

May 6, 2014

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Dummann called the meeting to order. Motion by Mann and seconded by Tucholke to approve the minutes of the April 15, 2014 meeting. Motion carried 5-0. Minutes filed. Motion by Tucholke and seconded by Stengel to approve the agenda. Motion carried 5-0.

Members of the public present were Jim DeVaal and Tyrone Nordquist.

Highway: Supt. Schultz presented the following requests for right-of-way occupancy from Grant Roberts Rural Water for a water line that will go past the highway shop with a route to Twin Brooks. Motion by Stengel and seconded by Tucholke to approve the right-of-way applications and to allow the crossing of county roads from Grant Roberts Rural Water for a water main transmission project in the following listed locations. Motion carried 5-0.

1. ROW 2014-02, Section 35, Township 120, Range 51, (Mazeppa) at 465th Ave and 153rd St (Co. Rd 7)
2. ROW 2014-03, Section 23 & 24, Township 120, Range 50, (Twin Brooks) at 471st Ave and 151st St (Co Rd 17)
3. ROW 2014-04, Section 22 & 27, Township 120, Range 50, (Twin Brooks) at 152nd St (Co. Rd 14)
4. ROW 2014-05, Section 13 & 24, Township 120, Range 50, (Twin Brooks) at 471st Ave and 151st St, (Co. Rd 12)
5. ROW 2014-06, Section 19 & 18, Township 120, Range 49, (Grant Center) at 151st St (Co. Rd 12)
6. ROW 2014-07, Section 19 & 24, Township 120, Range 49 & 50, (Grant Center) at 472nd Ave and 151st St (Co. Rd 19)
7. ROW 2014-08, Section 14 & 23, Township 120, Range 49, (Grant Center) at 151st St (Co. Rd 12)
8. ROW 2014-09, Section 23 & 14, Township 120, Range 49, (Grant Center) at 151st St (Co. Rd 12)
9. ROW 2014-10, Section 20 & 21, Township 120, Range 48, (Alban West) at 480th Ave and 151st St (Co Rd 31)

Hydraulic Study: Supt. Schultz received a hydraulic study for culverts on 483rd and 484th Avenues in Adams Township. At a previous meeting Earl Lundin expressed concerns of water backing up on the farmland due to the capacity and elevation of existing culverts on 483rd and 484th Avenues. A discussion was held on the hydraulic study done by Aason Engineering on adding/changing culverts in the

requested locations and how this would affect the landowners downstream. No action taken.

Excavator Bids: At 8:15 bids were opened for the sale of the 1995 315L Excavator with five bids presented. The bids received are as follows: 1. Rex VanDyke: \$21,254; 2. Boyd Piatz: \$20,058; 3. Jim DeVaal: \$31,285; 4. James Evenson: \$27,500 and 5. Butler Machinery: \$25,000. Motion by Tucholke and seconded by Stengel to accept the bid of \$31,285 from Jim DeVaal. Motion carried 5-0.

Truck Bids: At 8:30 bids were opened for the sale of the two 1993 International Trucks. The bids received for Truck #2564 were: 1. Leon Koepppe and Curt Hillestad: \$16,250 and 2. James Evenson: \$9500. Motion by Tucholke and seconded by Stengel to accept the bid of \$16,250 from Leon Koepppe and Curt Hillestad. Motion carried 5-0. There were not any bids received for truck #2565. Motion by Stengel and seconded by Mann to re-advertise truck #2565 with bid opening to be at the June 5, 2014 meeting at 8:30AM. Motion carried 5-0.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
04/11	UPI	3.346		3.34
	Cenex	3.37		3.42
UPI was the low bidder for Ethanol at 3.346 and Diesel 2 at 3.34.				
04/23	UPI			3.365
	Cenex			3.47

UPI the low bidder for Diesel 2 at 3.365.

Community Health Nurse: Joan Frerichs presented the 1st quarter report for 2014 with information on the WIC Program changes. Joan reported the county's iPad has been very helpful with new on line nutrition education clients are completing in the office. The state is also currently in the process of setting up email address link directly to the nurse's office to help the office run more efficient with scheduling appointments. She reported on school visits for health, vision and scoliosis screenings at the schools. The office staff attended training in Infant Mortality and Autism and participated in the No Boys Allowed event sponsored by the Avera Milbank clinic.

Planning And Zoning Board Alternates: The commission discussed recommendations for the alternate members to serve on the planning and zoning board when board members are unable to attend. The auditor will contact the recommended individuals and will report at the next meeting.

County Aid Lien: Auditor Layher reported an individual has an interest in purchasing a lot from an individual in Stockholm, but the property has a county aid lien attached. Additional research will be done before any action is taken.

Travel: Motion by Tucholke and seconded by Mann to approve travel for the States Attorney to attend Annual Spring Conference in Deadwood. Motion carried 5-0.

SDDOT Weed Contract: Motion by Forrette and seconded by Stengel to sign the Joint Powers Agreement with the State of SD for the application of pesticide on the state highway right-of-ways for the control of noxious weeds with a contract estimate of \$24,470. Motion carried 5-0.

Courthouse windows: Commissioner Forrette reported on the condition of the courthouse windows on the north side and discussion was held on replacing versus repair of the windows. Currently the commission has one quote for replacing the windows with Anderson windows. The commission requested information on other brands of windows and a quote for the installation of the windows.

Sidewalk and apron replacement: Auditor Layher presented information on replacing the sidewalk and apron by the Veteran's memorial. The cement has deteriorated and needs to be replaced. Skoog Construction presented sketches of colored concrete designs to be placed in front of the memorial; however there is a concern of the salt used for de-icing in the winter to prevent ice on the sidewalks would harm the design. It was the consensus of the board to replace with cement with no design.

Quit Claim Deed: Motion by Stengel and seconded by Tucholke to accept the offer of \$50 from Gary Berry for Lots 13-B, 14-A, 14-B, and 14E of Outlots in the city of Big Stone City which were deeded to the county through the Tax Deed process. Motion carried 5-0.

General Fund Report: Auditor Layher discussed the general fund cash analysis report. Under SDCL 7-21-18.1 the law states the general fund unassigned cash balance of the general fund may not exceed 40% of all general fund appropriations contained in the budget for the next fiscal year. The unassigned cash for March 31, 2014 is \$865,963.36 and the percentage is 18.49% of the 40% general fund cash test. This report is done by the modified accrual basis and includes accounts payable of \$50,873.86.

Auction Sale: The auditor reported on the proceeds of equipment sold on the Farrell auction held on April 14. The pickup topper was sold for \$950 and the JD mower/sweeper sold for \$2150. After the commission for selling the items, the county received a check in the amount of \$2,914.00.

Voting Precinct: A member from the Strandburg American Legion Post visited with Auditor Layher on the condition of the Legion building and stated the members have moved their meetings to another location. Auditor Layher reported she had met with the Strandburg Branch librarian on using the library space for the Troy-Strandburg precinct voting location. The space is sufficient and asked for approval to move the precinct voting location to the Strandburg Branch Library. Motion by Tucholke and seconded by Mann to move the Precinct of Troy-Strandburg to the library. Motion carried 5-0.

Executive Session: Motion by Dummann and seconded by Tucholke to enter into executive session at 9:41 AM for the purpose of a personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher and Treasurer Mueller were present. Computer Coordinator John Gill was present for a portion of the executive session. Chairman Dummann declared the meeting open to the public at 11:13 AM. Motion by Forrette and seconded by Mann to approve Treasurer Mueller's request for the lateral transfer of Tammy Mach to the second deputy position effective June 23 at a rate of \$13.85 and to advertise for a fulltime deputy position. Motion carried 5-0.

Unfinished Business: None

New Business: None

Correspondence: None

Consent Agenda: Motion by Tucholke and seconded by Stengel to approve the consent agenda. Motion carried 5-0.

1. Approve FY 2015 WIC Contract with the SD Dept of Health \$8140.00 for the period of 6-1-14 to 5-31-15
2. Approve a fee of \$6.00 for an electronic file and a paper copy of each plat for the Abstract Office
3. Declare surplus from Data Processing inventory an APC Smartup 1500 UPS, fixed asset 143-9683
4. Declare surplus from Data Processing inventory memory for Auditor computer 7100, fixed asset 143-9328

5. Declare Surplus from the Treasurer's inventory a Gateway 4100C computer, fixed asset 142-8814
6. Declare surplus from the Library inventory a video display unit (5 tier), fixed asset 511-6406
7. Declare surplus (3) padded lounge chairs from the Reville Branch Library, fixed asset 1502, 1503, 1504
8. Declare surplus from the Library inventory a Dell computer with monitor, serial number 4236111, fixed asset 511-9597
9. Declare surplus from the Library inventory RAM memory, fixed asset 511-8761 and (2) 8 port switches, fixed asset 511-8759
10. Approve step increase for Mary Fenhaus from step 7 at \$14.70 to step 8 at \$14.80 per hour effective April 3, 2014
11. Approve hiring of part time custodian Judith Gilbretson Effective April 21, 2014 at \$11.30 per hour
12. Approve the hardware maintenance renewal agreement with Election Systems and Software for an annual cost of \$5604.00

Claims: Motion by Mann and seconded by Forrette to approve the claims as presented. Motion carried 5-0. DEWEY LAWN CARE, prof serv 593.89; AVERA-MILBANK HOSPITAL, lab 567.00; BOOS & GRAJCZYK, co appt atty 1,125.00; BROWN & SAENGER, supplies 200.00; BUREAU OF INFO & TELE, internet & email 346.00; CENTURYLINK, 911 & phone 452.73; COMPASS COUNSELING, prof serv 1,550.00; DIGITAL-ALLY, parts 45.00; FIRST BANK & TRUST, supplies 69.34; RITA GERMAN, room 75.95; GLOBAL GOV/ED, comp supplies 932.41; GRANT CO TREAS, regis 135.00; GRANT CO REVIEW, subsc 36.00; GRANT-ROBERTS RURAL WATER, water 47.25; GRANT/ROBERTS AMBULANCE, alloca 2,458.33; HARLAND TECH, maintenance 815.62; INTERSTATE TELE, internet 1,102.97; LINCOLN CO AUD, co assist 267.50; MAGEDANZ ELECTRIC, prof serv 275.51; MIDCONTINENT, internet 68.90; MILBANK AUTO PARTS, parts & supplies 2,295.39; MILBANK COMMUNICATIONS, maint 907.50; CITY OF MILBANK, water & sewer 583.99; NEWMAN SIGNS, signs 25.20; NORTHWESTERN ENERGY, nat gas 1,779.16; REED ELSEVIER, prof serv 661.00; SD ASSN CO COMM, CLERP 1,839.19; SD DEPT OF PUBLIC SAFETY, regis 75.00; DEANNA SHEPHERD, prof serv 45.00; SPAN PUBLISHING, ref mat 149.00; ST WILLIAMS, prof serv 158.40; STATE OF SD, tools & equip 125.00; TYLER COMPUTER, supplies 1,636.95; TYLER TECHNOLOGIES, prof serv 2,812.50; UNIFORM 4 ALL, light bar 588.89; VISA, regis, equip & room 341.20; JENNY WELLNITZ, reimburse 4,250.00;

WESTMAN FREIGHTLINER, parts 399.88; WIGHT FUNERAL HOME, prof serv 2,575.00. TOTALS: \$32,512.65

Payroll for the following departments and offices for the month of APRIL 2014 are as follows: COMMISSIONERS 4726.95; AUDITOR 13,486.19; TREASURER 8936.12; STATES ATTORNEY 9938.91; CUSTODIANS 5110.70; DIR. OF EQUALIZATION 5899.72; REG. OF DEEDS 5911.02; VET. SERV. OFFICER 1092.00; SHERIFF 16,371.98; COMMUNICATION CTR 10,745.62; EMERGENCY MANAGEMENT 3027.50; ROAD & BRIDGE 46,660.58; PUBLIC HEALTH NURSE 2986.35; VISITING NEIGHBOR 3304.50; ICAP 297.00; LIBRARY 10,205.60; 4-H 2712.00; WEED CONTROL 3001.50; PLAN & ZONING 1639.23. TOTAL: \$156,053.47.

Payroll Claims: FIRST BANK & TRUST, Fed WH 15,107.17; FIRST BANK & TRUST, FICA & Med WH & Match 23,322.94; SDRS, retire 18,012.21; WELLMARK-Blue Cross of SD, Employee and Commission health ins. 37,715.75; DEARBORN NATIONAL, life ins. 242.29; American Family Life, AFLAC ins. 1855.16; LEGAL SHIELD, deduction 197.20; OPTILEGRA, ins 293.71; SDSRF, deduction 90.00; OFFICE OF CHILD SUPPORT, deduction 566.00; ROGENBURG LAW, deduction 350.00. TOTAL: \$97,752.43.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled regular meeting dates will be May 20 and June 5 and 17, 2014 at 8 AM. Motion by Stengel and seconded by Forrette to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Paul Dummann, Chairman, Grant County