

December 30, 2020

The Grant County Commission met at 8 AM by telephonic conference with the public. Chairman Mach called the meeting to order. Roll call was answered by Commissioners Street, Buttke, Tostenson and Mach. Quorum present.

Commissioner Stengel joined the meeting. Motion by Street and seconded by Buttke to approve the minutes of the December 15, 2020 meeting. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Street to approve the agenda as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Members of the public present were Jim DeVaal, John Madsen, Angela Beacom, Brett Dickerson, States Attorney Mark Reedstrom, District 4 State Senator John Wiik and joining the meeting telephonically was District 4 State Representative Fred Deutsch.

The Chairman called for public comment. No member of the public addressed the Commission.

4-H: Advisor Sara Koepke provided an update on the construction plans for the exhibit building and the verbal financial commitments. The electrical plans from Holton Engineering will be sent to Whetstone Valley Electric to obtain a heating and cooling estimate for the completed constructed building.

2020 Year End: The Commission reviewed the year end financials. The following motions were made.

Contingency: Motion by Buttke and seconded by Stengel to approve the following year-end contingency transfers. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

FROM	TO	AMOUNT
#112 Contingency	#120 Elections	400
#112 Contingency	#142 Treasurer	4,500
#112 Contingency	#162 Director of Equalization	8,900
#112 Contingency	#165 VSO	1,100
#112 Contingency	#171 Data Processing	1,500

#112 Contingency	#412 Public Welfare	150
#112 Contingency	#441 Mental Illness	1,000
#112 Contingency	#444 Mental Health	1,000
#112 Contingency	#611 Extension	4,000
Total General Fund		22,550

Total Contingency Transfers	22,550
Unused Contingency Budget for 2020	129,339
Unused Budget Authority: General Fund	478,232
Unused Budget Authority: Highway Fund	592,173

Cash Transfers: Motion by Tostenson and seconded by Stengel to approve a cash transfer. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	#201 Highway Fund	250,000

Capital Outlay Designation: Motion by Tostenson and seconded by Stengel to approve the following list of capital designations for YE 2020 within the General Fund with an additional \$50,000 added to the building designation and \$500,000 added to the Highway projects designation. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

4-H Building Project: Motion by Buttke and seconded by Stengel to approve a capital designation within the General Fund of \$200,000 for the purpose of the 4-H Exhibit Building. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Capital Outlay Accumulations:

4-H Building Project	\$200,000
Radio Upgrade	\$100,000
Courthouse Tuck pointing	\$75,000
Software/ Hardware Upgrade	\$30,000
Library	\$70,000
Highway Road Projects	\$1,475,000
Gov't Bldgs and 4-H Buildings	\$300,000
Total Designations	\$2,250,000

Supplement: Motion by Tostenson and seconded by Stengel to approve automatic supplement of revenue and expense in the amount \$3,845.06 for reimbursement of General Election expenses related to COVID from the Secretary of State Office. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Drainage: The Commission, States Attorney, Senator Wiik and Representative Deutsch held a discussion on drainage and the state laws governing the drainage board. The items of discussion included the measurable items listed in statute the drainage board needs to follow, how the ordinance mirrors the state laws, the mediation of a drainage issue is to be handled by the board, the liability exposure for the County, personal liability of the board, drainage encompasses more than tiling, the state law states the county “may” form a drainage board, and the maximum \$100 fee does not offset the insurance deductible of \$5,000. Senator Wiik talked about the legislation of establishing watershed districts he had sponsored in a prior session and how it did not pass because support of changing drainage laws is not a statewide issue. Representative Deutsch offered to meet with the LRC personnel to ask if an amendment could be drafted to remove liability exposure for the county. Chairman Mach thanked everyone for the good discussion and asked the legislators to keep in touch during the session.

Sheriff: Kevin Owen reported the engine in the 2015 Tahoe had blown up. The 2021 budget has funding for replacing one vehicle, but now with the Tahoe out of service, he is requesting approval to order two police vehicles. Beck Motors in Pierre has the State bid for a Chevrolet Silverado pickup at a base price of \$29,574. with the addition of a receiver hitch, tire upgrade and red/white flashing lights the cost would be \$30,654 times two. The purchase order would need to be signed today as no additional orders are being done after January 1st. The additional funding will be out of the contingency budget or a budget supplement will need to be done in 2021. Motion by Tostenson and seconded by Stengel to approve the purchase of two 2021 Chevy Silverado trucks from Beck Motors. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Motion by Stengel and seconded by Buttke to declare surplus the 2015 Tahoe and the 2014 Dodge Durango. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Motion

by Street and seconded by Stengel to sell the Durango and Tahoe by sealed bids on February 2, 2021. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Commissioner Buttke excused himself from the meeting at 10:35 AM.

Executive Session: Motion by Stengel and seconded by Street to enter executive session at 10:40 AM for the purpose of a personnel(s) issue pursuant to SDCL 1-25-2 (1). Chairman Mach called for a roll call vote. Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0. Auditor Layher, John Madsen, Angela Beacom and Brett Dickerson were present. Chairman Mach declared the meeting open to the public at 11:45 AM. No action taken because of the executive session.

Commissioner Stengel excused himself from the meeting.

Recess: Motion by Tostenson and seconded by Stengel to recess for lunch at 11:45AM. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried 4-0. Chairman Mach reconvened the Board of Commissioners at 12:45 PM with Commissioners Buttke, Street, Tostenson and Mach.

2021 Holidays: Motion by Street and seconded by Buttke to approve the 2021 holiday schedule as presented. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried 4-0.

Boards: Motion by Street and seconded by Tostenson to increase the pay rate from \$25 to \$50 per meeting for the Visiting Neighbor Board, Library Board and Weed Board beginning in 2021. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried and resolution adopted 4-0.

2021 Salary Resolution: Motion by Street and seconded by Buttke to approve a cost-of-living increase of 3% for employees with an additional adjustment to the base of 50 cents for employees and a \$1.00 per hour for designated department personnel. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried and resolution adopted 4-0.

**2020-40
Salary Resolution**

WHEREAS, the Grant County Commission must establish and publish salaries of all officials and employees of the county as per SDCL 6-1-10. Payroll: Marty Buttke 1279.15; Mike Mach 1279.15; Doug Stengel 1279.15; William Street 1279.15; William Tostenson 1279.15; Karen Layher 6525.18; Kathy Folk 19.10 per hr; Stephanie Pauli 19.00 per hr; Jennifer Waniorek 17.95 per hr; Annette Redepenning 20.73 per hr; Karla DeVaal 3986.65; Mark Reedstrom 66.52 per hr; Jackson Schwandt 42.00 per hr; Kathleen Strei 17.30 per hr; David Larsen 21.65 per hr; Candace Mohnsen 15.20 per hr; David Spors 14.85 per hr; Kathy Steinlicht 25.57 per hr; Casey Cameron 19.30 per hr; Rebecca Wellnitz 4516.19; Vickie Gulley 19.10 per hr; Brittany Folk 18.35 per hr; Kevin Owen 5804.64; Mark Leusink 24.85 per hr; Orville Folk 24.05 per hr; Jeremy Steffensen 24.65 per hr; Ryan Bakeberg 24.05 per hr; Ashley Hanson 17.20 pr hr; Rita German 17.50 per hr; James Beyer 16.45 per hr; Madison Rosenthal 16.80 per hr; Andrew Pillatzki 17.00 per hr; Kevin Speaker 17.20 per hr; Scott Malimanek 17.75 per hr; Edna Englund 12.65 per hr; Jessica Anderson 16.50 per hr; Marie Loutsch 15.10 per hr; Linda Raffety 15.40 per hr; Cynthia Larsen 14.60 per hr; Jody Carlson 3900.60; Yvette Johnson 15.20 per hr; Cindy Jungers 15.50 per hr; Janelle Kelly 15.50 per hr; Shawna Przybycien 18.20 per hr; Joanne Urban 14.70 per hr; Barbara Robinson 14.95 per hr; Tammy Rufer 15.30 per hr; Kelly Whitesitt 14.70 per hr; Tammy Wollschlager 17.40 per hr; Sharon Wieber 15.40 per hr; Sara Koepke 23.00 per hr; Melissa Mueller 16.40 per hr; Nathan Mueller 21.80 per hr; Kerwin Schultz 5499.18; William Steinlicht 18.05 per hr; Jason Tiesing 19.55 per hr; David Athey 20.00 per hr; Dale Brandt 19.95 per hr; Ken Brotzel 19.85 per hr; David Schulte 19.90 per hr; Paul Tostenson 19.20 per hr; Blain Gatz 21.00 per hr; Brian Greiner 20.70 per hr; Robert Grewing 20.70 per hr; Ronald Grewing 20.35 per hr; Marcus Joachim 20.90 per hr; Justin Layher 22.80 per hr; Eric Mueller 20.60 per hr; Daren Peterson 23.90 per hr; Sandra Ramsdell 20.70 per hr; Kevin Schuelke 26.00 per hr; P&Z Officer 18.50 per hr; P&Z Bd 175.00 per mtg; Library Bd 50.00 per mtg; Visiting Neighbor Bd 50.00 per mtg; Weed Bd 50.00 per mtg; Election worker 11.80 hr; Matron 17.60 per hr; Transport Officer 18.95 per hr; Coroner 82.45 per call; Fill-in Deputy Sheriff \$23.45 per hr; Phone stipend: Maintenance supervisor \$30.00 a month; Sheriff deputies \$30.00 a month; EM director \$30.00 a month; 4-H advisor \$30.00 per month; VSO \$30.00 per month; shift premium differential (dispatcher) .45 per hour.

NOW THEREFORE BE IT RESOLVED, that the Grant County Commission of Grant County does hereby adopt the Salary Resolution 2020-40 for the year 2021.

Dated this 30th day of December, 2020.

Michael J. Mach, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Personnel Policy: Motion by Buttke and seconded by Tostenson to adopt the revised personnel policy the Commission and staff have been reviewing this past year with an effective date of the revised policy being December 30, 2020.

Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried 4-0.

Unfinished Business: None

New Business: Auditor Layher informed the Commission the terms of Richard Hansen and Robert Spartz from the PC and P & Z will terminate at the end of 2020.

Correspondence: None

Consent: Motion by Tostenson and seconded by Buttke to approve the consent agenda as presented. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried 4-0.

1. Approve renewing contract with First District for the County GIS Website Hosting for a cost of \$2,500
2. Approve renewing contract with First District for maintenance of the parcel layer database for a cost of \$6,000
3. Approve Public Defender contract with Bratland Law for \$4,088.98 per month for 2021
4. Approve step increase for Dispatcher Andrew Pillatzki to step 4 at \$16.05 per hour effective 12-11-2020
5. Approve COVID-19 Cares Act Grant of \$2,250 for 50% of the Code Red Annual Fee
6. Declare surplus APC 750 ISB backup-fixed asset; 09679 HP 8600 Printer, fixed asset 10065

Claims: Motion by Street and seconded by ADVANCED TECHNOLOGIES, supplies 49.99; AUTOVALUE, supplies 77.94; AVERA MCKENNAN, prof services 120.00; AVERA MCKENNAN SIOUX FALLS, blabs 51.00; AVERA ST LUKE'S, prof services 2,672.57; BANNER, hwy proj 11,702.20; BERENS, supplies 29.94; BLACKSTRAP, supplies 4,209.43; BRENDA HOLTQUIST, prof services 84.00; CAROL ROSE, CUP refund 300.00; CENGAGE LEARNING, books 46.49; CENTER POINT, books 299.33; COLEPAPERS, supplies 268.68; DAKOTA FLUID POWER, repairs & maint 79.15; EASTMAN, prof services 1,387.50; FIRST DISTRICT, prof services 7,550.55; FRONTIER PRECISION, major equip 32,875.99; GARY FREDRICHSEN, repair & maint 490.31; FOOD-N-FUEL, prisoner meals 168.00; HARTMAN'S, prisoner meals 210.56; INSIGHT, supplies 208.00; ISTATE TRUCK CENTER, repairs & maint 121.68; JOANN PAULSON, prof services 3,411.08; LARRY'S REFRIGERATION, prof services 9,672.96; LEWIS, supplies 44.12; MAC'S, supplies 121.74; MCLEOD'S supplies 549.05; MICROMARKETING, a/v 27.89; MIDAMERICA BOOKS, books 125.70; MILBANK AREA HOSPITAL AVERA, blabs 595.00; NEWMAN SIGNS, supplies 3,173.88; NORTHERN TRUCK EQUIPMENT, major equip 35,672.26; NORTHWESTERN ENERGY, natural gas 684.56; OVERDRIVE, prof

services 1,000.00; PETTY CASH, postage 3.80; PRAIRIE LAKES HEALTHCARE, prof services 619.00; QUICK PRO LUBE, repairs & maint 192.47; RALPH SCHMIDT, prof services 14,097.98; RIVER STREET PETROLEUM, diesel fuel & gas 5,959.40; RUNNINGS, supplies 108.92; SCANTRON, prof services 5,905.52; SD DEPT OF HEALTH, blabs 280.00; SD DEPT TRANSPORTATION, hwy proj 7,160.85; SD STATE'S ATTORNEY ASSN, dues 811.00; SDLA, dues 45.00; SD HISTORICAL SOCIETY, books 85.41; ST WILLIAMS CARE CENTER, inmate laundry 124.20; STAR LAUNDRY, prof services 101.53; TWIN VALLEY TIRE, tires 3,122.00; VALLEY OFFICE PRODUCTS, supplies 807.63; VISA, commissary, gas, supplies, books 529.19; WHETSTONE HOME CENTER, supplies 122.37; WILDUNG IMPLEMENT, parts 261.47; WITTRICK & SONS, garbage service 600.00. TOTAL: \$159,019.29.

Payroll for the following departments and offices for the December 28, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 9,251.70; ELECTION 42.13; TREASURER 6,582.68; STATES ATTORNEY 6,002.75; CUSTODIANS 2,858.91; DIR. OF EQUALIZATION 3,722.00; REG. OF DEEDS 3,793.86; VET. SERV. OFFICER 1,105.50; SHERIFF 12,289.98; COMMUNICATION CTR 7,428.38; PUBLIC HEALTH NURSE 751.20; ICAP 389.40; VISITING NEIGHBOR 1,609.15; LIBRARY 7,542.33; 4-H 3,088.81; WEED CONTROL 1,860.60; P&Z 2,800.00; ROAD & BRIDGE 30,122.79; EMERGENCY MANAGEMENT 1,724.80. TOTAL: \$105,678.37.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,445.90; FIRST BANK & TRUST, FICA WH & Match 12,864.80; FIRST BANK & TRUST, Medicare WH & Match 3,008.94; AAA COLLECTIONS, deduction 33.42; AMERICAN FAMILY LIFE, AFLAC ins. 1,286.01; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 50,657.89; COLONIAL LIFE INS, ins 101.51; DEARBORN NATIONAL, life ins. 276.77; LEGAL SHIELD, deduction 63.75; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 441.18; SDRS SUPPLEMENTAL, deduction 1,195.83; SDRS, retire 11,362.46. TOTAL: \$89,948.46.

Buttke to approve the claims as presented. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried 4-0.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 5 and 19, 2021 at 8 AM. Motion by Street and seconded by Buttke to adjourn the meeting. Chairman Mach called for a roll call vote. Street aye, Buttke aye, Tostenson aye and Mach aye. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Michael J. Mach, Chairman, Grant County Commission