

September 24, 2013

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Mann, Stengel and Tucholke present. Chairman Mann called the meeting to order. Motion by Dummann and seconded by Stengel to approve the minutes of the September 3, 2013 meeting with a correction to state drainage permit DR 2013-30 is for the entire section of 18 in Farmington Township. Motion carried 5-0. Minutes filed. Motion by Tucholke and seconded by Forrette to approve the agenda. Motion carried 5-0.

The Auditor's Account with the Treasurer for the month of August was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of August, 2013

Cash on Hand	\$1,612.89
Checks in Treasurer's possession less than 3 days	\$15,029.28
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$16,642.17

RECONCILED CHECKING

First Bank & Trust	\$6,704.73
Credit Card Transactions	\$260.00
First Bank & Trust (Svgs)	\$3,415,673.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$262,476.50

TOTAL CASH ASSETS **\$3,701,756.40**

GENERAL LEDGER CASH BALANCES:

General	\$2,135,520.59
General restricted cash	\$516,282.00
Sp. Revenue	\$583,133.09
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$262,476.50
Trust & Agency	\$204,344.22

(schools 22,776.10, twps 1,624.96, city/towns
12,397.55)

TOTAL GENERAL LEDGER CASH

\$3,701,756.40

Dated this 12th day of September, 2013
Karen M. Layher
County Auditor

The Sheriff's fees were \$5,540.15 for August with \$1,897.15 receipted into the county general fund. The Register of Deeds fees for the month of August were \$8,869.50. The Visiting Neighbor Board minutes from July were noted. The Clerk of Courts remittance fees for the month of August were \$8,507.04.

Member of the public present was Jerry Zubke.

Drainage: Chairman Mann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Drainage Administrator Krista Atyeo-Gortmaker presented the following permits.

Permit DR2013-32 for Karla Kastrup for the NE ¼ in 17-121-48 (Melrose Township) to improve farmable acres. This is a cooperative project with DR 2013-15. The registered letter receipts from the downstream land owners have been received. Motion by Stengel and seconded by Tucholke to approve permit DR 2013-32. Motion carried 5-0.

Permit DR2013-33 for Paul Nelson on behalf of the Neiland Nelson Trust in 2-118-48 Adams Township and in 35-119-48 of Vernon Township to increase farmable acres. The registered letter receipts from the downstream land owners have been received. Motion by Tucholke and seconded by Forrette to approve permit DR 2013-33. Motion carried 5-0.

Under unfinished business, Supt Schultz and Jerry Zubke discussed DR 2013-28 for Hicks Brothers and the approval given to bore under County Road 4 for the permit. Jerry who is installing the tile for the project stated he is unable to bore under the road due the amount of large rocks and had discussed the issue with Supt Schultz who stated under this circumstance he would agree to allow the road to be cut because of the dated surface condition and the county will be scheduling road surface improvement in the near future. Motion by Stengel and seconded by Dummann to allow Jerry Zubke to cut through County Road 4 between Section 17 and 20 and to return the road back to packed condition for the road bed with a certificate of insurance to be filed with the Auditor. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Mann adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt Schultz and Bridge Forman Darren Peterson were present. Supt Schultz presented three right-of-way applications from WVEC for directional boring under county roads. ROW 2013-05 from WVEC for two directional borings under County Road 4 (AKA 145th St) in Melrose Township between Sections 18 and 19; ROW 2013-06 for two directional borings under County Road 4 (AKA 145th St) between Section 16 and 21 and Section 13 and 24 in Kilborn Township; ROW 2013-07 for directional boring under County Road 19 (AKA 472nd Ave) between Section 11 and 12 in Kilborn Township. Motion by Tucholke and seconded by Stengel to approve ROW 2013-05, ROW 2013-06 and ROW 2013-07 as presented. Motion carried 5-0. **Tractor:** Motion by Tucholke and seconded by Stengel to approve a rental agreement from Titan Machinery for a Model 110A tractor to be used for mowing road ditches. Motion carried 5-0. **Sign:** A request for a sign to indicate caution watch for children along County Road #1 in Blooming Valley Township was discussed with no opposition for the signs to be placed. **Awards:** The County Bridge and Culvert Program was the recipient of the 2013 SDACC County Achievement Award. The award was presented at the SDACC annual conference in recognition of the county's innovative approach to remove, reconstruct and repair the culvert and bridge structures resulting in a cost savings to the county. The Commission congratulated Bridge Forman Darren Peterson and Supt Schultz on their accomplishment and extended a sincere appreciation to them and the entire highway department for their work. Chairman Mann also recognized Auditor Layher for receiving the 2013 SDACC County achievement award for County Officials. **Adams Twp:** Present were Wayne Meyer, Todd Lounsbery, Dennis Kohl, Joe and Virginia Kantak. It was reported a meeting had been held with a representative from the US Army Corp of Engineers to resolve the issue of the culvert in Section 9 of Adams Township on the portion of road vacated by the Township and the issue is being resolved by using the Corp's recommended plan which meets the Corp's standards.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
08/01	UPI	3.42		3.34
	Cenex	3.52		3.50
UPI was the low bidder for Ethanol at 3.42 and Diesel 2 at 3.34.				
08/14	UPI			3.37
	Cenex			3.53
UPI was the low bidder for Diesel 2 at 3.37.				
08/26	UPI	3.332		3.405

Cenex 3.52

3.52

UPI was the low bidder for Ethanol at 3.332 and Diesel 2 at 3.405.

Travel: Motion by Tucholke and seconded by Forrette to approve travel for Coroner Duane Tillman to attend a workshop in Sioux Falls, Auditor Layher to attend Total Vote training in Pierre and 4-H Advisor Sara Koepke to attend GIS training in Mitchell and Annual Conference in Pierre. Motion carried 5-0.

Recruitment Program: Commissioner Forrette reported he had been contacted about participating in the Rural Attorney Recruitment Program which assists counties in sponsoring graduating law students to begin their practice in rural communities. Commissioner Forrette stated he will obtain additional information on the program.

Sheriff: Kevin Owen presented the following statistics for the month of August for the Detention Center and Sheriff's Office were presented. Average Daily inmate population 4.5; Number of bookings 18; Work release money collected \$210.00; 24/7 Preliminary Breath Test (PBT) fees collected \$171.00; SCRAM (alcohol detecting bracelet) fees collected \$80.00; 24/7 PBT participants 4; SCRAM (Sobriety Program) participants 7; Calls for Service (does not include walk-in traffic) 87; Accidents investigated 9; Civil papers served 68; Cumulative miles traveled 5,113; 911 calls responded to (including Milbank) 64. **Inmate Phone:** Motion by Tucholke and seconded by Forrette to approve the contract with Reliance Telephone for a term of 5 years beginning July 31, 2013 for the purpose of installing and operating inmate telephones with the county to receive a percentage of the gross revenue derived from the operation of the phone system. Motion carried 5-0. Sheriff Owen reported he will attend the Big Stone City Council meeting to discuss coverage in Big Stone City in the absence of the city's officer.

WVEC Franchise: The hearing for the purpose to act upon a request from Whetstone Valley Electric for a 20 year franchise granting to the cooperative their right to use public right-of-ways to install, maintain and operate their system to provide electric service in the county. Present were WVEC Office Manager Gail Barlund and Harvey Oliver, attorney for WVEC. After hearing the request, it was motioned by Stengel and seconded by Dummann to approve Resolution 2013-32. Motion carried 5-0. Resolution adopted.

RESOLUTION 2013-32
AUTHORIZATION TO CONSTRUCT ELECTRIC TRANSMISSION

AND DISTRIBUTION LINES ON THE
PUBLIC HIGHWAYS OF GRANT COUNTY

WHEREAS, Whetstone Valley Electric Cooperative, Inc., of Milbank, South Dakota, on the 19th day of August, 2013, filed with the County Auditor of Grant Count, South Dakota, its duly verified Petition for the purpose of obtaining and acquiring one franchise for both its existing transmission lines and system and the planned extension and future expansion thereof, from Grant County, South Dakota, by and through its County Commissioners, for the right to maintain its existing and future system and to erect and maintain poles and wires for the purpose of transmitting and distributing electricity for lighting, heating and power purposes, in, along, and over the public highways of Grant County, South Dakota, for rural electrification throughout said County and State for a period of twenty years;

WHEREAS, said application was heard and considered by the members of the Board of County Commissioners of said County of Grant, in South Dakota, on the 24th day of September, 2013, at the hour of 9:30 o'clock a.m., in the Commissioners' Room, in the Courthouse in the City of Milbank, Grant County, South Dakota, due notice of said hearing having been given by mail as provided by law to all persons, firms or corporations owning or operating transmission, telegraph or telephone lines on or along any part of the highways of said County;

WHEREAS, no person, firm or corporation having appeared in opposition to the granting of such application, and appearing to the satisfaction of the Board of County Commissioners of said County that the request contained in said Petition should be granted;

THEREFORE, BE IT RESOLVED, by the Grant County Board of Commissioners that the right to construct, maintain and operate poles and wires, both for its existing transmission lines and system, and also for its future extension and expansion, for the purpose of transmitting and distributing electricity for lighting, heating and power purposes, over, upon, along and across the public highways within Grant County, South Dakota, for rural electrification, on a county-wide basis, for a period of twenty (20) years from and after the date and passage hereof, be, and it hereby is, granted to said Whetstone Valley Electric Cooperative, Inc., of Milbank, South Dakota, subject to the terms and conditions of Chapter 31-26 of the South Dakota Codified Laws.

Dated this 24th day of September, 2013

APPROVED BY THE COMMISSION:

Guy E. Mann
Clayton Tucholke
Doug Stengel
Paul Dummann

David Forrette

Attest:

By: KAREN LAYHER, Auditor

Consent Agenda: Motion by Stengel and seconded by Dummann to approve the consent agenda. Motion carried 5-0.

1. Approve Plat: 2013-30

COUNTY COMMISSION APPROVAL

I hereby certify that the following is a correct copy of the resolution duly passed by the County Commission of Grant County, South Dakota, at a meeting held on the 24 day of September, 2013.

Karen M. Layher, County Auditor
Grant County, South Dakota

“Be It Resolved by the County Commission of Grant County, South Dakota, that the plat showing “Haase Conservation Easement Tract 1 in the W ½ NE ¼ and Tract 2 in the NE ¼ SE ¼ of Section 34, Township 121 North, Range 47 West of the 5th P.M., Grant County, South Dakota” having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3 and any amendments thereof.”

2. Approve SD Emergency Management State & Local Agreement for 2014 for personnel services reimbursement
3. Approve list of volunteers from the Library & Snowmobile Club on file in Auditor’s Office
4. Approve surplus of APC Battery Backup RS 1300 from Sheriff Office – to be discarded
5. Approve 1 year ArcView license agreement for \$1000 effective December 8, 2013

Treasurer: Raynelle Mueller introduced Tammy Mach. Motion by Dummann and seconded by Stengel to approve the hiring of Tammy Mach as the Deputy Treasurer effective September 23 at a rate of \$13.55 per hour. Motion carried 5-0.

2014 Budget: Auditor Layher presented the final changes to the provisional budget as directed by the commission for revenue and expense throughout the budget process. Motion by Stengel and seconded by Dummann to adopt the following changes in revenue and expense for the 2014 budget. Motion carried 5-0. The changes are as follows.

GRANT COUNTY
FINAL CHANGES FOR 2014 BUDGET

REVENUE:

General Fund:

Property Tax Call decreased \$2,114
Refuge Revenue Sharing increased \$2,400
Contributions increased \$25,000
Cash applied reduced \$127,574

Total General Fund Change decreased by \$102,288

Highway Fund:

Sale of County Property increased \$41,000
Operating Transfers decreased \$120,393

Total Highway Fund decreased by \$79,393

Emergency Management Fund: Operating transfers decreased \$250

24/7 Fund: Operating transfers decreased \$70

ROD Modernization Fund: Preserve Allocation increased \$600.

Total change in revenue -181,401

EXPENSE:

General Fund

Salary changes since May Payroll

Elections	80
Auditor	164
Sheriff	2130
Jail	147
Subtotal	2,521

Elections

Maintenance & Repair Increase by \$1,000

General Government Buildings

Maintenance & Repair increased for Building Control System
\$4,620
Contracted projects for Courtroom/Rotunda repair increased
\$10,000

Sheriff

Health Insurance added for new Deputy \$10,590
Cost to replace security camera DVR added for \$6,500.

Library

Budget Reduced by \$5,447 for closing Stockholm branch
library and 751 for health insurance change totaling 6,198.

Extension

Increased Personal Services for part time help in summer
\$4,106. Reduced work study expense by \$1,615. Net Change to
budget equals \$2,491 less 250 from health insurance changes.

Group Insurance

Reduced overall increase from 30% to 27% to adjust overall
personal services pending insurance and salary decisions. All
Funds less \$2,458. General Fund portion increased \$1,855.
General Fund change is due to \$10,590 increase for new deputy
less all other decrease of \$8,735.

Operating Transfers to other funds decreased by \$120,713

Total General Fund change in Expense reduced by \$97,173

Highway Fund

Salary changes since May	-390
Group Insurance decrease	\$4,003
Reduce Contract Work for State bid projects	\$75,000

Total Expense reduction for Highway Fund including Group Insurance \$79,393.

Emergency Management Fund

Total reduction of \$250 due to change in Group Insurance.

24/7 Fund: Total reduction of \$70 due to reduction in group insurance.

Modernization Fund: Professional services increased by \$ 600 reflecting increased revenue.

Total decrease in expense for all Funds is \$176,286

Motion by Tucholke and seconded by Forrette to adopt the budget resolution.

Motion carried 5-0. Resolution adopted.

ANNUAL BUDGET FOR GRANT COUNTY, SD

For the year January 1, 2014 to December 31, 2014

Resolution 2013-31

ADOPTION OF ANNUAL BUDGET FOR GRANT COUNTY, SOUTH DAKOTA

Whereas (7-21-5 thru 13)SDCL, provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the county and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Grant County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2014 and ending December 31, 2014 and the same is hereby approved and adopted by the Board of County Commissioners of Grant County, South Dakota this 24th day of September, 2013. The Annual Budget so adopted is available for public inspection during normal business hours at the office of county auditor Grant County, South Dakota. The accompanying taxes are levied by Grant County for the year January 1, 2014 through December 31, 2014.

BOARD OF COUNTY COMMISSIONERS OF Grant, County, South Dakota.

Guy E. Mann, Vice-Chairman
Clayton Tucholke, Commissioner
Doug Stengel, Commissioner
Paul Dummann, Commissioner
David Forrette, Commissioner

ATTEST:

Karen M. Layher

County Auditor

COUNTY TAX LEVIES	DOLLARS	\$'s/1000
GENERAL COUNTY PURPOSES	\$3,702,310	\$4.622
LIMITED AND UNLIMITED	\$3,702,310	\$4.622
TOTAL TAXES LEVIED BY COUNTY	\$3,702,310	\$4.622

Unfinished Business: Notice was received from the Library Board of their intention to close the Stockholm Branch Library in November due to the statistics showing low usage. Commissioner Forrette reported he had met with Brad Nelson from OtterTail on the rebate program for changing the lights in the county buildings from existing T-12 to T-8 ballasts which is estimated to save the county approximate \$4000 per year in electricity costs. Motion by Dummann and seconded by Tucholke to approve the lighting repair project with Englestads Electric for \$33,571.00. Motion carried 5-0.

New Business: None

Correspondence: Notification was received from the SD Dept of Veterans Affairs that VSO Scott Malimanek had completed and passed the required annual certification for county Veteran Service Officers.

Claims: Motion by Forrette and seconded by Tucholke to approve the claims as presented. Motion carried 5-0. AL'S BODY SHOP, repair 220.00; AVERA – MILBANK AREA HOSPITAL , lab 237.00; AVERA QUEEN OF PEACE, lab 58.90; BERENS, supplies 349.56; BEST WESTERN-PIERRE, rooms 870.00; BIEN PHARMACY, prisoner care 68.94; BITUMINOUS PAVING, asphalt 641,074.76; BORNS GROUP, postage 1,168.25; BUTLER MACHINERY, prof serv 428.50; CEDAR SHORES, rooms 156.00; CENTER POINT, books 125.97;CENTURYLINK, 911 & phone 585.57; CHAPPELL CENTRAL, supplies 635.69; CUSTODIAN SERVICES, supplies 35.98; DEMCO, library furniture & supplies 961.35;DESIGN ELECTRONICS, batteries 23.99; ALCO, supplies 74.45; EASTSIDE CAR WASH, wash tokens 160.64; FLAT RATE, hwy project 1,314.24;THE FLOWER SHOPPE, supplies 100.40; SANDRA FONDER, prof serv 75.00; FREMAREK, supplies 64.85; G & K SERVICES, supplies 265.85; GCC READY MIX, hwy projects 30,672.14; FOOD-N-FUEL, supplies 3.59; GLOBAL GOV/ED, comp supplies 327.00; GRANT CO SHERIFF, postage 12.51; GRANT CO TREASURER, postage & supplies 78.35; HARTMAN'S, groceries & supplies for prisoners 581.25; HEDAHLS, supplies 222.68;

DEPENDABLE CRANE, prof serv 676.16; INGRAM, books & AV 1,271.28; INTER-LAKES COMM ACTION, worker 1,986.60; INTERSTATE TELECOMMUNICATION, 911, internet & phone 1,213.98; GRANT CO REVIEW, publishing & supplies 2,541.75; KELLY KUTTERS, prof serv 254.00; LABOLT DEVELOP CO, rent & internet 70.00; LARRY'S REFRIG, prof serv 562.25; LIEBE DRUG, supplies & prisoner care 122.90; LINCOLN CO AUDITOR, co assist 152.39; MCLEOD'S, supplies 556.28; MICHAEL TODD & CO, blades 558.23; MICROMARKETING, AV 50.44; MIDCONTINENT COMM, internet & supply 74.20; MILBANK AUTO, supplies & parts 1,066.49; MILBANK LUMBER, supplies 31.63; NELSON LAW OFFICE, alloca 3,391.50; NORTHWESTERN ENERGY, nat gas 14.22; NOVAK SANITARY SERVICE, prof serv 58.14; OCCUPRO, testing 55.00; OFFICE PEEPS, supplies 41.21; OTTER TAIL POWER CO, electricity 2,822.70; PIZZA RANCH, POD mtg 140.63; RC COMMUNICATIONS, 911 95.96; REED ELSEVIER, prof serv 661.00; ROBERTS CO SHERIFF, prof serv 910.00; DELORIS J RUFER, rent 100.00; RUNNINGS, supplies 132.96; SCHAFFER PUB, subsc 518.45; SDPAA, insurance 125.00; SEEHAFFER HARDWARE HANK, supplies 385.88; SHEEHAN EQUIP, parts 222.22; SD BD OF REGENTS, workstudy 591.60; ST WILLIAMS, laundry 96.30; SD FEDERAL PROPERTY AGY, tools & monitors 649.00; STERN OIL CO, oil 2,026.61; ALEXANDER THOMPSON, rent 50.00; QUICK PRO LUBE, oil chg 89.70; TREVETT'S, meals for prisoners 570.00; TWIN VALLEY TIRE, repair 38.47; TYLER COMPUTER, supplies 33.50; UNZEN, repair 222.43; UPI, diesel & gas 22,629.15; VALLEY OFFICE PRODUCTS, supplies 908.51; THE VALLEY SHOPPER, publishing 48.30; VERIZON, phone 96.73; VISA, supplies 1,946.69; CITY OF WATERTOWN, 911 fees 6,601.04; WHETSTONE VALLEY ELEC COOP, electricity 298.10; WITTROCK & SON, garbage service 159.00; XEROX, copier rent 638.95.TOTAL: \$739,510.94.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled regular meeting dates will be October 1 and 15, 2013 at 8 AM. Motion by Tucholke and seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

