

March 4, 2014

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Dummann called the meeting to order. Motion by Mann and seconded by Tucholke to approve the minutes of the February 18, 2014 meeting. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Forrette to approve the agenda. Motion carried 5-0.

Members of the public present were Bob Capp, Kate Capp, Rodney Thaden and David Krueger.

Highway: Supt Schultz reported the question on vacating a section line road in Troy Township had been deferred to the Township Board as the road is under their jurisdiction.

BIDS FOR FUEL				
DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
02/20	UPI	3.187		
	Cenex	3.22		

UPI was the low bidder for ethanol at 3.187.

Travel: Motion by Tucholke and seconded by Mann to approve travel for EM Director Sheryl Ward to attend the 2014 Homeland Security Conference in Rapid City. Motion carried 5-0.

Executive Session: Motion by Mann and seconded by Stengel to enter into executive session at 8:05 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Dummann declared the meeting open to the public at 8:10 AM. No action taken as a result of the executive session.

Zoning Ordinance: A discussion was held on Article V, Section 501, Item 1 of the Zoning Ordinance which lists who shall serve as alternates on the Board of Adjustment. The current ordinance states the alternates to the Board of Adjustment shall be members of the Grant County Commission. The commission discussed a proposed change to appoint two alternates from the general population to serve as a member of the Board of Adjustment when a Planning and Zoning member is absent. Members of the public present expressed not having any opposition to a

member of the commission serving on the Board of Adjustment. The commission stated due to Board of Adjustment members being absent it is possible for two to three commissioners to be present at a Board of Adjustment hearing and they would prefer not to have a quorum of commissioners in attendance on the Board of Adjustment. Motion by Stengel and seconded by Mann to hold the first reading of Ordinance 2004-1L, An Ordinance Amending Ordinance 2004-01 Zoning Ordinance of Grant County by Revising Regulations Regarding the Membership of the Board of Adjustment and to set April 1 at 9 AM for the public hearing on the proposed amendment to Article V, Section 501, Item 1 of the zoning ordinance. Motion carried 5-0. P & Z Officer Krista Atyeo-Gortmaker was present. Also, the question was asked if the zoning ordinance was going to be opened for an amendment, if the Commission would consider reviewing the ordinance for haul road agreements. The Commission will invite Todd Kays, Executive Director of First District of Local Government to attend the March 18 meeting to address haul road agreements and will keep both issues separate for ordinance amendments.

Tax Deed Property: The commission reviewed the property taken under the tax deed process which will be offered at public auction on March 18 on the first floor of the courthouse.

2013 Annual Report: Auditor Layher presented the 2013 annual report to the Board. A change in the reporting form was implemented this year by Legislative Audit to show revenue and expense. Motion by Mann and seconded by Forrette to accept the annual report as presented and for publication. Motion carried 5-0. The annual report is on file in the Auditor's Office.

General Fund Report: Auditor Layher discussed the general fund cash analysis report. Under SDCL 7-21-18.1 the law states the general fund unassigned cash balance of the general fund may not exceed 40% of all general fund appropriations contained in the budget for the next fiscal year. The unassigned cash for December 31, 2013 is \$996,758.19 and the percentage is 21.29% of the 40% general fund cash test. This report is done by the modified accrual basis and includes accounts payable of \$5,189.45.

Range Fire Suppression: A letter from the SD Dept. of Agriculture Wildland Fire Suppression was reviewed requesting the county to provide the department with a list of individuals who would be authorized to request assistance from the State of South Dakota, under the County Rangeland Fire Protection Agreement in the event of a wild range land fire. Motion by Tucholke and seconded by Stengel to approve the Fire Chief from each organized Fire Department, namely Milbank- Kevin

Schuelke, Big Stone City- Joe Wiik, Revillo- Jared Engebretson, LaBolt-Tom Peschong, Marvin-Rodney Smith, Stockholm- Jake Wientjes, Commissioners Guy E. Mann, Paul Dumann, David Forrette, Doug Stengel, Clayton Tucholke and Sheriff Kevin Owen and deputies as the authorized individuals to request the assistance. Motion carried 5-0.

Sheriff: Kevin Owen requested approval to subscribe to the LEADS web based program. This program is an online investigative tool for law enforcement to access registration sites used by pawnshop or secondhand stores who register their items which assists agencies to trace stolen items. The cost of the program is approximately \$1200.00 per year. All law enforcement agencies in the county would be able to utilize the program through the Sheriff's Department. Motion by Tucholke and seconded by Forrette to approve the registration fee of the LEADS registration. Motion carried 5-0.

Consent: Motion by Mann and seconded by Stengel to approve the consent agenda. Motion carried 5-0.

1. Approve 2013 yearend inventory – items to be declared surplus, destroyed or to be sold- list on file in Auditor's Office
2. FY2014 WIC Contract amendment for additional dollars for clerical support –new contract amount of \$8500.00
3. Approve Memorandum of Understanding between SDSU and the County for the 4-H Program Advisor
4. Approve appointment of Kim Veen to the Visiting Neighbor Board effective 1-1-2014, replaces Deb Baker
5. Approve scheduled maintenance contract with Climate Air for Chiller unit in the amount of \$2436.43 for 2014
6. Approve Digital Controls Support Agreement with Climate Air for remote access and monitoring of the HVAC system in the amount of \$2,273.11 for 2014

Unfinished Business: None

New Business: Maintenance Supervisor Dave Larsen requested approval to purchase a sweeper attachment for the John Deere 720 tractor at a cost of \$4160.00. Motion by Tucholke and seconded by Forrette to approve the purchase from the 2014 government building budget. Motion carried 5-0.

Correspondence: None

Claims: Motion by Stengel and seconded by Mann to approve the claims as presented. Motion carried 5-0. COMFORT INN-PIERRE, room 83.00; BERENS, supplies 290.04; BEST WESTERN –ABERDEEN, rooms 335.96; BUREAU OF

INFO & TELE, email & internet 346.00; BUTLER MACHINERY, parts 278.72; CENTER POINT, books 417.43; COLONIAL RESEARCH CHEM CORP, supplies 110.02; CREATIVE ED, books 253.52; DEMCO, supplies 203.07; DESIGN ELECTRONICS, adaptor 19.99; G&K SERVICES, supplies 269.20; G&R CONTROLS, parts 1,255.51; GLOBAL GOV/ED, computer supplies 525.33; GRANT CO TREAS, postage & plates 19.60; GRANT CO REVIEW, publish 146.00; GRANT CTY CONSERVATION DIST, alloca 12,000.00; GRANT-ROBERTS RURAL WATER, water 35.70; GRANT/ROBERTS AMBULANCE, alloca 2,458.33; SD MAGAZINE, subsc 23.00; LARRY'S REFRIG, repair 156.75; LOCATORS AND SUPPLIES, supplies 240.02; MACK STEEL, iron 62.53; MICROMARKETING, DVD 136.29; MIDAMERICA BOOKS, books 227.40; CITY OF MILBANK, water & sewer 606.68; NORTHWESTERN ENERGY, nat gas 3,015.12; PUMPKIN BOOKS, books 79.75; REAL INDUSTRIES, pipe 61.48; SCHUNEMAN EQUIP, service call 69.50; SD ASSN CO COMM, CAT Legal & CAT Relief 3,996.19; SD DEPT OF REVENUE, lab 275.00; SD POLICE CHIEF'S ASSOC, regis 150.00; SD STATE HISTORICAL SOCIETY, dues 35.00; SD FEDERAL PROPERTY, tools & supplies 530.00; STERN OIL CO, oil, 1445.71; APEX CLEANERS, prof serv 25.00; SUNSET GRAPHICS, supplies 525.00; QUICK PRO LUBE, oil chg 39.46. TOTALS: \$30,747.30

Payroll for the following departments and offices for the month of FEBRUARY 2014 are as follows: COMMISSIONERS 4726.95; AUDITOR 14,368.01; TREASURER 9571.92; STATES ATTORNEY 10,159.71; CUSTODIANS 5690.25; DIR. OF EQUALIZATION 6130.12; REG. OF DEEDS 6110.57; VET. SERV. OFFICER 1267.00; SHERIFF 16,752.09; COMMUNICATION CTR 11,337.21; EMERGENCY MANAGEMENT 3183.66; ROAD & BRIDGE 49,299.90; PUBLIC HEALTH NURSE 3212.10; VISITING NEIGHBOR 2814.65; ICAP 653.40; LIBRARY 9344.05; 4-H 2990.00; WEED CONTROL 3383.20; PLAN & ZONING 1627.11. TOTAL: \$162,621.90.

Payroll Claims: FIRST BANK & TRUST, Fed WH 15,878.46; FIRST BANK & TRUST, FICA & Med WH & Match 24,216.32; SDRS, retire 18,678.54; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 39,143.06; DEARBORN NATIONAL, life ins. 242.29; AMERICAN FAMILY LIFE, AFLAC ins. 1855.16; LEGAL SHIELD, deduction 197.20; OPTILEGRA, ins 293.71; SDSRF, deduction 90.00; OFFICE OF CHILD SUPPORT, deduction 566.00; ROGENBURG LAW, deduction 350.00. TOTAL: \$101,510.74.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be March 18 and April 1 and 15, 2014 at 8 AM. The County and the Consolidated Board of Equalization begins on April 8, 2014 for the assessment year 2014. Motion by Forrette and seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Paul Dummann, Chairman, Grant County Commission