierre and EM Director, Sheryl Ward, to attend a Transportation Rail Incidents Preparedness Training in Marshall, MN. Motion carried 5-0.

County Assistance: Discussion was held on a county assistance claim with no action taken.

Executive Session: None

Unfinished Business: None

New Business: None

Correspondence: None

2017 Provisional Budget: The Board reviewed the final adjustments for the Provisional Budget which are on file in the Auditor's Office. Total expense for the General Fund is \$4,825,171 and for the Highway Fund \$3,535,736. Motion by Tucholke and seconded by Buttke to approve the provisional budget for publication and the following resolution for the public hearing on the 2017 budget. Motion carried 5-0. Resolution adopted.

2016-18

Resolution

ADOPTION OF PROVISIONAL BUDGET FOR
GRANT COUNTY, SOUTH DAKOTA

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Grant County, will meet in the Courthouse at Milbank, South Dakota on Tuesday, September 6, 2016 at 9:00 AM for the purpose of considering the foregoing Provisional Budget for the year 2017 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed necessary until the final adoption of the budget on the 20th day of September, 2016. At such time any interested person may appear either in person or by a representative, and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts and matter set forth and contained in the Provisional Budget.

Karen M. Layher

Grant County Auditor
Milbank, South Dakota

Claims: Motion by Dummann and seconded by Buttker to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 150.97; AVERA-MILBANK AREA HOSPITAL, BLAB 182.00; BEACON CENTER, alloca 288.90; BERENS, supplies 168.06; BORNES GROUP, mailing expense 1,168.12; BRENDA L HOLTQUIST, prof serv 77.00; BUREAU OF INFO & TELE, internet & email 485.00; BUTLER, parts 105.99; CENTER POINT, books 20.24; CENTURLINK, phone 134.72; CITY OF MILBANK, rubble site 5.00; CIVIL DESIGN, prof serv 3,766.75; CONSOLIDATED READY MIX, hwy projects 6,411.64; MILBANK GLASS & MORE, supplies 18.00; CRAIG DEBOER, car wash 95.60; CUMMINS CENTRAL POWER, maint 889.78; DELORIS J RUFER, rent 100.00; DEMCO, supplies 157.41; ELECTION SYSTEMS & SOFTWARE, supplies 215.00; FIRST DISTRICT, alloca 7,048.09; FISHER SAND & GRAVEL, hwy projects 809.18; G & K SERVICES, supplies 216.56; GRANT CO HIST SOC, alloca 9,955.00; GRANT CO REGIS OF DEEDS, supplies 172.63; GRANT CO SHERIFF, postage 2.64; GRANT CO SOIL CONSERVATION, alloca 2,000.00; GRANT CO TREASURER, postage 161.75; GRANT COUNTY REVIEW, publishing 1,218.83; HARTMAN'S, groceries for prisoners 808.16; HEDAHLS, supplies 80.64; HUMAN SERVICE AGENCY, alloca 7,047.50; INGRAM, books & DVD 869.10; INTER-LAKES COMM ACTION, worker 2,206.08; ITC, phone & internet 1,142.95; J & J PIZZA, POD mtg 80.19; TREVETT'S, prisoner meals 1,202.25; JEBRO, hwy projects 54,410.82; JOANN PAULSON, prof serv 347.50; KINSETH HOSPITALITY CO, rooms 682.14; LABOLT DEVELOPMENT, rent & internet 70.00; LARRY J TRAPP, prof serv 589.56; LARRY'S REFRIGERATION, prof serv 31,482.88; LEWIS FAMILY DRUG, supplies 2.99; MCLEOD'S, supplies 26.76; MICROFILM IMAGING, scanner rent 362.00; MICROMARKETING, books 46.97; MILBANK LUMBER, supplies 202.00; MOMAR, supplies 433.56; NACVSO, dues 40.00; NELSON LAW OFFICE, alloca 3,742.00; O'CONNOR CO, maint 2,045.50; OFFICE PEEPS, supplies 74.23; OTTER TAIL POWER CO, electricity 3,785.79; PCMG, antivirus renewal 1,341.07; QUILL, supplies 481.98; RC TECHNOLOGIES, 911 transport & tower rent 95.96; ROGER A. BRIGGS, shipping 6.00; RUNNINGS, parts & supplies 646.59; RYAN MAGEDANZ, prof serv 331.90; SDACO, regis 875.00; SD DEPT OF REVENUE, BLAB 205.00; SD DEPT TRANS, hwy projects 17.58; SD SHERIFF'S ASSN, patches 42.64; SD STATE ARCHIVES, micro film 32.00; SDSU EXTENSION, travel 61.51; SEEHAFFER HARDWARE, supplies 155.31; ST WILLIAMS, laundry 396.90; STAR TRIBUNE CO, subsc 157.56; TECH ONE, supplies 44.00; THE PENWORTHY CO, books 60.43;

THOMSON REUTERS, ref materials 860.75; TITAN, parts 3,278.28; TWIN VALLEY TIRE, tires & service 630.40; UPI, diesel fuel & ethanol 14,193.09; VALLEY OFFICE, supplies 290.98; VERIATO, maint 162.00; VERIZON, hotspot 38.52; W W GRAINGER, supplies 95.77; WHETSTONE VALLEY ELECTRIC, electricity 548.92; WILBUR ELLIS AIR, Amine & Tordon 10,495.65; WILLIAM E COESTER, ct appt atty 387.59; WITTROCK & SON, garbage service 150.00; XEROX, copier rent 821.93. TOTALS: \$184,711.74.

SDACO, ROD Modernization fee 360.00; SD ATTORNEY GEN, SCRAM fee 821.00; SD DEPT OF REVENUE, sales & use tax 142.04. TOTAL: \$1323.04.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be August 2 and 16, 2016 at 8 AM. Motion by Mach and seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Doug Stengel, Chairman, Grant County Comm.