

February 18, 2025

The Grant County Commission met at 8 AM with Commissioners Buttke, Street, Mach, Stengel and Tostenson present. Chairman Tostenson called the meeting to order. Motion by Buttke and seconded by Street to approve the February 4, 2025, minutes. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Mach to approve the agenda with the addition of Tim Mundwiler to the agenda. Motion carried 5-0.

Present from the public was Scott O’Konek and Tim Mundwiler. Staff members present were Commissioner Assistant Layher, Hwy Supt Peterson, DOE Steinlicht, Drainage Officer Berkner, 4-H Educator Mueller, EM Director Schuelke and States Attorney Schwandt.

Public Comment: Chairman Tostenson called three times for public comment. There were no comments.

The Auditor’s Account with the Treasurer for January was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of January 2025.

Cash on Hand	\$1,794.80
Checks in Treasurer's possession	
less than 3 days	\$21,689.84
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$23,484.64

RECONCILED CHECKING

First Bank & Trust	\$40,738.88
Interest	\$0.00
Credit Card Transactions	\$2,953.50
First Bank & Trust (Svgs)	\$7,781,951.55

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$0.00

TOTAL CASH ASSETS **\$7,849,128.57**

GENERAL LEDGER CASH BALANCES:

General	\$2,859,691.10
General restricted cash	\$1,750,000.00
Cash Accounts for Offices General Fund	\$656.00
Sp. Revenue	\$1,393,301.48
Sp. Revenue restricted cash	\$0.00
Ambulance District	\$17.26
Henze Road District	\$0.00
January 13 check error	\$70.00
TIF Rosewood Mil-3	\$0.00
TIF Koch	\$0.00
Special Assessment Land Rent	\$0.00
Trust & Agency	\$1,845,392.73
(schools 1,655.05, twps 16,045.05, city/towns 6,072.60)	
ACH Correction	\$0.00

TOTAL GENERAL LEDGER CASH **\$7,849,128.57**

Dated this 10th day of February, 2025

Kathy Folk

County Auditor

The Register of Deeds fees for the month of January were \$8,097.67. The Clerk of Courts fees for the month of January were \$10,466.05. The Sheriff fees for the month of January were \$2,135.70 with \$1,845.70 received into the General Fund. Statistics for the month of December 2024 for the Sheriff's Office were presented by report. Average Daily inmate population 1.45; Number of bookings 7; Work release money collected \$520.00; 24/7 Preliminary Breath Test (PBT) fees collected \$323.00; SCRAM (alcohol detecting bracelet) fees collected \$685.00; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 3; UA participants 3; Calls for Service (does not include walk-in traffic) 213; Accidents investigated 1; Civil papers served 81; Cumulative miles traveled 13,831; 911 calls responded to (including Milbank) 94.

Assessor: Kathy Steinlicht reported on the Senate and House Bills in State Legislature that may affect property taxes and assessments this year.

4-H: Melissa Mueller reported to the Commission some settling issues with the 4-H Complex building. Chairman Tostenson asked Administrative Assistant Layher

to contact the architect, general contractor of the building and a Hasslen Construction representative to meet with several of the Commissioners for an inspection of the building.

Summit Carbon Solutions: Scott O’Konek with Summit Carbon Solutions gave an update to the CO2 pipeline project. There will be an open house in Milbank and Watertown to learn more about it on March 4th.

HWY: Supt Peterson stated he will be putting up the weight limit signs on Friday, February 21.

EM: Director Schuelke gave his quarterly department report. He did radio training at several fire department meetings and did an exercise at the hospital. He will conduct weather spotter training in Milbank.

Mundwiler: Tim Mundwiler of Mundwiler’s Funeral Home met with the Commission to discuss the increase in the cost of his services, cremation and the opening and closing of graves. He stated a traditional funeral with all the services is currently \$13,000 to \$18,000. Motion by Street and seconded by Mach to increase the poor relief funeral allocation to \$5,000, plus the cost of the grave opening and closing, transport mileage and larger casket when necessary. Chairman Tostenson called for the vote. Motion carried 5-0.

Travel: Commissioner Assistant Layher requested travel approval for Treasurer DeVaal to attend the New Officials Conference and the Spring and Fall Conferences, all in Pierre, as well as Auditor Folk to attend the Spring and Fall Conferences in Pierre. Motion by Mach and seconded by Buttke to approve the travel requests. Motion carried 5-0.

County Assistance: None

Unfinished Business: Commissioner Tostenson gave an update from the Grant County Development Corporation.

New Business: Commissioner Assistant Layher reviewed the two bids received for a professional cleaning service to clean the 4-H Complex, highway office building and the detention center each week. Auditor Folk reported the 2025 quarterly CLERP assessment has gone up to \$5,239 due to the statewide use of the Catastrophic Legal Expense Relief Program fund. Last year our quarterly payment was \$695.

Correspondence: The Lake Region quarterly meeting will be in Day County on March 20th.

Claims: Motion by Buttke and seconded by Street to approve the claims. Motion carried 5-0. 15 HOTEL GROUP, motel 107.00; ADVANCED TECHNOLOGIES, supplies 242.95; AGTEGRA, ethanol & diesel 7,392.58; MNB CLEANING, prof services 700.00; AVERA MEDICAL GROUP MILBANK, health services 469.50; BAN-KOE COMPANIES, prof services 704.00; BERENS MARKET, inmate groceries 370.42; BLUE CROSS OF SOUTH DAKOTA, annual fee 510.00; BORNS GROUP, mailing expense 1,042.06; CENTER POINT, books 142.50; COLEPAPERS, supplies 182.89; CRAIG DEBOER, car wash card 117.09; EQUIPMENT BLADES, supplies 8,150.60; GALLS, supplies 123.39; FOOD-N-FUEL, inmate meals 336.00; GRANT COUNTY REVIEW, publishing 1,650.96; GRANT-ROBERTS RURAL WATER, water usage 36.50; HELSPER, MCCARTY & RASMUSSEN, court appt atty 624.60; HMN ARCHITECTS, prof services 16,345.99; INGRAM, books 1,544.47; INSIGHT, supplies 347.50; INTER-LAKES COMMUNITY ACTION, service worker 2,634.33; ITC, phone & internet 2,139.41; JASON SACKREITER, garbage service 360.00; JEREMY WIESE, supplies 125.00; KEVIN MEYER, supplies 195.19; KILBORN TOWNSHIP, RAIF reimbursement 108,346.18; LEWIS FAMILY DRUG, supplies 445.70; MACK STEEL, supplies 693.54; MELROSE TOWNSHIP, RAIF reimbursement 160,576.72; MILBANK AREA HOSPITAL AVERA, blabs 584.00; MILBANK AUTO PARTS, supplies 1,162.75; NORTHWESTERN ENERGY, natural gas 612.42; NOVAK SANITARY SERVICE, shredding services 62.93; OTTER TAIL POWER, electricity 4,357.36; OXYGEN SERVICE, supplies 90.00; PHOENIX SUPPLY, supplies 249.66; QUICK PRO LUBE, repair & maint 81.99; R.D. OFFUTT, parts 329.30; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REDWOOD TOXICOLOGY, supplies 172.39; RELX, online charges 762.00; RON'S SAW SHOP, supplies 649.45; RUNNINGS, supplies 626.10; SANDRA FONDER, prof services 60.00; SCANTRON, prof services 6,709.98; SD ASSN CO COMMISSIONERS, clerp & registration 5,489.00; SD ASSN COUNTY OFFICIALS, registration 250.00; SD DEPT OF HEALTH, blabs 355.00; SD DEPT TRANSPORTATION, contracted proj 574.46; SIOUX SALES, minor equip 1,030.00; ST WILLIAMS CARE CENTER, inmate laundry 85.00; STAR LAUNDRY, rentals 137.43; STATE OF SD, supplies 21.00; SUMNER DIESEL, supplies 54.03; METOCHOL GROUP, supplies 150.00; TOWN OF STRANDBURG, lib internet 276.42; TRAPP PLUMBING, repair & maint 170.34; TWIN VALLEY TIRE, repair & maint 159.48; UNZEN MOTORS, repair & maint 1,819.26; VALLEY OFFICE PRODUCTS, supplies 1,684.87; VERIZON, hotspot 38.52; VERNON TOWNSHIP, RAIF reimbursement 32,959.98;

WHETSTONE HOME CENTER, supplies 17.99; WHETSTONE VALLEY ELECTRIC, electricity 835.54; XEROX, copier rent 1,127.28. TOTAL: \$380,498.96.

MONTHLY FEES: SD DEPT OF HEALTH, SDACO, ROD modernization fee 238.00; SD DEPT OF REVENUE, monthly fees 167,834.63. TOTAL: \$168,072.63.

Payroll for the following departments and offices for February 14, 2025, payroll are as follows: COMMISSIONERS 8,120.60; AUDITOR 9,560.88; ELECTION 516.38; TREASURER 7,803.08; STATES ATTORNEY 8,016.90; CUSTODIANS 2,164.80; DIR. OF EQUALIZATION 7,040.11; REG. OF DEEDS 5,166.34; VET. SERV. OFFICER 1,402.50; SHERIFF 19,673.04; COMMUNICATION CTR 9,532.10; VISITING NEIGHBOR 2,030.93; LIBRARY 9,676.01; 4-H 4,430.39; WEED CONTROL 2,287.40; P&Z 1,421.30; DRAINAGE 629.10; ROAD & BRIDGE 35,346.03; EMERGENCY MANAGEMENT 2,773.80. TOTAL: \$137,591.69.

Payroll Claims: FIRST BANK & TRUST, Fed WH 7,500.62; FIRST BANK & TRUST, FICA WH & Match 16,608.34; FIRST BANK & TRUST, Medicare WH & Match 3,884.16; ACCOUNTS MANAGEMENT, deduction 90.88; BREIT & BOOMSMA, 27.69; AMERICAN FAMILY LIFE, AFLAC ins. 1,586.31; RELIANCE STANDARD LIFE DENTAL, ins. 420.90; RELIANCE STANDARD SUPPLEMENT LIFE, ins. 142.76; WELLMARK-BLUE CROSS OF SD, Employee health ins. 2,279.20; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 1,325.00; SDRS SUPPLEMENTAL, deduction 1,458.33; SDRS, retire 15,511.43. TOTAL: \$50,835.62.

Consent Agenda: Motion by Stengel and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve step increase for Joan Sacrison, library assistant, to 1 year at \$18.55 effective 2-3-2025.
2. Approve grant award of \$15,637.50 for the Building Resilient Infrastructure Communities (BRIC).
3. Approve contract with First District for the development of the Pre-Disaster Mitigation Plan with the county share of \$5,512.50.

Executive Session: Motion by Mach and seconded by Stengel to enter executive session at 11:00 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Commissioner Assistant Layher and Auditor Folk

were present. Chairman Tostenson declared the meeting open to the public at 11:24 AM. Motion by Street and seconded by Buttke to approve two new hires: Wendy Boerger as full-time custodian at \$22.60 per hour effective 2-13-2025, and Vicki Karrasch as full-time Deputy Auditor at \$21.95 per hour effective 2-19-2025. Motion carried 5-0.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be February 25 at 9 AM and March 4 and 18, 2025 at the Grant County Library at 8 AM. Motion by Stengel and seconded by Street to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Kathy Folk, Grant County Auditor

William Tostenson, Chairman, Grant County Commissioners