

September 23, 2014

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Stengel and Tucholke present. Commissioner Mann was absent. Chairman Dummann called the meeting to order. Motion by Tucholke and seconded by Stengel to approve the minutes of the September 2, 2014 meeting. Motion carried 4-0. Minutes filed. Motion by Forrette and seconded by Stengel to approve the agenda. Motion carried 4-0.

The Auditor's Account with the Treasurer for the month of August was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of August, 2014

Cash on Hand	\$3,185.47
Checks in Treasurer's possession less than 3 days	\$16,227.92
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$19,413.39
RECONCILED CHECKING	
First Bank & Trust	\$6,288.53
Credit Card Transactions	\$191.75
First Bank & Trust (Svgs)	\$2,820,404.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$258,294.42
TOTAL CASH ASSETS	\$3,104,592.09
GENERAL LEDGER CASH BALANCES:	
General	\$1,572,630.22
General restricted cash	\$396,152.00
Sp. Revenue	\$641,359.63
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$258,294.42
Trust & Agency	\$236,155.82
(schools 38,039.88, twps 500.26, city/towns	

10,669.39)

TOTAL GENERAL LEDGER CASH

\$3,104,592.09

Dated this 9th day of September, 2014

Karen M. Layher

County Auditor

The Sheriff's fees were \$10,580.22 for August with \$2,163.20 receipted into the county general fund. The Register of Deeds fees for the month of August were \$6,738.75. The Clerk of Courts remittance fees for the month of August were \$9,640.76.

Members of the public present were Tom Wollschlager, Gary Benting, Laurel Benting, Sandy McKernan, Gene McKernan, Dan Scoblic, Kate Capp and Adam Pauli.

Drainage: Chairman Dummann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board.

Permit DR 2014-26 for Laurel Benting in the SW ¼ Except ROW in 6-121-49 (Kilborn Twp). The request will allow the landowner to improve farming. Administrator Krista reported the NRCS determination, adjoining landowner signature, publications and letters have been received. Motion by Stengel and seconded by Tucholke to approve DR 2014-26. Motion carried 4-0.

Permit DR 2014-27 for Tom Wollschlager in the W ½ of 31-118-47 Adams Twp. The permit would allow the landowner to improve the acres and make it easier to farm. Administrator Krista reported adjoining landowner signature from Deuel County landowners, publication and letters have been received. Motion by Tucholke and seconded by Stengel to approve DR 2014-27. Motion carried 4-0.

Permit DR 2014-28 by Robert and Adam Pauli for Pauli Farms, for Section 24 in Twin Brooks Twp. The request would allow the landowner to improve the land for agriculture. Administrator Krista reported adjoining landowner signature, publications and letters have been received. Motion to table the permit until the October 7 meeting to allow the applicant, adjoining landowner and Commissioner Dummann to meet at the site to address concerns of the drainage run into the culvert and bridge. Motion carried 4-0.

DR 2014-29 for Arnold Hunt in the NE ¼ of 5-118-48 in Adams Twp. The permit allows for the improvement of farm land. Administrator Krista reported the adjoining landowner signature has been obtained; publications and letters have

been received. Motion by Tucholke and seconded by Stengel to approve DR 2014-29. Motion carried 4-0.

Permit DR 2014-20 by Roger Heller for Ballie Trust in the NE ¼ and NW ¼ in 27-119-48. This permit had been approved at a prior meeting with conditions. Administrator Krista reported the conditions that were placed on the approval of the permit between the landowner and Vernon Township Supervisors have been met allowing the permit to be completed.

This concluded the business for the drainage board. Chairman Dummann adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt Schultz presented a work order for consultant services for a future state bid let bridge replacement project. Motion by Stengel and seconded by Tucholke to approve work order for consultant services with Aason Engineering for Project: BRO 8026(25), PCN: 00ZF for survey and hydraulics study at a maximum cost of \$10,462.12 on Structure 26-310-031 located 4 miles North and 2 miles East of Milbank over the North fork of the Whetstone with the completion date of the work order to be December 31, 2015. Motion carried 4-0. Another work order for consultant services for asphalt overlay project on County Road 8. Motion by Forrette and seconded by Tucholke to approve work order for consultant services with Aason Engineering for Project: P6266(07), PCN: 04VQ for survey and hydraulics study at a maximum cost of \$16,764.80 for a portion of County Road 8 located 2 miles South and 1 mile West of the SE edge of Marvin, between 464th Ave and 455th Ave with the completion date of the work order to be August 1, 2016. Motion carried 4-0. **Approach:** Supt Schultz reported the preconstruction meeting for the Teton building project road approach application, which had been filed earlier with him, discussed at a prior meeting, had been held. He stated the approach site is clear for turning onto the county road and he is ok with the placement of the approach and had signed the application for the road approach. Motion by Forrette and seconded by Tucholke to accept the application for the road approach as approved by Supt. Schultz. Motion carried 4-0. **Culverts:** Supt Schultz reported he had inspected the bridge in East Vernon Twp located in Section 16, north of the intersection of 157th St on 487th Ave. The structure is not closed and it is a two span bridge. The engineer study, done in 2008 by Aason Engineering, had recommended the bridge be replaced with three 10' culverts. Motion by Tucholke and seconded by Stengel to order the culverts and replace the bridge with the culverts as per the engineer's recommendation. Motion carried 4-0. Commissioner Stengel asked to have the culverts on County Road 23, south of 146th St be inspected as he had received information the culverts are rusted out.

Kerwin reported there are other sites on County Road 19 and by Twin Brooks with the same issue.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
08/11	UPI			3.255
	Cenex			3.35

UPI was the low bidder at for Diesel at 3.255.

08/20	UPI	3.183		3.193
	Cenex	3.29		3.32

UPI was the low bidder for Ethanol at 3.183 and for Diesel at 3.193.

08/28	UPI			3.224
	Cenex			No Bid

UPI was the only bidder at for Diesel 2 at 3.224.

2015 Budget Hearing: Auditor Layher presented the final changes to the provisional budget. Motion by Forrette and seconded by Stengel to approve the following listed adjustments to the 2015 provisional budget. Motion carried 4-0.

	Provisional Budget	Final Budget	Change	Net Change
Commission	0.00	38,000.00	38,000.00	38,000.00
Government Buildings				
Contracted Projects	50,000.00	75,000.00	25,000.00	25,000.00
Library				
General Fund				
Wages-office	128,680.00	133,857.00	5,177.00	
Social Security	8,783.00	9,104.00	321.00	
Medicare	2,054.00	2,129.00	75.00	
Retirement	5,512.00	5,513.00	1.00	
Work Comp	878.00	898.00	20.00	
Utilities	3,000.00	3,500.00	500.00	
Furniture	8,000.00	0.00	-8,000.00	-1,906.00
Fines Fund				
Repair & Maint	0.00	1,500.00	1,500.00	
Other Supplies	3,000.00	3,250.00	250.00	
				1,750.00
Special Library Fund				
Furniture	2,000.00	8,000.00	6,000.00	

Special Library	2,900.00	10,900.00	8,000.00
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Motion by Stengel and seconded by Tucholke to adopt the 2015 budget as amended and to adopt the following resolution to establish the tax call and levy. Motion carried 4-0. Resolution adopted.

2014-39

ANNUAL BUDGET FOR GRANT COUNTY, SD
For the year January 1, 2015 to December 31, 2015

ADOPTION OF ANNUAL BUDGET FOR
GRANT COUNTY, SOUTH DAKOTA

Whereas (7-21-5 thru 13)SDCL, provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the county and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Grant County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2015 and ending December 31, 2015 and the same is hereby approved and adopted by the Board of County Commissioners of Grant County, South Dakota this 23rd day of September, 2014. The Annual Budget so adopted is available for public inspection during normal business hours at the office of county auditor Grant County, South Dakota. The accompanying taxes are levied by Grant County for the year January 1, 2015 through December 31, 2015.

BOARD OF COUNTY COMMISSIONERS OF Grant, County, South Dakota.

Paul Dummann, Chairman
Clayton Tucholke, Commissioner
Doug Stengel, Commissioner
David Forrette, Commissioner

ATTEST:

Karen M. Layher

County Auditor

COUNTY TAX LEVIES	DOLLARS	\$'s/1000
GENERAL COUNTY PURPOSES	\$3,792,133	\$4.269
LIMITED AND UNLIMITED	\$3,792,133	\$4.269
TOTAL TAXES LEVIED BY COUNTY	\$3,792,133	\$4.269

Executive Session: Motion by Tucholke and seconded by Stengel to enter into executive session at 9:21 AM for the purpose of a litigation issue pursuant to SDCL 1-25-2 (3). Motion carried 4-0. Auditor Layher and States Attorney Reedstrom were present. Chairman Dummann declared the meeting open to the public at 9:40 AM. No action taken as a result of the executive session.

Sheriff: Kevin Owen presented the following statistics for the month of August for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 6; Number of bookings 27; Work release money collected \$610.00; 24/7 Preliminary Breath Test (PBT) fees collected \$494.00; SCRAM (alcohol detecting bracelet) fees collected \$1029.00; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 81; Accidents investigated 4; Civil papers served 49; Cumulative miles traveled 3,985; 911 calls responded to (including Milbank) Unavailable. Sheriff Owen stated the jail is full and if there are additional sentences done at court today he may have to transport prisoners to another facility at a housing rate of \$65.00 per day. This will be an ongoing issue because of the housing of prisoners on the local level rather than the State Penitentiary.

Radios: EM Manager Sheryl Ward reported Milbank Communications has three used 2500 portable radios for sale. These radios are the replacement model the county will need to purchase as the current XTS and XLT series will be cancelled the end of 2019. The purchase would include new batteries, chargers, belt clips and programming for a purchase price of \$2,035.00. Motion by Tucholke and seconded by Stengel to approve the purchase of the radios. Motion carried 4-0.

Travel: Motion by Tucholke and seconded by Stengel to approve travel expenses for Coroner Duane Tillman to attend Annual Coroner Workshop in Sioux Falls, approve expenses for 4-H Advisor Sara Koepke to attend Annual Conference in Brookings and for Planning and Zoning Officer Krista Atyeo-Gortmaker and board members Gary Lindeman and Nancy Johnson to attend the SD Planner's Conference in Watertown. Motion carried 4-0.

Treasurer: Raynelle Mueller introduced Sally Heinje who began her duties as Deputy Treasurer on Monday, September 22.

Cash Transfer: Motion by Forrette and seconded by Tucholke to approve a cash transfer of 100,000 from the General Fund to the Hwy Fund. Motion carried 4-0.

Courthouse: The courtroom plaster and cornice work has sustained water damage from a roof leak which has been repaired. A claim has been filed with the insurance carrier. A proposal from Hasslen Construction was reviewed for the water damage repair and additional work to repair cracks and peeling paint in the rotunda. Motion by Forrette and seconded by Stengel to approve the proposal of \$40,200 with Hasslen Construction for the repair work to be done in the courtroom and the rotunda. Motion carried 4-0.

First District: Commissioner Forrette reported the county has been selected to participate in the FY 2015 South Dakota Department of Agriculture County Site Analysis Program. First District has been hired to complete the study. There is no cost to the county. The study will look at infrastructure and road and land use factors for site locations for economic development purposes. Motion by Forrette and seconded by Tucholke to adopt the following resolution. Motion carried 4-0. Resolution adopted.

RESOLUTION NUMBER 2014-40
AUTHORIZING RESOLUTION
COUNTY SITE ANALYSIS PROGRAM

WHEREAS the Grant County Board of County Commissioners is interested in the analysis of rural sites for potential agriculturally related economic development; and

WHEREAS this research is based upon various infrastructure, road and land use factors; and

WHEREAS the research may identify sites that are suitable for agriculturally related economic development according to a classification scale, ranging from “good” to “best”; and

WHEREAS granting permission for such research is not a public declaration of county support for any specific agriculturally related economic development activity or project; and

WHEREAS the cost of the research is being addressed by other sources, such as the South Dakota Department of Agriculture; and

WHEREAS the results of the research will be made available to the county commission and general public.

NOW THEREFORE BE IT RESOLVED by the Grant County Commission that it authorizes First District Association of Local Governments to conduct the research on behalf of the county and other interested parties.

BE IT ALSO RESOLVED that Grant County officials will cooperate in providing any readily available data or information that may be needed in conducting the research.

Adopted this 23rd day of September 2014.

Signed: Paul Dummann

ATTEST: Karen M. Layher

Unfinished Business: None

New Business: Milbank City Administrator Jason Kettwig invited county personnel to help serve the 125th State celebration dinner to be held in Farley Park on Saturday the 27th. Dan Scoblic asked Commissioner Stengel if the issue he had contacted him about would be discussed. Commissioner Stengel replied the item was not in the agenda and he would be discussing the item with each commissioner.

Correspondence: Auditor reported on the collection of a county aid lien in the amount of \$6443.02, A Geospatial Conference to be held in Mitchel, provided a update on the Hazardous Mitigation plan filed late by the hired consultant, provided stats on internet usage and a notice received on a disinterment.

Consent: Motion by Forrette and seconded by Tucholke to approve the consent agenda. Motion carried 4-0.

1. Approve Plats:

2014-41

COUNTY COMMISSION RESOLUTION

- a. Lot 1, JEFF SCHMIDT ADDITION, located in the N1/2 S1/2 NE ¼ of Section 9, Township 120 North, Range 50 West of the 5th P.M., Grant County, South Dakota, as described be

approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Paul Dummann
Chairman, Board of Commissioners,
Grant County, South Dakota

2014-42

COUNTY COMMISSION RESOLUTION

- b. Lots 3A and 3B, LOWE ADDITION, located in the NW¼ of Section 30, Township 121 North, Range 51 West of the 5th P.M., Grant County, South Dakota (Former Sisseton-Wahpeton Indian Reservation), as described be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Paul Dummann
Chairman, Board of Commissioners,
Grant County, South Dakota

2. Approve hiring of Andrew Pillatzki as Dispatcher effective 9-11-14 at a rate of \$12.55 per hr
3. Approve hiring of Sally Heinje as Treasurer 1st Deputy effective 9-22-14 at a rate of \$14.15 per hr
4. Approve hiring of Karla DeVaal as Treasurer 2nd Deputy effective 10-1-14 at a rate of \$13.60 per hr
5. Approve increase for Deputy Treasurer Tammy Mach to Step 1 at \$14.10 per hour effective 9-23-14
6. Set office rent for Housing Authority at \$250.00 per month
7. Approve FFY 2015 State and Local Agreement for Emergency Management
8. Approve revised rental contract with Document Imaging for Computer equipment in the Register of Deeds Office. Work station 1 \$42.00 per month and work station 2 \$153.00 per month and public computer station \$70.00 per month
9. Approve annual preventative maintenance contract in the amount of \$846.97 with Cummins Central Power for generator
10. Approve ArcGIS software renewal contract for \$1000 for 1 year

Claims: Motion by Forrette and seconded by Stengel to approve the claims as presented. Motion carried 4-0. A-OX WELDING SUPPLY, cylinder rent 86.61; ACCESS ELEVATOR, prevent maint 450.00; AMERICAN LIBRARY ASSOC, supplies 165.40; AVERA-MILBANK HOSPITAL, prof serv 425.00; AVERA QUEEN OF PEACE, lab 55.40; BERENS, supplies 213.36; BEST WESTERN RAMKOTA INN, room 255.00; BIEN PHARMACY, prisoner care 4.00; BITUMINOUS PAVING, hwy projects 11,518.91; BLACKBURN & STEVENS, prof serv 222.87; BORNS GROUP, postage 773.09; BOYER TRUCK, part 118.41; BUREAU OF INFO & TELE, internet & email 374.00; BUTLER MACHINERY, supplies 660.00; CENTER POINT, books 415.94; CENTURYLINK, 91 & phone 586.45; DENISE CODY, prof serv 45.00; COLEPAPERS, supplies 324.08; CONSOLIDATED READY MIX, hwy project 6,952.70; THE CREATIVE CO, books 539.82; EASTSID CARWASH, car wash usage 16.88; DEMCO, supplies 188.94; DETCO, supplies 2,433.11; EMERY PRATT, books 174.93; FIRST BANK & TRUST, checks 115.49; FLINT HILLS RESOURCES, hwy project 316,105.01; G & K SERVICES, supplies 190.28; GLOBAL, scanner 189.26; GRANT CO SHERIFF, stamps 14.00; GRANT COUNTY REVIE, publishing 1,689.30; HARTMAN'S, prisoner groceries &

supplies 367.55; HEDAHL, parts 80.64; BRENDA HOLTQUIST, prof serv 94.50; INGRAM, books 1,400.96; INTER-LAKES COMM ACT, worker 1,950.67; ITC, internet 1,210.52; ISTATE TRUCK CTR, supplies 377.03; MARK KATTERHAGEN, prof serv 30.00; KENNEDY LAW OFFICE, prof serv 45.00; KOLETZKY LAW OFFICE, prof serv 222.40; LABOLT DEVELOPMENT CO, rent & internet 70.00; LARRY'S REFRIGERATION, prof serv 837.65; LEWIS & CLARK BEHAVIORAL, prof serv 320.00; LEWIS FAMILY DRUG, supplies 26.43; LEWNO LAW OFFICE, prof serv 300.98; GUY MACKNER, books 15.25; MCLEOD'S, supplies 685.48; MICROFILM IMAGING SYSTEMS, scanner rent 1,020.00; MIDCONTINENT COMMUNICATION, internet 68.90; MILBANK AUTO PARTS, parts 66.72; MILBANK COMMUNICATIONS, radio 750.00; MILBANK WINWATER WORKS, pipe 11.40; CITY OF MILBANK, landfill 11.00; MULIMEDIA HOLDINGS CORP, subsc 295.78; NELSON LAW OFFICE, alloca 7,054.32; NORTH CENTRAL INTERNATIONAL, supplies 487.52; NORTHERN TRUCK, part 52.89; NORTHWESTERN ENERGY, nat gas 54.66; NOVAK SANITARY SERVICE, prof serv 352.26; OFFICE MAX, supplies 105.75; OFFICE PEEPS, supplies 289.21; OTTER TAIL POWER CO, electricity 2,897.61; THOMAS PAULI, prof serv 110.00; THE PENWORTHY CO, books 302.06; RAMKOTA INN PIERRE, rooms 739.95; RC COMMUNICATION, 911 & tower rent 95.96; REED ELSEVIER, on line charges 695.00; REGENCY RAPID CITY VENTURE, room 255.00; DELORIS RUFER, rent 100.00; RUNNINGS, supplies & parts 336.54; SAFETY-KLEEN, supplies 282.87; SANFORD HEALTH PATHOLOGY, regis 20.00; DEAN SCHAFER, prof serv 90.00; SD BUREAU OF ADMIN, flags 275.82; SD CONTINUING LEGAL ED, Dakota Disc 500.00; SD DEPT OF REVENUE, Lab 210.00; SD PLANNERS ASSOC, regis 255.00; SDSU EXTENSION, regis 110.00; SEEHAFFER HARDWARE HANK, supplies 68.10; THE SHOP, replace injectors 950.44; STATE CHEMICAL SOLUTIONS, shipping 38.43; STATE OF SD PROPERTY SURPLUS, supplies 80.45; APEX CLEANERS, prof serv 101.00; KAREN SWANDA, prof serv 15.00; QUICK PRO LUBE, oil change 42.51; TRAPP PLUMBING, prof serv 403.51; TREVETT'S CAFÉ, prisoner meals 567.00; TRUENORTH STEEL, parts 6,858.90; TWIN VALLEY TIRE, tires & prof serv 839.52; TYLER COMPUTER, supplies 72.50; TYLER TECHNOLOGIES, new software 37,018.04; UNZEN repair 57.48; UPI diesel & gas 17,531.49; VALLEY OFFICE, supplies 238.89; THE VALLEY SHOPPER, publishing 48.30; VERIZON WIRELESS, hot spot 38.52; VISA, gas, room, subsc & supplies 687.38; CITY OF WATERTOWN, 911 surcharge 6,372.63; WHETSTONE VALLEY ELECTRIC, electricity 2,134.25; WITTROCK & SON, garbage service 309.00; XEROX, copier rent 922.27; YANKTON CO SHERIFF,

prof serv 50.00; YANKTON CO TREAS, prof serv 246.10; POSTMASTER, postage 112.00. TOTAL: \$447,038.23.

SD ATTY GENERAL, SCRAM & 24/7 Part fees \$565.00; SDACO, ROD Modernization fee \$246.00. TOTAL: \$811.00.

REGIONAL RAILROAD AUTHORITY: \$156,708.55.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be October 7 and 21, 2014 at 8 AM. Motion by Forrette and seconded by Stengel to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Paul Dummann, Chairman, Grant County Comm.