

November 1, 2016

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Stengel called the meeting to order. Motion by Mach and seconded by Buttke to approve the minutes of the October 18, 2016 meeting. Motion carried 5-0. Minutes filed. Motion by Dummann and seconded by Buttke to approve the agenda with the addition of discussion of Drainage Permit for Lowell Boe. Motion carried 5-0.

The September Visiting Neighbor third quarter report was noted with a total of 48 clients.

Members of the public present were Tyler Adelman, Doug Adelman, John Loeschke, Vince Meyer, Roger Loeschke, Arnie Hunt, Clayton Whiting, Tom Pillatzki, Kristie Mogan, Pat Meyer and Ginny Tostenson.

**Drainage:** Chairman Stengel adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Officer presented Permit DR2016-14 for owner Wayne Loeschke by Tyler Adelman in the SW ¼ in 1-119-48 (Vernon). Tyler Adelman was present for the meeting and after the presentation of the permit he was called upon to address concerns that had been raised about the drainage project being proposed. After discussion it was determined the permit should be split into two separate projects and further discussion would need to take place to come up with plans for the separate watersheds. A North project and a South project group met and determined a date and time for a meeting to be held for information to be presented back to the Drainage Board at their November 15th meeting. Motion by Tucholke and seconded by Buttke to table DR2016-14 until the November 15 meeting. Motion carried 5-0. It was noted the Lowell Boe permit would be on the November 15 meeting agenda. This concluded the business for the drainage board. Chairman Stengel adjourned the Drainage Board and reconvened the Board of Commissioners.

**Highway:** Supt Schultz reported the paving project west of the highway shop and the Albee-Nassau road which is County Road 18 (AKA 161<sup>st</sup> St) should be completed by next week. County Road 18 required additional asphalt for the leveling course due to the wheel ruts. Kerwin reported the state let bridge project 3 miles west and 1.2 miles south of Albee has been completed.

**4-H:** Advisor Sara Koepke reported on the National Conference workshops and seminars she recently attended and where she was awarded the Achievement and Service Award. The commission congratulated her on the award and thanked her

for her dedication to the youth of the county 4-H program. Sara reported on the Jr Leaders program and the Cloverbud Connections she is conducting at St Lawrence and Koch School for over 50 children. Currently, 4-H enrollment is being conducted with parents registering their children on-line. There are 150 children registered with her goal of reaching 170 youth enrolled in the 4-H program in the county. She extended an invitation to the commission to attend the Recognition event on Sunday November 6.

**Shelter Grant:** EM Director Sheryl Ward reported she had been contacted by CDI, the engineer firm for the Storm Shelter, asking if the commission wanted the firm to conduct materials tested as a quality control/quality assurance part of the project. The cost would be approximately \$451 for the onsite testing with a minimum of 3 site tests being completed. No action taken.

**Liquor Licenses for 2017:** Auditor Layher reported the three renewals for the 2017 liquor licenses were complete. The state law was changed effective 7-1-2011 to remove the public hearing requirement for renewals of licenses. Any new license or transfer of a license would require a public hearing. Motion by Mach and seconded by Buttke to approve the renewal of the three liquor licenses for 2017 which are as follows. Motion carried 5-0.

1. BitterSweet Lodge located at 15196 455<sup>th</sup> Ave., in Lura Township with a legal description of SW ¼ corner of the SW ¼ SW ¼, Section 7, Township 120, Range 51, Grant County for Retail (on-sale) Liquor
2. Gertje Van Lith Post 229 American Legion Club, located in Lot A NE1/4NE1/4 (4.82A) Section 24, Township 121, Range 47, in Grant County, South Dakota for Retail (on-sale) Liquor
3. Pine Hills Golf Club 2016 located in the NW1/4 EX Lot 1, 2<sup>nd</sup> Country Club Addn., EX W 550' of OL A EX PT Platted and Sold and EX Road; Lt 1 Third Country Club Addn in NW1/4 & Lt 1, 4<sup>th</sup> Country Club Addn, Govt Lot 4 (142.42 A) in Grant County, South Dakota, for Retail (on-sale) Liquor.

**Unfinished Business:** None

**New Business:** Val Cameron, who serves as an alternate on the P & Z board has submitted her resignation. Auditor Layher asked the Commission to consider submitting names at a future meeting for consideration to fill the vacant position.

**Correspondence:** None

**Consent Agenda:** Motion by Tucholke and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve Vicki O'Donnell as a matron for at a rate of \$15.65 per hour effective 10-18-2016
2. Approve wage increase for Eric Mueller to 1 yr step at \$17.00 per hour effective 10-12-16
3. Approve wage increase for Ken Brotzel to 1 yr step at \$16.35 per hour effective 10-2-16
4. Approve wage increase for Scott O'Donnell to 1 yr step at \$13.90 per hour effective 10-20-16
5. Approve Storm Shelter Change Order 1 to move completion date to 08-15-2017
6. Declare surplus to be discarded a HPC4280 copier/printer, Extension inventory

**Executive Session:** Motion by Mach and seconded by Dummann to enter into executive session at 9:10 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Stengel declared the meeting open to the public at 9:22 AM. No action taken as a result of the executive session.

**Claims:** Motion by Mach and seconded by Buttke to approve the claims as presented. Motion carried 5-0. AUTO-GRAPHICS, maint 2,890.00; AVERA-MILBANK HOSPITAL, BLAB 192.00; BERNIECE FOLK, supplies 217.60; BRENDA L HOLTQUIST, prof service 98.00; BUREAU OF INFO & TELE, internet & email 485.00; CENTER POINT, books 703.44; CITY OF MILBANK, water & sewer 646.70; CITY OF WATERTOWN, 911 surcharge 6,430.79; CONSOLIDATED READY MIX, hwy projects 5,981.92; CREATIVE CO, books 526.99; DATASPEC, maint fee 399.00; DETCO INDUSTRIES, supplies 2,499.44; DEUEL CO, hwy exchange labor 20,335.60; DUANE D ATHEY, prof service 120.00; GEORGE B BOO, ct appt atty 1,840.00; GRAJCZYK LAW, ct appt atty 12,239.63; GRANT CO AUDITOR, postage 15.00; GRANT CO SHERIFF, postage 2.64; GRANT CO TREASURER, postage 6.47; GRANT-ROBERTS RURAL WATER, rural water 32.20; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; GREY HOUSE PUBLISHING, ref material 179.50; HARTMAN'S, trial supplies 16.75; HEDAHL'S, parts & supplies 80.64; HUMAN SERVICE AGENCY, allocation 7,047.50; LABOLT DEVELOP CO, rent & internet 70.00; LEWIS FAMILY DRUG, supplies & prisoner care 284.75; MICROFILM IMAGING, scanner rent 362.00; MICROMARKETING, DVD 90.31; MIDCONTINENT, internet 69.56; MILBANK AUTO PARTS, parts & supplies 701.87; MUNDWILER, prof service 3,225.00; NORTHWESTERN ENERGY, natural gas 30.55; PARACLETE PRESS, DVD 51.60; POSTMASTER, passport postage 129.00; REDWOOD TOXICOLOGY, supplies 213.38; SAFETY-KLEEN SYSTEMS, supplies 168.18; SCHAFFER PUBLICATIONS, subscriptions 688.55; SD DEPT TRANS, hwy projects 4,088.57; SD STATE HIST SOC, books 75.50; SDLA, dues 25.00; ST WILLIAMS, laundry service 319.50;

STEVEN L RHODY, prof service 225.00; TECH ONE, computer supplies 338.00; WHETSONE HOME CENTER, hwy projects 74.07; YANKTON CO TREAS, prisoner care 116.25; ZEM'S FRESH STARTS, jury supplies 12.00.TOTAL: \$77,995.18.

JUROR FEES: \$1191.40.

Payroll for the following departments and offices for the month of October 2016 are as follows: COMMISSIONERS 4922.75; AUDITOR 13,998.84; TREASURER 9963.78; STATES ATTORNEY 10,674.50; CUSTODIANS 5451.99; DIR. OF EQUALIZATION 6541.52; REG. OF DEEDS 6753.60; VET. SERV. OFFICER 1162.20; SHERIFF 17,500.94; COMMUNICATION CTR 11,394.83; PUBLIC HEALTH NURSE 2367.20; ICAP 661.50; VISITING NEIGHBOR 2814.51; LIBRARY 11,284.99; 4-H 4518.65; WEED CONTROL 3621.20; PLAN & ZONING 1599.24; ROAD & BRIDGE 50,442.63; EMERGENCY MANAGEMENT 3169.20. TOTAL: \$168,484.08.

Payroll Claims: FIRST BANK & TRUST, Fed WH 17,119.27; FIRST BANK & TRUST, FICA WH & Match 20,392.36; FIRST BANK & TRUST, Medicare WH & Match 4769.16; AMERICAN FAMILY LIFE, AFLAC ins. 1726.57; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 45,330.39; DEARBORN NATIONAL, life ins. 229.86; LEGAL SHIELD, deduction 159.35; OFFICE OF CHILD SUPPORT, deduction 566.00; OPTILEGRA, ins 343.32; SDRS SUPPLEMENTAL, deduction 185.00; SDRS, retire 18,966.40; UNITED ACCOUNTS, deduction 200.00; AAA COLLECTIONS, deduction 142.45. TOTAL: \$110,130.13.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be November 10 to canvass the General Election and November 15, 2016 at 8 AM. Motion by Mach and seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Doug Stengel, Chairman, Grant County Comm.