

October 20, 2015

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Tucholke present. Chairman Tucholke called the meeting to order. Motion by Mach and seconded by Stengel to approve the minutes of the October 8, 2015 meeting. Motion carried 5-0. Minutes filed. Motion by Dummann and seconded by Buttke to approve the agenda with removing E-rate contract from items. Motion carried 5-0.

Members of the public present were Gene Mann, Bert Loehrer, Kate Capp, Holly Hilbrands and Treasurer Raynelle Mueller.

The Auditor's account for the month of September was noted.

To the Honorable Board of County Commissioners, Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of September, 2015

Cash on Hand	\$2,886.40
Checks in Treasurer's possession less than 3 days	\$15,252.96
Cash Items	\$0.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$18,139.36</b>

RECONCILED CHECKING

First Bank & Trust	\$52,533.51
Credit Card Transactions	\$133.13
First Bank & Trust (Svgs)	\$3,431,750.09

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$257,181.21

**TOTAL CASH ASSETS** **\$3,759,737.30**

GENERAL LEDGER CASH BALANCES:

General	\$1,806,549.53
General restricted cash	\$553,152.00
Cash Accounts for Offices General Fund	\$1,605.00
Sp. Revenue	\$272,255.05
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern	\$0.00

Lights	
TIF Milbank	\$0.00
TIF Northern Lights	\$257,181.21
Trust & Agency	\$868,994.51
(schools 554,863.95, twps 19,373.65,city/towns 23,940.77)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$3,759,737.30</b>

Dated this 8th day of October, 2015  
 Karen M Layher  
 County Auditor

The Sheriff's fees for the month of September were \$11,534.77 with \$3,587.67 receipted into the County's General Fund. The Register of Deeds fees for the month of September were \$8,027.25. The Clerk of Courts remittance fees for the month of September were \$15,067.05. Also, the Visiting Neighbor 3<sup>rd</sup> quarter report and the July 2015 minutes were noted.

**Drainage:** Chairman Tucholke adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Drainage administrator Krista Atyeo-Gortmaker presented the following permit applications.

Permit DR2015-25 by Bert Loehrer in 21-120-48 (Alban). The request is an amendment to DR 2014-30 to add a main tile line and lateral tiles to the field around the wetland area and to extend the tile line further south. Krista reported due to the substantial change to the tiling project she resent the letters to the adjacent landowners. Signatures of adjoining landowners have been obtained and the amended permit is in order. Motion by Stengel and seconded by Dummann to approve DR2015-25. Motion carried 5-0.

Krista reported the Wollschlager/Spiering complaint needs to be sent onto the States Attorney for advice on how to proceed and to the Corp of Engineers as they control waterways.

This concluded the business for the drainage board. Chairman Tucholke adjourned the Drainage Board and reconvened the Board of Commissioners.

**Highway:** Supt Schultz reported the 5 year transportation plan information has been sent to First District to format into the model format prepared by SD DOT. Auditor Layher stated the 5 year revenue worksheet had also been prepared and sent. The public hearing on the plan will be held in November. The plan will need to be adopted by the commission and sent to SDDOT by December 15. Asphalt:

A discussion was held on completing an asphalt lift to County Road 35, located south of Reville beginning at Hwy 20 to the Deuel County line, approximately 2.5 miles. Deuel County has just completed an asphalt lift to their portion of this road. Supt Schultz informed the commission the approximate cost of a 1.5 inch lift based on the annual bid letting on asphalt from Bituminous is \$210,000. The project could be done this fall, if the weather holds. The highway budget's projected remaining budget authority would be sufficient to cover this expenditure. Motion by Mach and seconded by Buttke to approve the asphalt expenditure for County Road #35 to be completed in 2015. Motion carried 5-0. Wheel Tax: With the passage of the increase in the Wheel tax from \$4 to \$5 per wheel with a maximum of \$60, a resolution for the distribution of the revenue needs to be considered. The previous resolution had 100% of the wheel tax revenue deposited into the Highway Fund to be used for road and bridges. The new resolution states the same distribution with the fund numbers updated. Motion by Stengel and seconded by Buttke to adopt the following resolution. Motion carried 5-0. Resolution adopted.

#### RESOLUTION 2015-34

WHEREAS, pursuant to SDCL, Chapter 32-5A, Grant County has the authority to impose a wheel tax on all motor vehicles including trailers as defined in SDCL 32-3-1, registered in the County;

WHEREAS, The Board of Commissioners are responsible for establishing a means for distributing the revenue generated by this wheel tax.

NOW, THEREFORE BE IT RESOLVED, THAT 100% of the wheel tax revenue shall be deposited in the 201 Fund, County Highway Fund to be used for road and bridge purposes. 0% shall be deposited in a Special Highway Wheel Tax Fund 206 and shall be distributed in a Special Highway Motor Vehicle Fund #757 and shall be distributed to all townships; 0% shall be deposited in a special Motor Vehicle License Fund #736 and shall be distributed to all municipalities.

The Wheel Tax will become effective January 1, 2016.

Clayton Tucholke,  
Chairman  
Grant County Commissioners

ATTEST:

Karen M. Layher, Auditor

**Consent:** Motion by Mach and seconded by Stengel to approve the consent agenda as presented. Motion carried 5-0.

1. Approve Plats:

2015-32

COUNTY COMMISSION RESOLUTION

- a. LOTS 1 and 2 of JUDY HUNT ADDITION, located in the SE ¼ of Section 16, Township 119 North, Range 48 West of the 5<sup>th</sup> P.M., Grant County, South Dakota, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Clayton Tucholke  
Chairman, Board of Commissions,  
Grant County, South Dakota

2015-33

COUNTY COMMISSION RESOLUTION

- b. LOTS 1 AND 2 OF MUELLENBACH ADDITION, located in the SW ¼ of Section 5, Township 120 North, Range 48 West of the 5<sup>th</sup> P.M., Grant County South Dakota, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Clayton Tucholke  
Chairman, Board of Commissions,  
Grant County, South Dakota

2. Approve hiring of Kenny Brotzel for Hwy Dept truck driver effective 10-5-15 at \$15.30 per hour
3. Approve hiring of Eric Mueller for Hwy Dept bridge crew effective 10-12-15 at \$16.00 per hour

**Bi-Annual Audit:** Chelsie Siebrands with the Department of Legislative Audit presented the audit findings for the years of 2013-2014, by telephonic conference call. She stated the county would not have any written comments and would receive a clean opinion from Legislative Audit. She informed the commission the staff was excellent to work with and provided all the information she requested in a very efficient manner and she expressed her thanks to the commission. The closing letter from Legislative Audit is on file in the Auditor's Office. Auditor Layher reviewed five oral suggestions given by Chelsie during the audit that have been implemented.

**Sheriff:** Kevin Owen presented the following statistics for the month of September for the Detention Center and Sheriff's Office. Average Daily inmate population 6.30; Number of bookings 21; Work release money collected \$1360.00; 24/7 Preliminary Breath Test (PBT) fees collected \$260.00; SCRAM (alcohol detecting

bracelet) fees collected: \$300; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 82; Accidents investigated 4; Civil papers served 39; Cumulative miles traveled 5,371; 911 calls responded to (including Milbank) 76. Cameras: Sheriff Owen stated he had been contacted by a member of the LaBolt Park Board on the possibility of any financial assistance for cameras the Park Board is considering installing at the park. Sheriff Owen reported he was not aware of any funds available, but asked the commission to consider financial support for the project as it would benefit law enforcement. The park board's camera project has an estimated cost of \$2910. Motion by Dummann and seconded by Buttke to approve a donation of \$1500 for the camera project. Motion carried 5-0.

4-H Advisor Sara Koepke introduced Heather Rogers, who is employed as a dairy inspector by the SD Dept of Ag. Heather's office will be located in the basement of the courthouse next to the 4-H office.

**Unfinished Business:** Auditor Layher informed the commission the building site location for the proposed shelter located in Riggin's Trailer Park has been approved by FEMA. The proposed building would be county property, but the facility would be managed by of the trailer park manager and the restroom would be available for the public. States Attorney Reedstrom will be contacted to prepare the documents for this project.

**New Business:** None

**Correspondence:** None

**Claims:** Motion by Mach and seconded by Stengel to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 270.18; AL'S BODY SHOP, prof serv 160.00; AMBER RICHTER, prof serv 50.00; AVERA MILBANK HOSPITAL, prof serv 364.00; AVERA QUEEN OF PEACE, prof serv 392.50; BEACON CENTER, alloca 909.00; BERENS, supplies 189.36; BIERSCHBACH EQUIP, parts 1,217.75; BIG STONE THERAPIES, prof serv 110.00; BITUMINOUS PAVING, hwy projects 11,843.65; BOB BARKER, equip 58.57; BORNS GROUP, mailing expense 900.03; BOYER TRUCK, parts 1,343.81; BRENDA L HOLTQUIST, prof serv 94.50; BROWN & SAENGER, election supplies 37.19; BUREAU OF INFO & TELE, internet & email 440.00; BUTLER, parts & repair 23,022.73; CENTURYLINK, 911 & phone 584.31; CHS INC, diesel fuel 7,373.73; CITY OF LABOLT, alloca 1,500.00; CITY OF

MILBANK, debris charge 6.00; CITY OF WATERTOWN, 911 surcharge 6,455.89; CNH INDUSTRIAL, parts 55.15; COLONIAL RESEARCH CHEMICAL, supplies 327.16; CONSOLIDATED READY MIX, hwy project 11,670.89; CRAIG DEBOER, car wash usage 31.60; CREATIVE CO, books 476.70; DAKOTA POWER EQUIP, parts 52.49; KELLY KUTTERS, prof serv 50.00; DELORIS J RUFER, rent 100.00; DESIGN ELECTRONICS, supplies 17.98; DIESEL MACHINERY, parts 194.86; DON HAUKOS, prof serv 35.00; DR MARK BONTREGER, prof serv 350.00; ESRI, maint 1,000.00; FLAT RATE, hwy project 640.50; G & K SERVICES, supplies 204.26; GALE GROUP, books 23.24; GESSWEIN MOTORS, oil chg 52.95; GLOBAL GOVT ED, supplies 539.00; GRAJCZYK LAW OFFICE, ct appt atty 517.50; GRANT CO SHERIFF, postage 10.90; GRANT-ROBERTS RURAL WATER, rural water 36.40; HARMS OIL, bulk oil 1,892.97; HARTMAN'S, prisoner groceries 581.70; HUMAN SERVICE AGENCY, alloca 6,821.75; INGRAM, books 969.10; INTER-LAKES COMM, worker 2,203.58; ITC, 911, internet & phone 1,128.02; INTOXIMETER, supplies 350.00; ISTATE TRUCK, parts 1,880.59; JEROME JOHNSON, prof serv 12.80; KAY F. NIKOLAS, ct appt atty 144.00; LABOLT DEVELOP, rent & internet 70.00; LEWIS FAMILY DRUG, prisoner care 52.52; LINCOLN CO AUDITOR, co assist 230.25; MCLEOD'S, election supplies 868.54; MICROFILM IMAGING, scanner rent 307.00; MICROMARKETING, DVD 25.79; MILBANK COMMUNICATIONS, parts 55.86; MILBANK LUMBER, supplies 156.60; MOMAR, supplies 318.37; NORTHWESTERN ENERGY, nat gas 10.00; NOVAK SANITARY SERVICE, prof serv 35.70; O'CONNOR CO, parts 39.35; OFFICE PEEPS, supplies 159.76; OTTER TAIL POWER CO, electricity 3,570.99; POSTMASTER, postage 172.50; QUICK PRO LUBE, oil chg 92.96; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REDWOOD TOXICOLOGY, supplies 212.64; REGENCY MIDWEST-PIERRE, rooms 850.00; REGENCY MIDWEST-RAPID CITY, rooms 260.97; ROGER A. BRIGGS, supplies 41.90; RUNNINGS, supplies 300.41; SCHUNEMAN EQUIP, parts & repair 274.38; SD DEPT OF HEALTH, vaccine 75.00; SD DEPT OF REVENUE, BLAB 70.00; SD PLANNERS ASSOC, regis 100.00; SD SECRETARY OF STATE, notary bond 30.00; SDSU EXTENSION, supplies 72.50; SEEHAFFER HARDWARE, supplies 400.80; SD PROPERTY SURPLUS, supplies 93.38; STURDEVANTS – MILBANK, supplies 23.53; SUMNER DIESEL, parts 179.76; WILMOT ENTERPRISE, subscription 30.00; THE PENWORTHY CO, books 53.96; TREVETT'S CAFÉ, prisoner meals 682.50; TWIN VALLEY TIRE, repair & supplies 3,271.00; TYLER COMPUTER, prof serv 115.86; UNZEN MOTORS, oil chg & parts 66.90; UPI PETROLEUM, #2 diesel fuel 4,301.70; VERIZON, phone 38.52; VETERAN'S INFO SERV, ref mat 35.00; WHETSTONE VALLEY ELECTRIC, electricity 446.02; WILBUR ELLIS

AIR, 2-4D 4,405.00; WITTROCK & SON, garbage service 159.00; WW TIRE SERVICE, repair 75.00; XEROX, copier rent 606.82. TOTALS: \$113,228.99.

SDACO, ROD Modernization fee 306.00; SD ATTORNEY GEN, SCRAM fee 330.00.00. TOTAL: \$636.00.

Special Election Expenses: Election Payroll, 7654.06; Polling Place Rental, \$200.00. TOTALS: \$7854.06.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be November 3 (Tuesday) and 19 (Thursday), 2015 at 8 AM. Motion by Mach and seconded by Buttke to adjourn the meeting, motion carried 5-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Clayton Tucholke, Chairman, Grant County Comm.