

July 20, 2015

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Tucholke called the meeting to order. Motion by Stengel and seconded by Mach to approve the minutes of the July 7, 8 and 9, 2015 meetings. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Buttke to approve the agenda. Motion carried 5-0.

The Auditor's account for the month of June was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of June, 2015

Cash on Hand	\$3,493.60
Checks in Treasurer's possession less than 3 days	\$18,724.32
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$22,217.92

RECONCILED CHECKING

First Bank & Trust	\$3,617.00
Credit Card Transactions	\$869.10
First Bank & Trust (Svgs)	\$4,257,867.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$414,692.69

TOTAL CASH ASSETS **\$4,699,263.71**

GENERAL LEDGER CASH BALANCES:

General	\$2,475,340.26
General restricted cash	\$553,152.00
Cash Accounts for Offices General Fund	\$1,605.00
Sp. Revenue	\$744,472.21
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$414,692.69
Trust & Agency	\$510,001.55
(schools 40,194.03, twps 2,046.21, city/towns 7,030.09)	

TOTAL GENERAL LEDGER CASH

\$4,699,263.71

Dated this 14th day of July, 2015

Karen M. Layher

County Auditor

The Sheriff's fees for the month of June were \$5,503.80 with \$3,547.80 receipted into the County's General Fund. The Register of Deeds fees for the month of June were \$8,430.75. The Clerk of Courts remittance fees for the month of June were \$9,570.31.

Highway: Supt Schultz presented the following requests for right-of-way occupancy from Otter Tail Power Company for a 230kV transmission line crossing County Road 4 and 34. Motion by Stengel and seconded by Buttke to approve the right-of-way applications and to allow the overhead crossing of county roads and the right-of-way from Otter Tail Power for the transmission line in the following listed locations. Motion carried 5-0.

1. ROW 2015-06, Section 13, Township 121, Range 47, (Big Stone) on 144th St (Co. Rd 34)
2. ROW 2015-07, Section 24, Township 121, Range 47, (Big Stone) on 145th St (Co Rd 4)

Culvert: Supt Schultz stated he had a request to place a culvert through County Road 41 (AKA 452nd Ave) between section 21 and 22 in Blooming Valley Twp from David and Gary Dingsor's property for a manure hose. They own property on each side of the road and would like to use a culvert to run the manure hose through instead of placing the pipe across the road. Motion by Dummann and seconded by Stengel to approve the request for the culvert. Motion carried 5-0.

Travel: Motion by Dummann and seconded by Buttke to approve travel requests for VSO Scott Malimanek to attend Annual Workshop in Pierre, for DOE Kathy Steinlicht and Deputy Ryan Gruba to attend Annual School in Pierre, for Auditor Layher, Deputy John Gill, Treasurer Mueller and DOE Kathy Steinlicht to attend SDACES software workshop in Chamberlain, for 4-H Advisor Sara Koepke to attend State Fair in Huron and Annual Conference in Brookings and for Commissioners, Auditor, Treasurer, Register of Deeds and Hwy Supt to attend annual conference in Pierre. Motion carried 5-0.

County Assistance: Motion by Mach and seconded by Stengel to approve case PR 2015-03 as per the stipulation signed by the States Attorney. Motion carried 5-0.

Cell Phone Policy: Auditor Layher presented the cell phone policy for review which listed the office personnel eligible to receive a stipend. Policy to be finalized at the next meeting.

Lien: Motion by Mach and seconded by Buttke to approve a partial lien release on the property described as beginning at a point 183 feet South of the extreme Northwest Corner of Outlot 18 in the Northwest Quarter of Section 22, Township 118, Range 48, Grant County, South Dakota, thence East 300 feet, thence South 283.77 feet, thence West 300 feet, thence North 283.77 feet to the point of beginning to allow the transfer of the property with the lien to stay in place after the transfer of the property is completed. Motion carried 5-0.

Budget Supplement: Motion by Buttke and seconded by Stengel to set August 18 at 9:00AM to hold a public hearing for a budget supplement for #511 Library Budget. Motion carried 5-0. The budget supplement is to establish budget authority within the 2015 Library budget for the purpose of carpet replacement. The source of cash is from the designated reserve held in the General Fund for Library projects. Motion by Dummann and seconded by Stengel to approve the transfer of \$18,000 from the Library designated reserve to the General Fund upon approval of the budget supplement hearing. Motion carried 5-0. Motion by Stengel and seconded by Buttke to approve a lease equipment contract with Dakota State University for the rental of a library stack mover at a cost of \$300 per day upon approval of the budget supplement. Motion carried 5-0.

2016 Provisional Budget: The Board reviewed the final adjustments for the Provisional Budget which are on file in the Auditor's Office. Total expense for the General Fund is \$4,418,552 and for the Highway Fund \$3,224,912. Motion by Mach and seconded by Buttke to approve the provisional budget for publication and the following resolution for the public hearing on the 2016 budget. Motion carried 5-0. Resolution adopted.

Resolution 2015-22
ADOPTION OF PROVISIONAL BUDGET FOR
GRANT COUNTY, SOUTH DAKOTA

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Grant County, will meet in the Courthouse at Milbank, South Dakota on Tuesday, September 1, 2015 at 9:00 AM for the purpose of considering the foregoing Provisional Budget for the year 2016 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed

necessary until the final adoption of the budget on the 29th day of September, 2015. At such time any interested person may appear either in person or by a representative, and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts and matter set forth and contained in the Provisional Budget.

Karen M. Layher
Grant County Auditor
Milbank, South Dakota

Sheriff: Kevin Owen was unable to attend due to court. The commission reviewed the statistics for the month of June for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 8; Number of bookings 26; Work release money collected \$840.00; 24/7 Preliminary Breath Test (PBT) fees collected \$167.00; SCRAM (alcohol detecting bracelet) fees collected \$550.00; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 84; Accidents investigated 13; Civil papers served 40; Cumulative miles traveled 7638; 911 calls responded to 74.

Executive Session: Motion by Mach and seconded by Dummann to enter into executive session at 9:15 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1) and litigation issue pursuant to SDCL 1-25-2 (3). Motion carried 5-0. Auditor Layher and Zoning Officer Krista Ayteo Gortmaker were present. Chairman Tucholke declared the meeting open to the public at 9:31 AM. No action taken as a result of the executive session.

Commissioner Dummann excused himself from the meeting at 9:31 AM.

Consent Agenda: Motion by Mach and seconded by Buttke to approve the consent agenda. Motion carried 4-0.

1. Approve plats:

2015-23

COUNTY COMMISSION RESOLUTION

Lot 1, Milbank Well House 1 Addition in the NW 1/4 of Section 14, Township 120 North, Range 50 West of the 5th P.M., Grant County, South Dakota, (Twin Brooks Twp) as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Clayton Tucholke
Chairman, Board of Commissioners,
Grant County, South Dakota

2. Approve step increase for Dale Brandt to 6 month step for truck driver at \$15.55 per hour effective 7-26-15
3. Approve Chairman Tucholke as the certifying officer to sign the LIIP grant
4. Approve rental contract with Document Imaging for Induss 9000 large book scanner for \$1465 per month with an installation fee of \$1875

Unfinished Business: None

New Business: None

Correspondence: The 4-H Shooting Sports donated \$400 to the county to assist with the expense of heating the exhibit building at the 4-H grounds. The Lake Region District meeting will be hosted by Marshall County in August with Commissioners and Officials in attendance.

Claims: Motion by Mach and seconded by Stengel to approve the claims as presented. Motion carried 4-0. A-OX WELDING, supplies 32.86; ACCESS ELEVATOR, maint 450.00; AL'S BODY SHOP, repair 50.00; ANNUITY SYSTEMS, supplies 109.82; AVERA-MILBANK AREA HOSPITAL, prof serv 344.00; AVERA QUEEN OF PEACE, prof serv 221.60; BEACON CENTER, alloca 486.00; BERENS, supplies 431.16; BERNIECE FOLK, supplies 159.28; BIERSCHBACH EQUIP, parts 106.37; BITUMINOUS PAVING, hwy project 73,131.45; BOB BARKER CO, supplies 1,100.04; BORNS GROUP, postage 899.69; BRENDA L HOLTQUIST, prof serv 101.50; BREWSTER, supplies 6.99; BUREAU OF INFO & TELE, internet & email 416.00; CASS CO SHERIFF, prof serv 37.00; CATHY REHFUSS, prof serv 22.50; CENTER POINT, books 298.98; CENTURLINK, phone 584.19; CITY OF WATERTOWN, 911 alloca 6,252.73; CONSOLIDATED READY MIX, hwy projects 8,179.82; CRAIG DEBOER, car wash usage 131.56; DAKTECH, supplies 28.00; DEAN SCHAEFER COURT REPORT, prof serv 45.00; DELORES KELLY, prof serv 425.00; DELORIS J RUFER, rent 100.00; DENISE CODY, prof serv 22.50; DON HAUKOS, prof serv 35.00; DUANE D ATHEY, parts & repair 69.99; EMERY PRATT CO, books 130.24; FEDEX, postage 33.06; FIRST DISTRICT, alloca 6,842.81; FISHER SAND & GRAVEL, hwy project 1,848.96; FREMAREK, supplies 361.95; FRERICHS CONSTRUCTION, prof serv 758.00; G & K SERVICES, supplies 200.20; GJT INC, EM exercise 130.00; GRANT CO SHERIFF, postage 7.45; GRANT CO REVIEW, publishing 630.79; HARMS OIL CO, bulk oil 2,126.10; HARTMAN'S, supplies & groceries for prisoners 851.30; HUMAN SERVICE AGENCY, alloca 6,821.75; INGRAM, books & AV 1,160.23; ITC, internet 34.95; INTERLAKES COMM ACTION, worker 2203.58; J & J PIZZA, POD mtg

122.10; LABOLT DEVELOPMENT CO, rent & internet 70.00; LARRY J TRAPP, prof serv 1,010.51; LEWIS & CLARK BEHAVIORAL, prof serv 160.00; LEWIS FAMILY DRUG, supplies 101.64; LUCILLE M LEWNO, prof serv 172.99; MICROFILM IMAGING, scanner rent 4,614.50; MICROMARKETING, DVD 294.76; MIDCONTINENT, internet 68.90; MILBANK COMMUNICATIONS, antenna 8.00; MILBANK LUMBER, wood 69.00; MT LIBRARY SERVICES, books 18.00; NELSON LAW OFFICE, alloca 3,633.00; O'CONNOR CO, maint 2,045.50; OFFICE PEEPS, supplies 124.86; OTTER TAIL POWER CO, electricity 3,470.22; QUICK PRO LUBE, oil chg 92.96; RELIANCE TELEPHONE, phone cards 500.00; RUNNINGS, parts & supplies 573.92; SANDRA FONDER, prof serv 37.50; SANFORD HEALTH, co assist 13,524.71; SCHUNEMAN EQUIP, parts 89.14; SD DEPT OF REVENUE, sales, use, excise taxes & BLAB 537.03; SDAAO, regis 600.00; SDSU EXTENSION, regis 15.00; SDVSOA, regis 85.00; SEEHAFER HARDWARE HANK, supplies 81.75; SHERWIN WILLIAMS, paint 226.38; SPECTORSOFT CORP, maint 162.00; ST WILLIAMS, prisoner laundry 290.70; STAR TRIBUNE, subsc 157.56; THOMSON REUTERS, ref mat 669.50; TRAV'S OUTFITTER, vests 1,300.00; TREVETT'S CAFÉ, prisoner meals 939.75; TRUENORTH STEEL, culverts 4,847.36; TWIN VALLEY TIRE, tire 85.00; UNZEN MOTORS, parts & repair 72.64; UPI PETROLEUM, diesel & ethanol 15,112.13; VALLEY OFFICE PRODUCTS, supplies 67.02; VALLEY SHOPPER, publishing 48.30; VERIZON WIRELESS, hot spot 38.52; VISA, gas, supplies & parts 203.40; WHETSTONE VALLEY ELECTRIC, electricity 456.49; WILBUR ELLIS AIR, spray 9,477.00; WILLIAM E COESTER, mental illness hearing 80.00; WITTROCK & SON, garbage service 159.00; XEROX, copier rent 928.07; YANKTON CO SHERIFF, prof serv 25.00. TOTAL: \$185,887.21.

SDACO, ROD Modernization fee 252.00; SD ATTORNEY GEN, SCRAM fee 550.00. TOTAL: \$802.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be August 4 and 18 and September 1, 2015 at 8 AM. Motion by Mach and seconded by Stengel to adjourn the meeting, motion carried 4-0. Meeting adjourned.