

November 5, 2013

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Mann called the meeting to order. Motion by Dummann and seconded by Stengel to approve the minutes of the October 15, 2013 meeting. Motion carried 5-0. Minutes filed. Motion by Tucholke and seconded by Forrette to approve the agenda. Motion carried 5-0.

Members of the public present were Jerry Zubke, James Angerhofer, Dale Boerger, William Boerger, Jason Kettwig, Arnie Angerhofer, Darin Thielke and Kate Capp.

Drainage: Chairman Mann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Administrator Officer Krista Atyeo-Gortmaker presented the following applications.

Permit DR 2013-43 for A Hunt Farms by Arnie Hunt in Lt 1 Weber's Windmill Hill Subdivision in SE ¼, Section 24, Township 118, Range 49 (Georgia Township) to allow the landowner to improve farming conditions on the farm land. Krista reported the NRCS determination is being done and all of the certified letter receipts have been received. The application is in order. Motion by Tucholke and seconded by Dummann to approve DR 2013-43. Motion carried 5-0.

Permit DR 2013-44 for Jerald Zubke in the SW ¼, Section 3, Township 120, Range 49 (Grant Center Township) to allow for increased crop production. The certified letters sent to downstream landowners have been delivered and receipts returned. Application is in order with the tile outlets located on the applicant's land into a natural run. Dale Boerger brought forth a concern on the bridge located on County Road 23 by the State Highway Shop. He believes the issue is the bridge was not sized correctly to handle the water flow which has caused the water to be held back on his property where his daughter's mobile home is located. Hwy Supt Schultz reported an engineer study had been done and the guidelines were followed when the box culvert was installed under the federal bridge replacement program. The discussion also included landowners cleaning out or maintaining the run as grass and debris are restricting the water flow. Motion by Dummann and seconded by Stengel to approve DR 2013-44 and to set up a meeting with the County, State and Aason Engineering to review the culvert size specifications for the bridge located on 476th Ave between Section 3 and 2 in Grant Center Twp. Motion carried 5-0. Supt Schultz will notify Dale Boerger when the meeting is scheduled.

Permit DR 2013-45 for City of Milbank in the NE ¼, Section 18, Township 120, Range 48 (Alban Township). The request would allow the city of Milbank to manage storm water flooding at the end of Washington Drive and develop a plan for future storm water issues relating to community development. The tile would connect to the city's drainage channel south of Milbank. Certified letters were sent and signed receipts received. The application is in order. Concerns of additional water being added to the run and creating water back up around the Gavin Angerhofer's residence was expressed by James, Gavin and Arnie Angerhofer. They also questioned if the bridge on 150th St between Section 8 and 17 and the bridge on 480th Ave between Section 8 and 9 are sized correctly to handle the water flow. The clean out of the runs by the landowners was discussed to keep the water flowing downstream. Arnie asked if the City would consider partnering with the county on funding issues. Commissioner Forrette stated this is the natural run for the water from the south end of Milbank and it moves in this direction naturally. Motion by Forrette and seconded by Tucholke to approve DR 2013-45 with the county to re-visit the culvert sizes of the two previous mentioned sites. Motion carried 5-0. City Manager Jason Kettwig asked to be included on future discussions for the two culverts.

This concluded the business for the drainage board. Chairman Mann adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt Schultz presented for approval the agreement for the installation of highway-rail grade crossing signals with crossbar gates at the railroad crossing on 484th Ave (AKA County Road #45), 3 miles west of Big Stone City. The project number is PP 6278(03) PCN 02VD and the estimated cost is \$220,000. The county's share is 10%, estimated to be \$22,000.00. Motion by Stengel and seconded by Tucholke to authorize Chairman Mann to sign agreement PP 6278(03) for the 10% match for the railroad crossing on County Road #45. Motion carried 5-0. **ROW:** Motion by Tucholke and seconded by Stengel to approve right-of-way application ROW 2013-12 from Grant Roberts Water for trenching through County Road 21 (AKA 474nd Ave) in Melrose Township between Sections 30 and 29 for a water service line. Motion carried 5-0.

Attorney: Judge Roehr presented information on the Rural Attorney Recruitment Program sponsored by a partnership between the United Judicial System, State Bar Association and Counties. The goals of the program are to promote economic development for counties with population under 10,000 and access to the justice system through the availability of the courthouse, judges and lawyers.

P& Z: Officer Krista Atyeo-Gortmaker discussed with the commission possible changes in Article IV, Section 402, of the Subdivision Ordinance entitled Final

Plat Approval. Motion by Forrette and seconded by Stengel for the Planning and Zoning Board to review section 402 of the Subdivision Ordinance and present any suggested changes to the Commission for their consideration. Motion carried 5-0.

EM: Sheryl Ward reported on the regional EM meeting she attended in Aberdeen and reported she had received information from the SD DOT on operations for winter emergencies. She stated the information shared would have the county highway department available for plowing of roads in the event of an emergency. Supt Schultz and Sheriff Owen were present. Sheriff Owen stated he is meeting with area sheriffs to discuss the protocol for winter emergencies between local responders, highway patrol and SD DOT and will report back on his meeting.

Vehicle: Sheryl requested and received permission to drive the EM vehicle to and from her residence to be able to respond to emergencies after office hours. **Shelter:**

A request from mobile home park owner Ken Dahlgren for a storm shelter to be built for the mobile home park residents and other residents near the park. Sheryl stated the proposed structure would be open with bathroom facilities which could be accessed by individuals using the bike paths. Funds are available through a Haz Mat grant to build this structure. The grant does require a 25% match which Mr. Dahlgren has agreed to provide. The county would not be using any county funds to build the structure, but the project funding does need to be managed by the county. Motion by Stengel and seconded by Dummann to approve applying for the Haz Mat grant for the storm shelter provided the matching funds are gifted to the county for the storm shelter project. Motion carried 5-0. **POD:** Motion by Stengel and seconded by Dummann to approve signing the grant agreement for the Point of Dispensing grant for the period of October 15, 2013 to September 30, 2014 in the amount of \$6800. Motion carried 5-0. These grant dollars are used for the flu shot clinic, educational materials and any mass distribution of medicines.

Sheriff: Kevin Owen requested approval to retain Marlin Snell as a part-time fill in dispatcher. Motion by Tucholke and seconded by Stengel to approve the request of Marlin Snell as PT dispatcher at a rate of \$12.05 per hour effective 10/29/2013. Motion carried 5-0. The following statistics for the Detention Center and Sheriff's Office for the month of September were presented. Average Daily inmate population 6; Number of bookings 13; Work release money collected \$505.00; 24/7 Preliminary Breath Test (PBT) fees collected \$173.00; SCRAM (alcohol detecting bracelet) fees collected \$0.00; 24/7 PBT participants 4; SCRAM (Sobriety Program) participants 6; Calls for Service (does not include walk-in traffic) 106; Accidents investigated 4; Civil papers served 49; Cumulative miles traveled 6,796; 911 calls responded to (including Milbank) 64. **Vehicle:** The state bid let police vehicle bids for 2014 are available to order. Sheriff Owen is

requesting approval to order for delivery in 2014 a 3.6 liter Dodge Durango police package, 290 horse power for \$28,684. Wagner Auto in Pierre is the dealership who was awarded the state bid. Motion by Dummann and seconded by Forrette to approve the request for purchasing the Dodge Durango for \$28,684 with delivery in 2014. Motion carried 5-0.

Assessor: Kathy Steinlicht reported her office has completed the inspection of the townships and small towns for new construction. The reappraisal for Osceola and Mazeppa Township has been completed showing very little change between buildings being torn down versus new construction.

County Assistance: Motion by Forrette and seconded by Tucholke to deny case PR 2013-11. Motion carried 5-0. Motion by Forrette and seconded by Stengel to deny case PR 2013-12. Motion carried 5-0. Motion by Forrette and seconded by Stengel to approve case PR 2013-13. Motion carried 5-0.

Travel: Motion by Dummann and seconded by Stengel to approve travel expense for EM Manager Sheryl Ward to attend Mass Fatalities Workshop in Sioux Falls. Motion carried 5-0.

Health Insurance: A review of the plan benefits and deductible options for the Wellmark health plan was completed. Motion by Tucholke and seconded by Dummann to approve Wellmark as the health insurance provider for 2014 with a change to Plan DCP/CUF with a deductible of \$5000 for single coverage, coinsurance of 40% with the county's share of the deductible reimbursement set at \$4250 for the employee only. Motion carried 5-0. The premiums for coverage to be \$696.93 for single, \$1427.31 for employee/spouse (county pays the single portion), \$1319.29 for employee /children (county pays the single portion) and \$2,138.87 for family coverage (county pays half). This represents a .29% increase in premium.

General Fund Report: Auditor Layher discussed the general fund cash analysis report. Under SDCL 7-21-18.1 the law states the general fund undesignated cash balance of the general fund may not exceed 40% of all general fund appropriations contained in the budget for the next fiscal year. The unassigned cash for September 30, 2013 is \$430,881.00 and the percentage is 9.20% of the 40% cash test.

Budget Supplement: Motion by Dummann and seconded by Tucholke to set November 19 at 9:30AM to hold a public hearing for a budget supplement for the

Commission Budget. Motion carried 5-0. The budget supplement is to establish budget authority within the 2013 budget of budget #111 Commission Budget for the allocation of \$10,000 to the Summit Fire Department which has been designated within the General Fund.

Library: A discussion was held on an E-rate program for public libraries which provides discounts for telecommunication services for the local and long distance phone charges. Krista Atyeo-Gortmaker is an independent E-rate consultant and has received notice the library is eligible for a discount credit on the library phone service of \$1924.20 for the two prior years to be applied to the phone bill in 2013. Her fee for filing the required documents is \$288.63. Motion by Tucholke and seconded by Dummann to approve the E-rate consulting contract fee. Motion carried 5-0.

Roads: A discussion was held on a concern from a resident on mud from the fields being left on the roads by implements and the hazard the mud creates. Surrounding county policies were reviewed. No action taken.

Consent Agenda: Motion by Stengel and seconded by Tucholke to approve the consent agenda. Motion carried 5-0.

1. Approve Weed & Pest Grant Application for FY 2105 for the reimbursement amount of \$5000
2. Declare surplus (11) APC Surge Power Strips (Recall) and (2) 4 drawer Brown file cabinets from Auditor's Office
3. Approve step increase for CHN Secretary Sharon Dearborn to Step 1 at a rate of \$12.35 per hour effective 11-15-13
4. Approve step increase for Deputy Assessor Ryan Gruba to 6 month step at a rate of \$13.80 per hour effective 10-29-2013
5. Approve step increase for PT CHN Secretary Nicole Hooth to 6 month step at a rate of \$12.35 per hour effective 10-9-2013
6. Approve Marilyn Rethke as a PT employee for Treasurer's Office effective 10-4-13 at \$15.10 per hour

Unfinished Business: None

New Business: None

Correspondence: The commission received an invitation to attend the 4-H Recognition event scheduled for November 10.

Claims: Motion by Stengel and seconded by Dummann to approve the claims as presented. Motion carried 5-0. ADAMSON POLICE PRODUCTS, equip 765.00; ALEX AIR APPARATUS, repair 1,374.50; AVERA-MCKENNAN, co assist 420.00; MILBANK MED CTR, POD 510.00; BERENS, supplies 94.68; BUREAU

OF INFO & TELE, internet & email 346.00; COLONIAL RESEARCH CHEMICAL, supplies 117.41; COMPASS COUNSELING, prof serv 1,550.00; CRA PAYMENT CTR, supplies 136.01; DATASPEC, maint 399.00; DESIGN ELECTRONICS, supplies 53.96; DIESEL MACHINERY, parts 360.11; FAMILY DOLLAR, POD supplies 66.00; FIRST DISTRICT, maps 1,080.00; FLAT RATE, hwy project 1,180.00; FREMAREK, supplies 112.72; G&R CONTROLS, parts 48.40; GALL'S, supplies 366.08; GLOBAL GOV/ED, comp supplies 216.00; GOVERNORS INN, room 83.00; GRANT CO TREAS, postage 112.00; GRANT-ROBERTS RURAL WATER, water 35.70; GRANT/ROBERTS AMBULANCE, alloca 2,458.33; BRENDA L HOLTQUIST, prof service 101.50; ITC, 911 & phone 1,030.82; SCOTT JONGBLOED, POD exercise 550.00; DAVID LARSEN, reimburse 2,000.00; MICROFILM IMAGING, rent 295.00; MILBANK AUTO PARTS, parts & supplies 848.76; MILBANK COMMUNICATIONS, repair & maint 1,102.50; MILBANK SCHOOL, rent 1,000.00; CITY OF MILBANK, water & sewer 966.80; REGINA NEU, prof serv 40.00; NORTHWESTERN ENERGY, nat gas 47.90; PETERS DISTRIBUTING, cameras 5,892.36; PIZZA RANCH, POD 115.95; REED ELSEVIER, prof serv 661.00; MARILYN RETHKE, reimburse 857.02; DON ROWLAND, POD exercise 1,461.00; SD CONTINUING LEGAL ED, Dakota Disc 500.00; SD DEPT OF HEALTH, flu shots 60.00; SD DEPT OF REVENUE, lab 140.00; SD DEPT OF TRANS, hwy project 63.92; QUICK PRO LUBE, oil chg 75.97; TWIN VALLEY TIRE, prof service 17.92; WILBUR ELLIS AIR, spray 3,291.75; XEROX, copier rent 74.95. TOTAL: \$33,080.02.

WITNESS FEES: \$180.00.

Payroll for the following departments and offices for the month of OCTOBER 2013 are as follows: COMMISSIONERS 4554.15; AUDITOR 12,549.54; TREASURER 9498.55; STATES ATTORNEY 9557.01; CUSTODIANS 4755.20; DIR. OF EQUALIZATION 5470.95; REG. OF DEEDS 5592.85; VET. SERV. OFFICER 1014.00; SHERIFF 16,670.91; COMMUNICATION CTR 10,928.26; EMERGENCY MANAGEMENT 2883.60; ROAD & BRIDGE 46,924.69; PUBLIC HEALTH NURSE 3018.95; VISITING NEIGHBOR 2578.89; ICAP 551.00; LIBRARY 9551.15; 4-H 2545.20; WEED CONTROL 3146.00; PLAN & ZONING 1570.55; CORONER 65.50. TOTALS: \$153,426.95.

Payroll Claims: FIRST BANK & TRUST, Fed WH 13,137.37; FIRST BANK & TRUST, FICA & Med WH & Match 22,817.28; SDRS, retire 17,197.64; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 39,723.37; DEARBORN NATIONAL, life ins. 240.04; AMERICAN FAMILY LIFE, AFLAC ins. 1814.70; LEGAL SHIELD, deduction 197.20; OPTILEGRA,

ins 271.95; SDSRF, deduction 90.00; OFFICE OF CHILD SUPPORT, deduction 566.00. TOTAL: \$96,055.55.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled regular meeting dates will be November 19 and December 3, 17, and 31, 2013 at 8 AM. Motion by Dummann and seconded by Forrette to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Guy E. Mann, Chairman, Grant County