

**GRANT COUNTY  
JOB OPENING OPPORTUNITIES**

**JOB TITLE: Grant County 4-H Advisor**

**CLOSING DATE:** Thursday, May 18, 5pm

**JOB DESCRIPTION:** Grant County has an opening for a full-time 4-H Youth Program Advisor. This position will require a bachelor's degree in one of the following degree areas: Agricultural, Family Consumer Sciences, Child and/or Youth Development, or related field. The advisor position will administer the 4-H program under the guidelines of the SDSU Memorandum of Understanding (MOU) agreement to promote, develop and guide the youth in the 4-H program.

The successful candidate must have excellent computer skills, excellent written and oral communication skills, be a self-starter, requiring little supervision, strong organizational skills, be able to multi-task, reliable, self-confident, and possess leadership qualities with the ability to work with the public in a professional manner. Travel is required as well as flexible hours.

This position will qualify for the county's full-time benefit package. Salary to be determined. If interested in the position, please email a cover letter and resume by 5 PM on April 18, 2024, to karen.layher@grantcountysd.us or mail to Grant County Administrator 210 E 5th Ave., Milbank, SD 57252

Grant County is an equal opportunity employer.

**JOB TITLE: Deputy Director of Equalization**

**CLOSING DATE:** Friday, April 26, 5pm

**STARTING WAGE:** \$21.30

**JOB DESCRIPTION:** Grant County is accepting applications for an additional Deputy Director of Equalization. This is a 40 hour per week position with benefits which include 11 paid holidays, sick & vacation leave, health insurance, life and vision insurance and South Dakota retirement. Work hours are 8am-5pm Monday through Friday.

The successful applicant must be a detail-oriented and an energetic person. The successful candidate will be required to complete Certified Appraiser Assessor courses and obtain state certification within one year. A high school diploma or GED is required. This position requires yearly attendance of meetings to maintain certification. Basic knowledge of office equipment and Microsoft Word, Excel and Outlook Express are required. The ability to interpret legal descriptions, attention to detail, accuracy, excellent customer service and organizational skills are essential.

A job description is available upon request at the Director of Equalization office. Starting wage is \$21.30 per hour with increases at six and 12 months. Applications are available at the Grant County Director of Equalization Office, 210 E 5th Ave., Milbank, SD 57252. Closing date is Friday, April 26 at 5pm.

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## GRANT COUNTY HIGHWAY DEPARTMENT JOB OPENING OPPORTUNITIES

CONTACT PERSON: Grant County Highway Supt  
47789 151<sup>st</sup> St.,  
Milbank, SD 57252  
Phone 605-432-5861

JOB TITLE: **Light Equipment/Truck Driver**

CLOSING DATE: Open until filled

STARTING WAGE: \$22.15

Performs a variety of construction, maintenance and repair work involving the operation of various types of light equipment. Duties include the operation of a truck, snow blow and other equipment to maintain county roads and all other duties as assigned.

REQUIREMENTS: A valid SD driver's license. A valid Commercial Driver's License (CDL) or the ability to obtain one within 6 months. High school diploma or GED and one year maintenance experience preferred, or any such combination of education, training, and experience. Must be able to lift a minimum of 25 lbs.

40 hours per week with full benefits of health insurance, vision insurance, retirement with an employer match, vacation, sick leave and 11 paid holidays.

Applications are available online at: [www.grantcounty.sd.gov](http://www.grantcounty.sd.gov) or at the Grant County Highway Office.

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JOB TITLE: **Blade /Heavy Equipment Operator**

CLOSING DATE: Open until filled

STARTING WAGE: \$22.55

JOB DESCRIPTION: Duties include the operation of a motor grader or other heavy equipment to maintain county gravel roads and all other duties as assigned.

REQUIREMENTS: Valid SD driver's license. A valid Commercial Driver's License (CDL) or the ability to obtain one within 6 months. High school diploma or GED and one year maintenance experience preferred, or any such combination of education, training, and experience. Must be able to lift a minimum of 25 lbs.

40 hours per week with full benefits of health insurance, vision insurance, retirement with an employer match, vacation, sick leave and 11 paid holidays.

Applications are available online at: [www.grantcounty.sd.gov](http://www.grantcounty.sd.gov) or at the Grant County Highway Office.

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CONTACT PERSON: Grant County Highway Supt  
47789 151<sup>st</sup> St.,  
Milbank, SD 57252  
Phone 605-432-5861

JOB TITLE: **Mechanic**

CLOSING DATE: Open until filled

STARTING WAGE: \$23.35

The successful Applicant requires knowledge of the design, operation, maintenance, and repair of diverse types of light, medium, and heavy gasoline and diesel engines. Must be skilled in the use of tools, materials, and equipment common to automotive repair work.

JOB DUTIES: Performs skilled work in the area of welding, repairing and fabrication of county highway equipment. Performs skilled maintenance and repair work on a wide variety of light, medium, and heavy mechanized/automotive equipment.

Graduation from vocational school training in diesel/auto mechanics and/or three years mechanical experience as may be acceptable to the hiring authority.

REQUIREMENTS: Possession of a Commercial Driver's License (CDL) or ability to obtain a SD Commercial Class A driver's license. The County will assist with CDL training and costs of the training with a signed commitment /reimbursement agreement.

40 hours per week with full benefits of health insurance, vision insurance, retirement with an employer match, vacation, sick leave and 11 paid holidays. Starting wage \$23.35 per hour.

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