

February 7, 2017

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Mach called the meeting to order. Motion by Dummann and seconded by Buttke to approve the minutes of the January 17, 2017 meeting as presented. Motion carried 5-0. Minutes filed. Motion by Dummann and seconded by Buttke to approve the agenda with a correction to the Consent Agenda to remove item 3. Motion carried 5-0.

Highway: Supt Schultz reported the SD Local Transportation Assistance Program and the SDDOT will be hosting a Regional Road Training Workshop on February 22 in Brookings that he will be attending. County Commissioners are invited to attend. Commissioner Street stated he would like to attend the workshop. Supt Schultz informed the Commission the 2016 RDO motor grader is in service and the 2007 Caterpillar Model 140H motor grader could be declared surplus and sold. Motion by Stengel and seconded by Buttke to declare surplus the 2007 Model 140H Caterpillar motor grader, serial number CCA03645 and offer for sale by the sealed bid process with bids to be opened on March 21 at 8:15AM. Motion carried 5-0.

EM: Manager Sheryl Ward presented a quote from J Paul Consulting for the 2017 POD Plan review and update including preparing the table top exercise to be completed by year end. The consulting fee would be paid from the POD grant funding received from the Dept of Health. Motion by Stengel and seconded by Buttke to accept the quote from J Paul Consulting in the amount of \$3,903.20 for the 2017 POD Plan as presented in the quote document. Motion carried 5-0. **ICS Classes:** The Incident Command System 402 class is not available as an on line class. All commissioners are encouraged to complete ICS courses 100, 200 and 700 to be familiar with the protocol used if the county would be involved in an incident. Commissioners Buttke and Street will review the course materials provided by Sheryl. **Duties:** Due to the resignation of the secretary at the highway department, Sheryl has been assisting with the duties. Prior to the EM Director position becoming a full time position, Sheryl had split her duties between EM and Hwy Secretary. The Commission discussed combining the two positions again with the split of duties being 75/25. Motion by Stengel and seconded by Street to combine the position of EM Director and Highway Secretary at a 75/25 split of duties with no change in salary. Motion carried 5-0. **Disaster Declaration:** President Trump has signed the disaster declaration (DR-4298). The State Office of EM will

be scheduling briefings to speak with entities who have infrastructure that would be eligible for Public Assistance through the disaster declaration.

Travel: Motion by Buttke and seconded by Street to approve travel expense for Weed Supervisor Nathan Mueller and Blaine Gatz to attend the Annual Weed Conference in Huron. Motion carried 5-0.

Abatements: Motion by Dummann and seconded by Buttke to approve an abatement in the amount of \$1,852.50 for a structure located on Parcel 26.66.00.63, Legal Lot 5 B & G Property Subdivision (8.8Acres) for the Titan Machinery structure fire on May 4, 2016 as per SDCL 10-18-2. Motion carried 5-0. Motion by Street and seconded by Buttke to approve an abatement of \$47.00 for the house structure located on Parcel 21.00.15.16, Legal Lots 15 & 16, Block 15, Original Townsite, Town of Revillo, that was destroyed by fire on September 13, 2016 as allowed under SDCL 10-18-2. Motion carried 5-0.

First District: Motion by Dummann and seconded by Buttke to approve the one year appointment (2017) of Mike Mach, Deb Wiik and Dave Forrette to the Governing Board of First District. Motion carried 4-1 with Street voting no.

Consent Agenda: Motion by Stengel and seconded by Dummann to approve the consent agenda as amended. Motion carried 5-0.

1. Approve Letter of Agreement with First District for providing the update of the Rural Address Point Layer Map for 2016
2. Approve appointment of Claire Frazee effective 2-1-17 to the Visit Neighbor Board to replace Heidi Mullenbach
3. Approve Auto supplement \$1538 for revenue and expense for a grant award from the Attorney General's Office Drug Control Fund
4. Declare surplus list of items from the 2016 inventory that have been destroyed due to unrepairable or outdated materials – list on file in the Auditor's Office

Unfinished Business: None

New Business: None

Correspondence: A thank you note from Former Commissioner Tucholke was read. Informed the Commission of the Annual Township Association meeting to be held on February 22 at 1 PM in the Community Room and a GIS Website Training for county personnel on February 16 at 9AM in the Commission Room.

Received the Wildlife Damage Management Program Fiscal year 2016 report on file in the Auditor's Office.

Commissioner Stengel excused himself from the meeting at 10:05 AM.

Claims: Motion by Street and seconded by Buttke to approve the claims as presented. Motion carried 4-0. AVERA-MILBANK AREA HOSPITAL, BLAB 192.00; BEACON CENTER, allocation 441.00; BERENS, supplies 377.74; BRENDA L HOLTQUIST, prof service 112.00; BUREAU OF INFO & TELE, internet & email 485.00; BUTLER, supplies 1,755.80; CENTER POINT, books 133.30; CITY OF MILBANK, water & sewer 643.97; COLEPAPERS, supplies 186.84; CUMMINS, service call 1,501.79; DEMCO, shelving 2,699.96; DESIGN ELECTRONICS, supplies 12.99; EQUIPMENT BLADES, parts 4,588.00; ERIK PETERSON, prof serv 375.13; FIRST DISTRICT, allocation 7,259.53; G & K SERVICES, supplies 59.62; GEORGE B BOOS, ct appt atty 943.00; GRAJCZYK LAW, prof service 230.00; GRANT CO SHERIFF, postage 5.34; GRANT CO SOIL CONSERVATION, allocation 12,000.00; GRANT-ROBERTS RURAL WATER, rural water 36.40; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; ITC, phone 980.74; J & J PIZZA, mtg expense 62.37; LIBRARIAN'S BOOKS, books 352.10; LINCOLN CO AUDITOR, prof service 107.50; MARK W ST MARTIN, prof service 105.40; MCLEOD'S, supplies 250.00; MICROMARKETING, DVD 41.47; MIDAMERICA BOOKS, books 107.70; MIDCONTINENT COMMUNICATION, internet 69.23; MILBANK AUTO PARTS, parts & supplies 1,104.36; MILBANK COMMUNICATIONS, prof service 952.50; NATL AUTO DEALERS, ref material 75.00; NORTHWESTERN ENERGY, nat gas 1690.17; O'CONNOR CO, maintenance 2,045.50; OLDE MILL HOSPITALITY, room 110.00; RDO EQUIPMENT, motor grader 304,723.01; SAFETY-KLEEN, supplies 476.29; SCHUNEMAN EQUIP, parts 24.75; SD DEPT OF PUBLIC SAFETY, teletype 2,340.00; SD DEPT TRANS, hwy projects 2,731.66; ST WILLIAMS, prof service 172.80; SUMNER DIESEL, parts 206.52; TECH ONE, prof service 551.50; TWIN VALLEY TIRE, tires & oil change 2,496.45; UPI, diesel fuel & ethanol 10,159.40; VISA, gas, books, 4-H supplies & parts 858.98; WATERTOWN IRON & METAL, tubing 763.99; XEROX, copier rent 113.51; YANKTON CO TREAS, prisoner care 116.25;

AVERA-MILBANK CLINIC, flu shot 32.00; LIFEQUEST, allocation 2275.00; SDSU EXTENSION, registration 20.00; SD DEPT OF REVENUE, sales, use &

excise tax 464.45; WHETSTONE VALLEY ELECTRIC, electricity 1148.51.
TOTAL: \$373,227.18.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be February 21 and March 7 and 21, 2017 and at 8 AM. Motion by Dummann and seconded by Buttke to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Mike Mach, Chairman, Grant County Comm.