

January 21, 2025

The Grant County Commission met at 8 AM with Commissioners Buttke, Street, Mach, Stengel and Tostenson present. Chairman Tostenson called the meeting to order. Motion by Mach and seconded by Stengel to approve the revised December 31st, 2024, minutes that include the \$575,000 budget supplement for the General Fund #161 Government Buildings. Motion carried 5-0. Motion by Stengel and seconded by Buttke to approve the January 7, 2025, minutes. Motion carried 5-0. Minutes filed. Motion by Mach and seconded by Buttke to approve the agenda with the addition of adding discussion of the CO2 pipeline meeting. Motion carried 5-0.

No one from the public was present. Staff members present were Commissioner Assistant Layher, Hwy Supt Peterson, and States Attorney Schwandt.

Public Comment: Chairman Tostenson called three times for public comment. There were no comments.

The Auditor's Account with the Treasurer for December was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of December 2024.

Cash on Hand	\$728.97
Checks in Treasurer's possession less than 3 days	\$2,376.26
Cash Items	\$0.00
	\$3,105.23

TOTAL CASH ASSETS ON HAND

RECONCILED CHECKING

First Bank & Trust	\$46,268.98
Interest	\$0.00
Credit Card Transactions	\$1,546.32
First Bank & Trust (Svgs)	\$8,360,281.86

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
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First Bank & Trust (TIF)	\$0.00
TOTAL CASH ASSETS	\$8,411,202.39
GENERAL LEDGER CASH BALANCES:	
General	\$3,440,915.05
General restricted cash	\$1,750,000.00
Cash Accounts for Offices General Fund	\$656.00
Sp. Revenue	\$1,186,984.99
Sp. Revenue restricted cash	\$0.00
Ambulance District	\$761.89
Henze Road District	\$0.00
TIF Milbank	\$0.00
TIF Rosewood Mil-3	\$0.00
TIF Koch	\$0.00
Special Assessment Land Rent	\$0.00
Trust & Agency (schools 71,757.65, twps 66,830.43, city/towns 18,280.21)	\$2,031,884.46
ACH Correction	\$0.00
TOTAL GENERAL LEDGER CASH	\$8,411,202.39

Dated this 10th day of January, 2025
Kathy Folk
County Auditor

The Register of Deeds fees for the month of December were \$17,237.25. The Clerk of Courts fees for the month of December were \$7,488.69. The Sheriff fees for the month of December were \$3,744.77 with \$3,043.10 received into the General Fund.

Hwy Dept: Smoke Alarm: Commissioner Assistant Layher presented a quote from Whetstone Valley Electric Cooperative to install a smoke alarm system at the highway shop for \$14,941.98. The system would be compatible with the current smoke alarm systems in the courthouse, library and 4-H Complex. Motion by Street and seconded by Stengel to table the vote for two weeks to receive an estimate from an electrician to install the smoke alarm system. Motion carried 5-0.

Approve Bridge Reinspection: Supt Peterson presented a resolution to select an engineering firm for the reinspection of the bridges that are done every two years. He recommended Banner Engineering. Motion by Mach and seconded by Street to approve Resolution 2025-03 with SDDOT for consultant selection. Chairman Tostenson called for the vote. Motion carried 5-0. Resolution adopted.

2025-03
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Grant County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 21st day of January 2025, at Milbank, South Dakota.

Board of County Commissioners
Of Grant County

ATTEST:
Kathy Folk
County Auditor

William Tostenson
Chairman of the Board

RAIF Funds: Supt Peterson presented the 7 township RAIF fund requests for 2025. The 80% RAIF funding is \$288,002 and the townships total is \$72,001 (20%). Motion by Mach and seconded by Street to approve the township RAIF funding requests for 2025. Tostenson recused himself from the vote and relinquished the Chair to Vice-Chairman Stengel. Stengel called for a roll call vote: Buttke: Aye, Street: Aye, Mach: Aye, Stengel: Aye. Motion carried 4-0. Vice-Chairman Stengel relinquished the chair back to Chairman Tostenson.

CO2 Pipeline Mtg: Commissioners Street, Mach and Tostenson attended the recent Summit Carbon Solutions meeting and discussed what they learned with the rest of the Commission.

Public Health Nurse: Briana Aadland, Public Health Nurse from Webster, comes at least once a week to Grant County but is available 5 days a week by telephone.

Aadland reported to the Commission the 2024 statistics of their immunizations, pregnancy care program, car seats and cribs for kids they have distributed.

Travel: Commissioner Assistant Layher requested travel approval for Weed Supervisor, Nathan Mueller and an alternate to attend the Annual State Weed & Pest Conference in Huron and Deputy DOE's Taylor Stotesbery and Wade Leddy to attend the Annual SDAAO Conference in Mitchell. Motion by Buttke and seconded by Stengel to approve the travel requests. Motion carried 5-0.

County Assistance: None

Elevator Change Order: Commissioner Assistant Layher presented three change orders for the elevator project. The first is the basement ceiling insulation repair they previously discussed. The estimate is now over the original \$5,000 quote at \$6,088. The second change order is to raise the elevator shaft 12" per the architect's plan for added labor and materials cost of \$2,204. The third is to paint the north wall of the basement corridor that previously wasn't in the estimate for \$1,626. Motion by Stengel and seconded by Buttke to approve the three change orders from Hasslen Construction for the elevator project. Motion carried 5-0.

MHM Quote: Commissioner Assistant Layher presented quotes to move the maintenance garage for \$7,500, the gazebo for \$4,500 and installing a cement pad for the garage for \$20,000 from Milbank House Movers. A floor drain system in the garage would be an additional \$2,500. The Commission asked Layher to get an estimate for a bathroom in the garage. Motion by Street and seconded by Buttke to approve the quotes for the cement pad, floor drain system and moving the garage and gazebo from Milbank House Movers. Motion carried 5-0.

Range Fire Suppression: A letter from the SD Dept. of Agriculture Wild Land Fire Suppression was received. The request is for the Commission to provide the department with a list of individuals who would be authorized to request assistance from the State of South Dakota, under the County Rangeland Fire Protection Agreement. Motion by Stengel and seconded by Buttke to approve the following resolution for appointing designees authorized to request state fire assistance. Motion carried 5-0. Resolution adopted.

RESOLUTION 2025-02

A Resolution for selecting designees authorized to request firefighting resources on behalf of the County Board of Commissioners:

“BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Grant as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Grant Board of Commissioners.”

County Fire Assistance Authorization List Through March 31, 2026.

Name of Individual	Position
Kevin Schuelke	EM Director
Kevin Owen	Sheriff
William Tostenson	Commissioner

Dated this 21st day of January 2025.

William Tostenson, Chairman
Board of Commissioners

ATTEST:

Kathy Folk, Auditor

Unfinished Business: Commissioner Tostenson gave an update from the Grant County Development Corporation.

New Business: The State will no longer be renting an office in the basement of the courthouse for the SD Ag Department. The rental agreement ends April 30th. The Governor cut the state library funds by one million dollars including staff. This will affect our county library services and resources. Commissioner Buttke gave an update on the Milbank Housing Authority.

Correspondence: The Grant County Ambulance District meeting will be held Feb.4 at 7:00 pm at the Fire Hall. The Commissioner Spring Workshop is April 9-10 in Pierre.

Change Order: Commissioner Assistant Layher presented another change for the elevator project. Per federal regulations, two additional smoke alarms need to be added to the courthouse and to move two alarms. The cost is \$5,323.18. Motion by Mach and seconded by Buttke to approve the smoke alarm quote from WVEC. Motion carried 5-0.

Claims: Motion by Stengel and seconded by Buttke to approve the claims. Motion carried 5-0. MNB CLEANING, prof services 700.00; BANNER; contracted proj 17,098.79; BEACON CENTER, 4th qtr domestic abuse 310.50; BERENS MARKET, inmate groceries 400.60; BORNS GROUP, mailing expense 920.68;

CENTER POINT, books 27.58; CHS, ethanol 1,337.13; CITY OF MILBANK, water & sewer 423.03; CITY OF WATERTOWN, non-emergency dispatch 6,000.00; COLEPAPERS, supplies 811.16; CRAIG DEBOER, car wash card 89.40; DAKOTA POWER EQUIPMENT, supplies 137.95; DELANEY, NIELSEN & SANNES, court appt atty 2,143.04; DIAL-A-MOVE, prof services 11,876.83; EAST RIVER ELECTRIC POWER, tower rent 576.00; FIRST DISTRICT, prof services 9,773.33; FREMAREK, supplies 568.74; FOOD-N-FUEL, inmate meals 486.00; GONSOR TRANSPORTATION, prof services 160.00; GRANT CO EC & DEV BOARD, allocation 9,000.00; HMN ARCHITECTS, prof services 61,305.17; HUMAN SERVICE AGENCY, appropriations 9,947.48; IMEG CONSULTANTS, prof services 11,650.00; INGRAM, books 669.03; INTER-LAKES COMMUNITY ACTION, service worker 2,634.33; ITC, phone & internet 2,946.97; JASON SACKREITER, garbage service 360.00; LARRY'S REFRIGERATION, repair & maint 19,352.23; LED OUTFITTERS, parts 785.89; LEWIS FAMILY DRUG, supplies 435.72; MCLEOD'S PRINTING, supplies 255.05; MICROFILM IMAGING SYSTEMS, scanner rent 862.00; MILBANK AREA HOSPITAL AVERA, blabs 292.00; MILBANK AUTO PARTS, supplies 39.09; MUNDWILER FUNERAL HOME, prof services 3,500.00; NORTHWESTERN ENERGY, natural gas 321.09; NOVAK SANITARY SERVICE, shredding services 447.82; OTTER TAIL POWER, electricity 3,671.93; OVERDRIVE, prof services 1,500.00; PHOENIX SUPPLY, supplies 234.20; QUICK PRO LUBE, repair & maint 76.49; R.D. OFFUTT, repair & maint 790.30; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RELX, online charges 1,001.10; RUNNINGS, supplies 1,135.97; RYAN MAGEDANZ, repair & maint 627.29; SCANTRON, minor equip & prof services 26,099.36; SD ASSOC WEED/PEST SUPERVISOR, dues 75.00; SD DEPT OF HEALTH, blabs 585.00; SD DEPT OF PUBLIC SAFETY, supplies 60.00; SD SHERIFF'S ASSN, dues 726.68; SD STATE'S ATTORNEY ASSN, dues 891.68; ST WILLIAMS CARE CENTER, inmate laundry 186.00; STAR LAUNDRY, rentals 113.50; THE STAR TRIBUNE, periodicals 261.72; THE METOCHOL GROUP, supplies 225.00; TRAPP PLUMBING, repair & maint 88.74; TROY HOYLES, prof services 650.00; TWIN VALLEY TIRE, supplies 888.00; TYLER TECHNOLOGIES, prof services 11,066.25; UNZEN MOTORS, repair & maint 1,590.76; WEED & PEST CONFERENCE, dues 550.00; WHETSTONE HOME CENTER, supplies 110.43; WHETSTONE VALLEY ELECTRIC, electricity 1,372.71; XEROX, copier rent 806.91. TOTAL: \$234,125.61.

MONTHLY FEES: SD DEPT OF HEALTH, SDACO, ROD modernization fee 220.00; SD DEPT OF REVENUE, monthly fees 144,661.98. SD DEPT OF REVENUE, sales & use tax 273.76. TOTAL: \$145,155.74.

Payroll for the following departments and offices for January 14, 2025, payroll are as follows: COMMISSIONERS 8,120.60; AUDITOR 11,426.99; ELECTION 459.00; TREASURER 6,392.08; STATES ATTORNEY 8,016.90; CUSTODIANS 3,630.55; DIR. OF EQUALIZATION 6,148.20; REG. OF DEEDS 5,458.94; VET. SERV. OFFICER 1,402.50; SHERIFF 21,048.24; COMMUNICATION CTR 10,731.55; VISITING NEIGHBOR 1,165.25; LIBRARY 7,972.70; 4-H 4,128.33; WEED CONTROL 2,287.40; P&Z 1,514.50; DRAINAGE 535.90; ROAD & BRIDGE 35,527.93; EMERGENCY MANAGEMENT 2,653.21. TOTAL: \$138,620.77.

Payroll Claims: FIRST BANK & TRUST, Fed WH 9,755.81; FIRST BANK & TRUST, FICA WH & Match 16,726.36; FIRST BANK & TRUST, Medicare WH & Match 3,911.78; ACCOUNTS MANAGEMENT, deduction 52.17; BREIT & BOOMSMA, 27.69; AMERICAN FAMILY LIFE, AFLAC ins. 1,689.69; RELIANCE STANDARD LIFE DENTAL, ins. 439.70; RELIANCE STANDARD SUPPLEMENT LIFE, ins. 142.76; WELLMARK-BLUE CROSS OF SD, Employee health ins. 2,231.40; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 1,325.00; SDRS SUPPLEMENTAL, deduction 1,458.33; SDRS, retire 16,179.71. TOTAL: \$53,940.40.

Executive Session: Motion by Stengel and seconded by Buttke to enter executive session at 10:35 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Commissioner Assistant Layher and Auditor Folk were present. Chairman Tostenson declared the meeting open to the public at 10:51 AM. No action was taken because of the executive session.

Consent Agenda: Motion by Stengel and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve Point of Dispensing (POD) contract for \$5,000 for the period of 6-1-2024 to 5-31-2025.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be February 4 and 18 and March 4 and 18, 2025 at the Grant County Library at 8 AM. Motion by Stengel and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Kathy Folk, Grant County Auditor

William Tostenson, Chairman, Grant County Commissioners